PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	7/8/20.	Prepared by:	SOWMYA
PO/WO no.	69401	PO / WO Date.	5/8/20.
Supplier Name	SSllp.	PO/WO amount	123
Firm/Company	GVRL	Project	GVRC.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12628	6/8/20	123
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			123

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10642	6/8/20	81889	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				123
Amount E – PO / WO value:				123
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**14.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	7/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	12628
Genome Valley, Shameerpet, hyderabad	Invoice Date.	06-08-2020
	PO No.	69401
	PO Date.	05-08-2020
	Req ID	58941
GSTIN : 36AAHCG4562D1ZP	Req Date	04-08-2020
	Loc Req No	163112

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	10	5.50	55.00	12	6.60
	Black						
2	7560 - Stationery - other - Pen - NA - nos	9608	10	5.50	55.00	12	6.60
	Blue						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	110.00		13.20
	6.60	6.60	Total Invoice Amount	123.20		

Rupees : One Hundred Twenty Three and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 68164 Date 8/8 Sign.

Authorised signatory

Purchase Order

 05-08-2020 11:58:49

69401
06.08.20 2:48:33

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	69401	163112
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-08-2020	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Black*	10.00	5.50	0.00	12.00	61.60
2	7560 - Stationery - other - Pen - NA - nos *Blue*	10.00	5.50	0.00	12.00	61.60
					Total Order Value . . .	**123.20**

Rupees : One Hundred Twenty Three and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 06/08/2020

Contact . .

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	03.08.2020
Site & Phase :	INNOPOLIS	Time:	15:00
Supplier		Req. No.	163112
Material required before date:	urgent	ID No.	58941

No	Description	Size	Quantity	Units	Inward No	Date
1	Black pens	STD	10	No's		
2	Blue pens	STD	10	No's		
3						
4						
5						
6						
7						
8						
9						
1						

P.O : 69401

APPROVED
06 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For office purpose

Prepared By	Radhika	Approved by	VENKATESH.G
Sign.& Date	03.08.2020	Sign. & Date	03.08.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10642
GV Research Centre Pvt Ltd	DC Date.	06-08-2020
Genome Valley, Shameerpet, hyderabad	PO No.	69401
	PO Date.	05-08-2020
	Req ID	58941
	Req Date	04-08-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163112

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	10
2	7560 - Stationery - other - Pen - NA - nos	9608	10
3			
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40383
12/8

INWARD
Inward No: 1619 Dt: 06/08/20
MRN No: 81889 Dt: 17.10
Received By: Security Sign:
G.V. RESEARCH CENTERS PVT. LTD.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	12628
Genome Valley, Shameerpet, hyderabad	Invoice Date.	06-08-2020
	PO No.	69401
	PO Date.	05-08-2020
	Req ID	58941
GSTIN : 36AAHCG4562D1ZP	Req Date	04-08-2020
	Loc Req No	163112

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	10	5.50	55.00	12	6.60
	Black						
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IGST	CGST	SGST				
			Total Taxable Amount	110.00		13.20
	6.60	6.60	Total Invoice Amount	123.20		

Rupees : One Hundred Twenty Three and Paise Twenty Only.

INWARD
Inward No: 1619 Dt: 06/08/20
MRN No: 52689 Dt: 17:10
Received By: Security Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory