

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/7/20		Prepared by: SOWMYA	
PQ/WO no. 68823		PO / WO Date. 13/7/20	
Supplier Name SSI/p.		PO/WO amount 6,426	
Firm/Company Vista homes.		Project Vista homes.	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12482	27/7/20	880
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			880
Sl. No.	DC No	DC. Date	MRN No.
1.	10503	27/7/20	81523
2.			
3.			
4.			
Amount B –Other Credits :-			-
Amount C –Other Debits :-			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			880
Amount E – PO / WO value:			6,426.
Amount F – Difference (A – E):			765/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☐ No	
Payment – due date		31.7.2020	
Remarks: part billed.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	28/7/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-07-2020

Customer Details				Invoice No.		12482	
Vista Homes Kapra, Opp to MRR School, Ecil SY.no.193 GSTIN : 36AAGFV2068P1ZJ				Invoice Date.		27-07-2020	
				PO No.		68823	
				PO Date.		13-07-2020	
				Req ID		58417	
				Req Date		11-07-2020	
				Loc Req No		99715	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	78.00	390.00	18	70.20
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4	48.00	192.00	18	34.56
3	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	2	82.00	164.00	18	29.52
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				746.00		134.28	
Total Invoice Amount				880.28			
Rupees : Eight Hundred Eighty and Paise Twenty Eight Only.							

Rupees : Eight Hundred Eighty and Paise Twenty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

13-07-2020 14:31:30

From Company : **Vista Homes**

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AAGFV2068P1ZJ



68823

15.07.20 12:16:57

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68823	99715
Doc Date	13-07-2020	
Quote No	Nil	
Quote Date	13-07-2020	
SupplyType	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4039 - Consumables - Liso! Cleaning Liquid - NA - ltrs	15.00	78.00	0.00	18.00	1,380.60
2 4046 - Consumables - Phinyle - 1Ltr - nos	12.00	48.00	0.00	18.00	679.68
3 4014 - Consumables - Colin - 500ml - nos	6.00	73.00	0.00	18.00	516.84
4 4001 - Consumables - Air Freshner - NA - nos Room freshner	10.00	82.00	0.00	18.00	967.60
5 4001 - Consumables - Air Freshner - NA - nos odonil	10.00	42.00	0.00	18.00	495.60
6 4006 - Consumables - Bucket - other - nos white	6.00	210.00	0.00	18.00	1,486.80
7 4098 - Consumables - Dust pan - NA - nos	6.00	25.00	0.00	18.00	177.00
8 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	73.00	0.00	18.00	516.84
9 4059 - Consumables - Surf Detergent Powder - NA - kgs	2.00	24.00	0.00	18.00	56.64
10 4065 - Consumables - Vim bar - NA - nos	3.00	42.00	0.00	18.00	148.68
Total Order Value . . .					6,426.28

Rupees : Six Thousand Four Hundred Twenty Six and Paise Twenty Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

For Vista Homes

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Name :

Name :

Date : / /

Part bill received

Jtr Bill no 12548 amount is 4,281/-

Balance has to be received is 1,645/-

Bill no-12482 dt, 27/7/20

amt - 880/-

22/7/2020

Balance - 765/-

Requisition Form

Company Name:		Vista Homes		Date:		11.07.20	
Site & Phase :		Vista Homes		Time:		13:20	
Material required before date:				15.07.20		Req. No.	
						99715	
				ID No.		58417	

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin		06 ✓	No's		
2	Lizol		15 ✓	No's		
3	Phenyle		12 ✓	No's		
4	Room fresheners		10 ✓	No's		
5	Air fresheners		10 ✓	No's		
6	Plastic Buckets (White)		06 ✓	No's		
7	Dust Pans		06 ✓	No's		
8	Harpic		06 ✓	No's		
9	Surf		02 ✓	KG		
10	Vim Bars		03	No's		

Remarks: For Site office cleaning purpose.

Prepared By	T.Madhu	Approved by	
Sign. & Date	11.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Vista Homes		Date:		10.07.2020	
Site & Phase :		Vista Homes		Time:		11:15	
Supplier				Req. No.			
Material required before date:				10.07.2020		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For Site Use purpose

Prepared By	T.Madhu	Approved by	
Sign. & Date	06.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

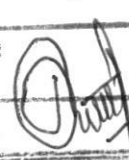
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-07-2020

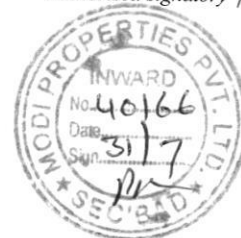
Customer Details		DC No.	10503
Vista Homes		DC Date.	27-07-2020
Kapra, Opp to MRR School, Ecil		PO No.	68823
SY.no.193		PO Date.	13-07-2020
GSTIN : 36AAGFV2068P1ZJ		Req ID	58417
		Req Date	11-07-2020
		Loc Req No	99715
	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4
3	4001 - Consumables - Air Freshner - NA - nos	3307	2
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 25014	Dt: 27/7/20
MRN No: 81523	Dt:
Received By:	Sign: 
Vista Homes	

for Summit Sales LLP

Authorised signatory



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-07-2020

Customer Details				Invoice No.		12482	
Vista Homes Kapra, Opp to MRR School, Ecil SY.no.193 GSTIN : 36AAGFV2068P1ZJ				Invoice Date.		27-07-2020	
				PO No.		68823	
				PO Date.		13-07-2020	
				Req ID		58417	
				Req Date		11-07-2020	
				Loc Req No		99715	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	78.00	390.00	18	70.20
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4	48.00	192.00	18	34.56
3	4001 - Consumables - Air Freshner - NA - nos	3307	2	82.00	164.00	18	29.52
	Room freshner						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				67.14		67.14	
Total Taxable Amount				746.00		134.28	
Total Invoice Amount				880.28			
Rupees : Eight Hundred Eighty and Paise Twenty Eight Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction