





SL.NO	PRAVEEN COMMENT	RAJU ATR	CERTIFIED BY STEPHEN
1	Gym Equipments are under repair (Thread mill not working)	Thread Mill is working Properly	Yes
2	Security supervisors are not in full uniform	Now he is in Full Uniform	Yes
3	Utility & payment record is not updated.	Updated as on date	Yes
4	Requisition are not filled properly, requisitions are not signed by Engineer, Req no are 70072,70071,70070,47205,47204,47196 to 47199.	Filled Properly every thing in order	Yes
5	Registers are not signed by Engineer from last week	Engineer has signed Now	Yes
6	Visitors registers are not signed by sales executive end of the day on (23.09.15)	Mr. Venkat Rama was on leave last week	Yes
7	Movement	Maintaining Properly every body is signing in movement register	Yes