PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	12/08/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting Work		
Villa/flat/block no.	78		
Request for payment date	29/07/2020	Request for payment amount – B	Rs. 12,375/-
GST on bills – C	Rs. 2,228/-	Total D = B + C	Rs. 14,603/-
Work done from	14/06/2020	Work done to	17/07/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	158	12/08/2020	Rs. 14,603/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 14,603/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 14,603/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO		□ Yes □ Excess received □ Short received ☑ Explained below	
Difference between A & B acceptable		☑ Yes □ No (explained below)	
Excess / short material received		☑ Approved - within acceptable limits □ No (explained below),	
Close WO		□ Yes □ No – wait for balance material ☑ No (explained below)	
Advance paid / PDC given (deduct when paying)		□ Yes – **Rs. /-** ☑ No	
Payment – due date		**15/08/2020**	

Remarks**: No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]						
Date	12/8/20						

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Silver Oak Villas LLP.

Address :

GST IN : 36ADBFS3288A2Z7 State T.S. Code 36

Invoice No. 158

Invoice Date : 12/8/20

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9701.	Painting work done @ V.no:78	1100	11.25	12,375	00
2			8ft			
3						
4						
5						
6						
7						
8						
9						
10						
11						

MODI PROPERTIES PVT. LTD. ★SEC'BAD
INWARD
No. 68/80
Date: 12/8/20
Sign:

Total invoice amount in words : fourteen thousand six hundred and two only

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details

BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

SUB TOTAL	12,375	00
DISCOUNT	—	
Net Sale Value	12,375	00
Add : CGST 9 %	1,113	75
Add : SGST 9 %	1,113	75
Add : IGST %	—	
GRAND TOTAL	14,602	50

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

TD: 7245

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	695	Date - site bills Register	28/7/2020.
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	Basappa		
Nature of work	Painting work		
Work done	From Date 14/6/2020	To Date	17/07/2020.

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Vno: 78 (Stage-III)	1100.00	11.25	sft	12,375.00	
2.	(2BHK)					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				12,375.00/-	

Bill required	☐ YES ☑ NO.	GST bill required	☐ YES ☑ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 29 JUL 2020	Date: 29/07/2020	Date: 29 JUL 2020
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
K. PURSHOTHAM
ASST. PROJECT MANAGER

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. [illegible] within 7 days of completing work. 2. This form can be used for [illegible] labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		SIlver Oak Villas LLP							
Project:		Silver Oak Villas				Approved by:			
Work Description:		**Painting Work**				Sign:			
Contractor Name		Basappa							
Prepared By		G.Mona							
Date:		28-07-2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos	Quantity	Units	Item Head Total
1	Type A2 (2 BHK)	V NO -78(Stage III - 25%) Simplex 2 BHK	1.00	1.00	1.00	1.00	1,100.00	sft	

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description		Painting Work					
Name of the Contractor		Basappa					
Prepared By		G.Mona					
Date:		28-07-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A2 (2 BHK)	V NO -78(Stage III - 25%)	1,100.00	Sft	11.25	12,375.00	
		Simplex 2 BHK					
		Total Amount: Twelve Thousand Three Hundered and Seventy Five Rupees Only					

Nagalaxmi
29/07/2020

APPROVED BY
28 JUL 2020
K. PURSHOTHAM
ASST. PROJECT MA...