PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/7/20.	Prepared by:	SOWMYA
PO/WO no.	68823	PO / WO Date.	18/7/20
Supplier Name	SS/lp.	PO/WO amount	6,426
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12482	27/7/20	880
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			880

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10503	27/7/20	81523	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				880
Amount E – PO / WO value:				6,426.
Amount F – Difference (A – E):				765/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**31.7.2020**
Remarks:	Part billed.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	28/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12482
Vista Homes	Invoice Date.	27-07-2020
Kapra, Opp to MRR School, Ecil	PO No.	68823
	PO Date.	13-07-2020
SY.no.193	Req ID	58417
GSTIN : 36AAGFV2068P1ZJ	Req Date	11-07-2020
	Loc Req No	99715

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	78.00	390.00	18	70.20
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4	48.00	192.00	18	34.56
3	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	2	82.00	164.00	18	29.52
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15							

IGST	CGST	SGST	Total Taxable Amount	746.00	134.28
	67.14	67.14	Total Invoice Amount	880.28	

Rupees : Eight Hundred Eighty and Paise Twenty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No 67824 Date 31/7

Authorised signatory

Purchase Order

 13-07-2020 14:31:30

68823
15.07.20 12:16:57

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	68823	99715
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	15.00	78.00	0.00	18.00	1,380.60
2	4046 - Consumables - Phinyle - 1Ltr - nos	12.00	48.00	0.00	18.00	679.68
3	4014 - Consumables - Colin - 500ml - nos	6.00	73.00	0.00	18.00	516.84
4	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	10.00	82.00	0.00	18.00	967.60
5	4001 - Consumables - Air Freshner - NA - nos *odonil*	10.00	42.00	0.00	18.00	495.60
6	4006 - Consumables - Bucket - other - nos *white*	6.00	210.00	0.00	18.00	1,486.80
7	4098 - Consumables - Dust pan - NA - nos	6.00	25.00	0.00	18.00	177.00
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	73.00	0.00	18.00	516.84
9	4059 - Consumables - Surf Detergent Powder - NA - kgs	2.00	24.00	0.00	18.00	56.64
10	4065 - Consumables - Vim bar - NA - nos	3.00	42.00	0.00	18.00	148.68
				Total Order Value . . .		**6,426.28**

Rupees : Six Thousand Four Hundred Twenty Six and Paise Twenty Eight Only.

Part bill received

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil

Their Bill no 12348 Amount is 4,781/.
Balance has to be received is 1,645/-

22/7/2020

Bill No-12482 dt, 27/7/20
Amt - 880/-

For *Vista Homes*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Balance - 765/-

Name :

Date : __/__/____

Requisition Form

...me:	Vista Homes	Date:	11.07.20
...se :	Vista Homes	Time:	13:20
:	-	Req. No.	99715
...ial required before date:	15.07.20	ID No.	58417

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin		06 ✓	No's		
2	Lizol		15 ✓	No's		
3	Phenyle		12 ✓	No's		
4	Room fresheners		10 ✓	No's		
5	Air fresheners		10 ✓	No's		
6	Plastic Buckets (White)		06 ✓	No's		
7	Dust Pans		06 ✓	No's		
8	Harpic		06 ✓	No's		
9	Surf		02 ✓	KG		
10	Vim Bars		03	No's		

PO 68823

R...ks: For Site office cleaning purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	11.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	.07.2020
Site & Phase :	Vista Homes	Time:	11:15
Supplier	-	Req. No.	
Material required before date:	10.07.2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For Site Use purpose

Prepared By	T.Madhu	Approved by	
Sign.& Date	06.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	10503
Kapra, Opp to MRR School, Ecil	DC Date.	27-07-2020
	PO No.	68823
	PO Date.	13-07-2020
SY.no.193	Req ID	58417
GSTIN : 36AAGFV2068P1ZJ	Req Date	11-07-2020
	Loc Req No	99715

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3	4001 - Consumables - Air Freshner - NA - nos	3307	2
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INWARD
Inward No 25014 Dt: 27/7/20
MRN No: 81523 Dt:
Received By: Sign:
Vista Homes

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40166
Date 31/7

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Kapra, Opp to MRR School, Ecil	Invoice Date.	27-07-2020
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory