PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	12/08/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Basha Ashamol	WO amount – A	-
Firm/Company	Nilgiri Estates	Project name	Nilgiri Estates
Nature of work	Painting Work		
Villa/flat/block no.	169,171,177,170D,183D & 184D.		
Request for payment date	29/07/2020	Request for payment amount – B	Rs. 50,301/-
GST on bills – C	Rs. 9,054/-	Total D = B + C	Rs. 59,355/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	100	07/07/2020	Rs. 59,355/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 59,355/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 59,355/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs.** /- ☑ No
Payment – due date	**15/08/2020**

Remarks: **No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]						
Date	12/8/20						

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

STIN : 36AUWPA6056C2ZK

TAX INVOICE

Cell :9348955522
8464858006
7981690728

BASHA ASHAMOL

3-1-6/41/1/25, Brahmapuri Colony, Mallapur, Uppal, Hyderabad. R.R.Dist. T.S.

Name : Nilgiri Estate

Address :

GSTIN 36AAHFN0766F1ZA State T.S. Code 36

Invoice No. 100

Invoice Date : ~~[illegible]~~ 7/7/20

Order No. / D.C. No.

Place of Supply :

No.	HSN Code	PARTICULARS	Quantity	Rate	Amount
1	9701	Painting work done @ V.no 169	2187	23	50,301-00
2		171, 177, 170D, 183D, 184D			
3					
4					
5					
6					
7					
8					
9					
10					
11					

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 68174
Date:
Sign: 17/8/20

SUB TOTAL	50,301-00
DISCOUNT	-
Net Sale Value	50,301-00
Add : CGST @9%	4,527-09
Add : SGST @9%	4,527-09
Add : IGST @	-
GRAND TOTAL	59,355-18

Total Invoice Amount in Words Fifty nine thousand three hundred and fifty five only

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details : HDFC Banck
A/c. No. 00421200067679
IFSC Code : HDFC0000042
Branch : Paradise, Secunderabad

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For BASHS ASHAMOL
Basha
Signature

TD 9932 to 9937

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	1087	Date - site bills Register	29-07-20
Company Name:	Nilgiri Estate	Site:	Nilgiri Estate
Name of Contractor	A. BASHA.		
Nature of work	TEXTURE		
Work done	From Date		To Date

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	169, 171, 177	990	23	SFT	22770	
2.	170D, 183D, 184D	1197	23	SFT	27531	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:			TOTAL:	50,301	

Bill required	☑YES ☐NO.	GST bill required	☑YES ☐NO.
Measurement & estimate sheet:	☑Required ☐ Not required	Measurement & estimate sheet:	☑Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks : work completed.

APPROVED BY
31 JUL 2020
MANAGING

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 29/7/20	Date: 31/07/2020	Date:
Sign:	Sign: Naveen Kumar.	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		Nilgiri Estates							
Project:		Nilgiri Estate							
Work Description:		Wall Texture work							
Contractor:		A.Basha							
Prepared By:		Pasha							
Date:		20-07-2020							
S No.	Item Head	Item Description	Length	Width	Height	No's	Quantity	Units	Item Head Total
2	V no.169,171,177	Texture work	10.000	1.00	33.00	3.00	990.00	Sft	990.0
1	V no.170D,183D,184D	Texture work	24.000	1.00	10.00	3.00	720.00	Sft	
			12.250	1.00	13.00	3.00	477.75	Sft	
									1197.8

ESTIMATE SHEET							
Company Name:		Nilgiri Estates					
Project:		Nilgiri Estate					
Work Description:		Wall Texture work					
Contractor:		A.Basha					
Prepared By:		Pasha					
Date:		20-07-2020					
S No.	**Item Head**	**Item Description**	Quantity	Units	Rate	Amount	Item Head Total
2	V no.169,171,177	Texture work	990.0	Sft	23.0	22770.0	
1	V no.170D,183D,184D	Texture work	1197.0	Sft	23.0	27531.0	
						Total Amount :	50,301.00

Nandkumar
31/07/2020