PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	12/08/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Subash Chandra Mourya	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Painting work		
Villa/flat/block no.	256,257 & 258.		
Request for payment date	08/07/2020	Request for payment amount – B	Rs. 98,280/-
GST on bills – C	-	Total D = B + C	Rs. 98,280/-
Work done from	27/06/2020	Work done to	08/07/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	424	31/07/2020	Rs. 16,506/-
2.	241	07/07/2020	Rs. 49,069/-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 65,575/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			Rs. 32,705/-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 98,280/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs. /-** ☑ No
Payment – due date	**22/08/2020**

Remarks**: No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]						
Date	14/8/20						

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

Bill for Labour Charges

Mr. Subash Chandra Mourya, Painter,
Hyderabad.

Date: 14/08/2020

In favour of: Villa Orchid LLP,
Project/Site: Villa Orchid,
Location: Kowkur.

Type of Work: Painting work
Towards: Allowance for Labour Charges

Sl.No	Description	Amount in Rs.
01	Towards allowance for Labour Charges for painting work for Villa no. 256,257 & 258 of Villa Orhid, Kowkur. Work done by Mr. Subash Chandra Mourya, Painter From date: 27/06/2020, to date: 08/07/2020.	13,082 - 00

Amount in words: Rupees Thirteen thousand and eighty two only.

Signature:__________________

Bill for Equipment Charges

Mr. Subash Chandra Mourya, Painter,
Hyderabad.

Date: 14/08/2020

In favour of: Villa Orchid LLP,
Project/Site: Villa Orchid,
Location: Kowkur.

Type of Work: Painting work
Towards: Allowance for Equipment Charges

Sl.No	Description	Amount in Rs.
01	Towards allowance for Equipment Charges for painting work for Villa no. 256,257 & 258 of Villa Orhid, Kowkur. Work done by Mr. Subash Chandra Mourya, Painter From date: 27/06/2020, to date: 08/07/2020.	13,082 - 00

Amount in words: Rupees Thirteen thousand and eighty two only.

Signature:__________________

Bill for Consumable Charges

Mr. Subash Chandra Mourya, Painter,
Hyderabad.

Date: 14/08/2020

In favour of: Villa Orchid LLP,
Project/Site: Villa Orchid,
Location: Kowkur.

Type of Work: Painting work
Towards: Allowance for Consumable Charges

Sl.No	Description	Amount in Rs.
01	Towards allowance for Consumable Charges for painting work for Villa no. 256,257 & 258 of Villa Orhid, Kowkur. Work done by Mr. Subash Chandra Mourya, Painter From date: 27/06/2020, to date: 08/07/2020.	6,541 - 00

Amount in words: Rupees Six thousand five hundred and forty one only.

Signature:____________________

Printed on 31-Jul-2020 at 19:24

Tax Invoice

SRI KRISHNA PAINTS&HARDWARE Shop No:10/A,Survey No,80,New Hafeezet Aditya Nagar,Near Flyover,Hyderabad GSTIN/UIN: 36AOTPP5345J1Z8 State Name : Telangana, Code : 36 E-Mail : jp.p089@gmail.com	Invoice No. **424**	Dated **31-Jul-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **VILLA ORCHIDS LLP** 5-4-187/3 & 4, SECOND FLOOR M.G. ROAD, SECUNDRABAD GSTIN/UIN : 36AANFG4817C1ZH State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**WHITE DCP WT 20 LTR**	3209	**2 Nos**	1,774.00	Nos	**3,548.00**
2	**TE3 TE 20 LTR**	3209	**2 Nos**	1,897.00	Nos	**3,794.00**
3	**Charminar Brush 4"**	9603	**4 Nos**	110.17	Nos	**440.68**
4	**Black Polyester Roller AP TOOLS 1 PC**	9603	**4 Nos**	102.54	Nos	**410.16**
5	**NCL Alltek Superfine Lappam 25KG**	32149010	**20 Nos**	215.63	Nos	**4,312.60**
6	**Norton Lion Red Paper 150**	6805	**5 Nos**	296.61	Nos	**1,483.05**
						13,988.49
	CGST					**1,258.95**
	SGST					**1,258.95**
	IGST					
	Less : *Round Off*					**(-)0.39**
	Total		**37 Nos**			**₹ 16,506.00**

67983
4/8

E. & O.E

Amount Chargeable (in words)

INR Sixteen Thousand Five Hundred Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3209	7,342.00	9%	660.78	9%	660.78	1,321.56
9603	850.84	9%	76.57	9%	76.57	153.14
32149010	4,312.60	9%	388.13	9%	388.13	776.26
6805	1,483.05	9%	133.47	9%	133.47	266.94
Total	**13,988.49**		**1,258.95**		**1,258.95**	**2,517.90**

Tax Amount (in words) : **INR Two Thousand Five Hundred Seventeen and Ninety paise Only**

Company's Bank Details
Bank Name : **IDBI Bank**
A/c No. : **1951102000004060**
Branch & IFS Code: **Kondapur & IBKL0001951**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for SRI KRISHNA PAINTS&HARDWARE

SRI KRISHNA PAINTS & HARDWARE
P.No. 10/A, Survey No. 80,New Hafeezpet,
Aditya Nagar, Near Flyover Bridge, Opp. Life Care
Hospital, Hyderabad. T.S. -500050.

Authorised Signatory

This is a Computer Generated Invoice

Printed on 31-Jul-2020 at 19:25

Tax Invoice

SRI KRISHNA PAINTS&HARDWARE Shop No:10/A,Survey No,80,New Hafeezet Aditya Nagar,Near Flyover,Hyderabad GSTIN/UIN: 36AOTPP5345J1Z8 State Name : Telangana, Code : 36 E-Mail : jp.p089@gmail.com	Invoice No. **241**	Dated **7-Jul-2020**
	Delivery Note	Mode/Terms of Payment **CASH**
	Supplier's Ref.	Other Reference(s)
Buyer **VILLA ORCHIDS LLP** 5-4-187/3 & 4, SECOND FLOOR M.G. ROAD, SECUNDRABAD GSTIN/UIN : 36AANFG4817C1ZH State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**WHITE EXTERIOR PRIMER 20 LTR**	3209	**5 Nos**	2,171.00	Nos	**10,855.00**
2	**Birla Wall Care Putty 30KG**	32141000	**10 Bag**	593.22	Bag	**5,932.20**
3	**NCL Alltek Superfine Lappam 25KG**	32149010	**40 Nos**	215.63	Nos	**8,625.20**
4	**EB1 PGE 4 LTR**	3208	**4 Nos**	755.00	Nos	**3,020.00**
5	**Industrial Solvent 5LTR**	2710	**5 Nos**	338.98	Nos	**1,694.90**
6	**SH1 SHYNE 10 LTR**	3209	**9 Nos**	1,273.00	Nos	**11,457.00**
						41,584.30
	CGST					**3,742.59**
	SGST					**3,742.59**
	IGST					
	Less : *Round Off*					**(-)0.48**
	Total					**₹ 49,069.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 67984
Date 4/8
Sgn.

E. & O.E

Amount Chargeable (in words)

INR Forty Nine Thousand Sixty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3209	22,312.00	9%	2,008.08	9%	2,008.08	4,016.16
32141000	5,932.20	9%	533.90	9%	533.90	1,067.80
32149010	8,625.20	9%	776.27	9%	776.27	1,552.54
3208	3,020.00	9%	271.80	9%	271.80	543.60
2710	1,694.90	9%	152.54	9%	152.54	305.08
Total	**41,584.30**		**3,742.59**		**3,742.59**	**7,485.18**

Tax Amount (in words) : **INR Seven Thousand Four Hundred Eighty Five and Eighteen paise Only**

Company's Bank Details
Bank Name : **IDBI Bank**
A/c No. : **1951102000004060**
Branch & IFS Code: **Kondapur & IBKL0001951**

for SRI KRISHNA PAINTS&HARDWARE

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SRI KRISHNA PAINTS & HARDWARE
P.No. 10/A, Survey No. 80,New Hafeezpet,
Aditya Nagar, Near Flyover Bridge, Opp. Life Care
Hospital, Hyderabad. T.S. -500050.

Authorised Signatory

This is a Computer Generated Invoice

id: 6791 - 6793

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	10999	Date - site bills Register	08/07/2020
Company Name:	VOC UP	Site:	VOC
Name of Contractor	SUBASH CHANDRA MAURYA		
Nature of work	PAINTING		
Work done	From Date 27/06/2020	To Date	08/7/2020

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	256	1820	18.0	Sft	32,760	
2.	257	1820	18.0	Sft	32,760	
3.	258	1820	18.0	Sft	32,760	
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				98,280/-	

Bill required	☐ YES ☐ NO.	GST bill required	☐ YES ☐ NO.
Measurement & estimate sheet:	☐ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	—	PO/WO date:	—

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 08/07/2020	Date: 08/07/2020	Date: 08 JUL 2020
Sign:	Sign: Naveen Kumar.	Sign:

APPROVED FOR CONSTRUCTION
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for contract labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

8 JUL 2020
A. SURESH
PROJECT MANAGER

Scanned with CamScanner

Measurement Sheet										
Company Name:		Villa Orchids LLP								
Project:		Villa Orchids								
Description :		Paibnitng stage I & II work done villas details								
Prepared By:		Md Anwar Baig								
Date :		08-07-2020								
Name of the Contractor :		Subash Chandra Maurya								
A			A	B	C	D	E=AxBxC	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head	Remarks
1	V.No 256	Stage I & II work	1820.0	1.0	1.0	1.0	1820.0	Sft	1820.0	
2	V.No 257	Stage I & II work	1820.0	1.0	1.0	1.0	1820.0	Sft	1820.0	
	V.No 258	Stage I & II work	1820.0	1.0	1.0	1.0	1820.0	Sft	1820.0	

APPROVED BY
8 JUL 2020
A. SURESH
PROJECT MANAGER

Estimate Sheet							
Company Name:		Villa orchids LLP				Approved by:	
Project:		Villa Orchids				Sign:	
work description:		Painitng work done villas Details					
Prepared By :		A Suresh				work start date	25-06-2020
Contractor Name :		Subash Chandra Maurya				work end date	08-07-2020
Date:		08-07-2020					
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	V.no 256	1820.0	Sft	18.0	32760.0		
2	V.no 257	1820.0	Sft	18.0	32760.0		
3	V.no 258	1820.0	Sft	18.0	32760.0		
						98,280.00	
	Note : stage I & II work is @40% of the total rate (45 rs / sft -@35% = Rs :18.0						

APPROVED BY
8 JUL 2020
A. SURESH
PROJECT MANAGER

Naveen Kumar.
APPROVED BY
08 JUL 2020
M. Naveen kumar
Asst. Engineer