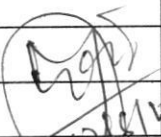


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	12/08/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	N. Laxminarayana Paints	WO amount – A	-
Firm/Company	Vista Homes	Project name	Vista Homes
Nature of work	Polishing Work		
Villa/flat/block no.	E & F- 001 to 009.		
Request for payment date	27/07/2020	Request for payment amount – B	Rs. 22,500/- ✓
GST on bills – C	Rs. 1,350/- ✓	Total D = B + C	Rs. 23,850/- ✓
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	009	12/08/2020	Rs. 23,850/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 23,850/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 23,850/- ✓
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	15/08/2020		
Remarks: <u>No work order for above bill. Please consider the bill for processing.</u> ✓			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

PAN NO. BDWPN0356G

C : 9912517701

N. LAXMI NARAYANA PAINTS

Plot No. 83, Nehru Nagar, Jammigadda, Kushaiguda, Kapra, Hyderabad-500 062 Telangana

Invoice No. 009

INVOICE

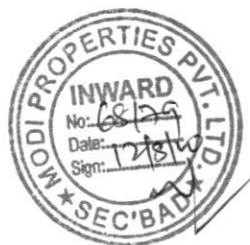
Date : 12/8/20

Name Vista Homes

Address

GSTIN: 36AAGFV2068P1ZJ

Sl. No.	Name of Product	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1.	B block main door Polish work	9 nos	-	19,080	00
2.	F-001 to 009 main door Polish work	9 nos	-	6,770	00
		TOTAL		23,850	00

Rupees in words Twenty three thousand eight hundred and fifty only

For N. SHARADA PAINTS

[Signature]

Terms & Conditions :

Goods once sold will not be taken back.

Authorised Signature

18: 17421 to 17429

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1368		Date - site bills Register		27/07/2020	
Company Name:		Vista Homes		Site:		Vista Homes	
Name of Contractor		Lakshminarayana.					
Nature of work		Painting work					
Work done		From Date				To Date	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	E-Block Main						
2.	Door polish work	9.00	2000.00	Nds	18000.00		
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				18000.00/-		
Bill required		☒ YES ☐ NO.		GST bill required		☐ YES ☒ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 27/07/2020		Date: 01/08/2020		Date: 05 AUG 2020			
Sign: Meneey		Sign: Nagaraj		Sign: M. S. DIRECTOR			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET # 1									
Company Name:		Vista Homes				Approved by:			
Project:		Vista Homes				Sign:			
Work Description:		E Block main door polish							
Contractor Name:		Lakshminarayana							
Prepared By		T. Madhu							
Date:		25.7.2020							
S No.	Item Head	Item Description	A Length	B Width	C Height	D Nos.	E=AxBxCxD Quantity	F Units	G=Sum of E Item Head Total
1	E Block	E 401 to 409	1.00	1.00	1.00	9.00	9.00	Nos	
		Main door melamine polish							9.00

MEASUREMENT SHEET # 1									
Company Name:		Vista Homes				Approved by:			
Project:		Vista Homes				Sign:			
Work Description:		E Block main door polish							
Contractor Name:		Lakshminarayana							
Prepared By		T. Madhu							
Date:		25.7.2020							
S No.	Item Head	Item Description	A Length	B Width	C Height	D Nos.	E=AxBxCxD Quantity	F Units	G=Sum of E Item Head Total
1	E Block	E 401 to 409	1.00	1.00	1.00	9.00	9.00	Nos	
		Main door melamine polish							9.00

ESTIMATE SHEET									
Company Name:			Vista Homes			Approved by:			
Project:			Vista Homes			Sign:			
Work Description:			E Block main door polish						
Contractor Name:			Lakshminarayana						
Prepared By			T.Madhu						
Date:			3.3.2020						
S No.		Item Head	Flat Nos		Quantity	Units	Rate	Amount	Item Head Total
E Block									
1		Main door melamine polish	E 401 to 409		9.00	Nos	2000.00	18000.00	
</									

TP 17h 30 to 17h 38

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1367		Date - site bills Register		27/07/2020	
Company Name:		Vista Homes		Site:		Vista Homes	
Name of Contractor		Lokeshwaryana					
Nature of work		Painting work					
Work done		From Date				To Date	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	F-001 to 009	9.00	500.00	NA	4500.00/-		
2.	Main Door polish						
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				4500.00/-		
Bill required		☒ YES ☐ NO.		GST bill required		☐ YES ☐ NO.	
Measurement & estimate sheet:		☐ Required ☐ Not required		Measurement & estimate sheet:		☐ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 27/07/2020		Date: 08/04/2020		Date: 05 AUG 2020			
Sign: Muthu		Sign: Nagalakshmi		Sign: SOHAM MATHI			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bill only for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET #1

[illegible]

ESTIMATE SHEET							
Company Name:		Vista Homes				Approved by:	
Project:		Vista Homes				Sign:	
Work Description:		F Block main door polish					
Contractor Name:		Iakshminarayana					
Prepared By		T.Madhu					
Date:		25.7.2020					
S No.	Item Head	Flat Nos	Quantity	Units	Rate	Amount	Item Head Total
	F Block						
1	Main door melamine polish	F 001 to 009	9.00	Nos	500.00	4500.00	
							4500.00
Amount in words:-Four thousand five hundred rupees only							

Nagalaxmi
04/08/2020