PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/7/20.	Prepared by:	SOWMYA
PO/WO no.	64851	PO / WO Date.	13/1/20
Supplier Name	SSllp.	PO/WO amount	14,684
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12555	30/7/20.	14,684
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,684

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10595	30/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,684
Amount E – PO / WO value:	14,684
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	**7.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	31/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12555
Silver Oak Villas LLP	Invoice Date.	30-07-2020
5-4-187/3 & 4, II Floor, MG Road,Secunderabad	PO No.	64851
	PO Date.	13-01-2020
	Req ID	55116
	Req Date	01-02-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	12955

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7666 - Stationery - other - Plastic stickers - NA - nos		1	12444.00	12,444.00	18	2,239.92
	Electric sealer						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	12,444.00		2,239.92
	1,119.96	1,119.96	Total Invoice Amount	14,683.92		

Rupees : Fourteen Thousand Six Hundred Eighty Three and Paise Ninty Two Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68034 Date 5/8 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 12-08-2020 14:09:44 Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details		
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	64851 12955
	Doc Date	13-01-2020
	Quote No	Nil
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-01-2020
040-66335551 9618244433	**SupplyType**	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7666 - Stationery - other - Plastic stickers - NA - nos *Electric sealer*	1.00	12,444.00	0.00	18.00	14,683.92
			Total Order Value . . .		**14,683.92**

Rupees : Fourteen Thousand Six Hundred Eighty Three and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office document covers sealing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________ Name : ______________________ Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10575
Silver Oak Villas LLP	DC Date.	30-07-2020
5-4-187/3 & 4, II Floor, MG Road,Secunderabad	PO No.	64851
	PO Date.	13-01-2020
	Req ID	55116
	Req Date	01-02-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	12955

	Description of Goods	HSN/SAC	Qty
1	7666 - Stationery - other - Plastic stickers - NA - nos		1
2			
3			
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INWARD WITH TIME: 12:00
Inward No. 14564 Dt: 3/8/20
MRN No: 81723 Dt: 4/8/2020
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

MODI PROPERTIES PVT. LTD.
40361
10/8

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	12555
5-4-187/3 & 4, II Floor, MG Road,Secunderabad	Invoice Date.	30-07-2020
	PO No.	64851
	PO Date.	13-01-2020
	Req ID	55116
GSTIN : 36ADBFS3288A2Z7	Req Date	01-02-2020
	Loc Req No	12955

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7666 - Stationery - other - Plastic stickers - NA - nos Electric sealer		1	12444.00	12,444.00	18	2,239.92
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INWARD WITH TIME: 12'00
Inward No. 14564 Dt: 3/8/20
MRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	12,444.00		2,239.92
	1,119.96	1,119.96	Total Invoice Amount		14,683.92	

Rupees : Fourteen Thousand Six Hundred Eighty Three and Paise Ninty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction