

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		8/8/20.		Prepared by:		SOWMYA	
PO/ WO no.		69394		PO / WO Date.		4/8/20	
Supplier Name		SSllp.		PO/WO amount		36,214	
Firm/Company		NE		Project		NE	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	12650	7/8/20.	16,095				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				16,095			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10664	7/8/20	81890.	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				16,095			
Amount E – PO / WO value:				36,214			
Amount F – Difference (A – E):				20,119/			
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			14.8.2020				
Remarks: Part bill received							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	8/8/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-08-2020

Customer Details				Invoice No.	12650		
Nilgiri Estates				Invoice Date.	07-08-2020		
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad				PO No.	69394		
				PO Date.	04-08-2020		
				Req ID	58886		
				Req Date	31-07-2020		
GSTIN : 36AAHFN0766F1ZA				Loc Req No	72909		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4581 - Electrical - other - Gate lamp - NA - nos		20	682.00	13,640.00	18	2,455.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				13,640.00		2,455.20	
Total Invoice Amount				16,095.20			

Rupees : Sixteen Thousand Ninty Five and Paise Twenty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order



69394

31.07.20 12:25:05

Page(s) 1 Of 1

05-08-2020

Company Name: **Nilgiri Estates**
Address: 5-4-187/3
GST No.

Address: M.G.Road, Secunderabad - 500003.
GST No. 36ACQFS2044C1Z7

Supplier Details

Summit Sales LLP
4-107/34, II nd floor, Soh

M.G Road, Secunderabad

Doc No	69394	72909
Doc Date	04-08-2020	
Quote No	Nil	
Quote Date	04-08-2020	
SupplyType	Supply	

STIN 36ACQFS2044C1Z7
6633553.

6244433

nd Attn: Hamendra, Pr

urchase Order for the Supp

g Items.

Item	Qty	Rate	Dis%	GST	Amount	
4531 - Electrical - other -	NA - nos	45.00	682.00	0.00	18.00	36,214.20

*Red. 25***Total Order Value ... 36,214.20**

pees : Thirty Six Thousand

d Fourteen and Paise Twenty Only.

Terms and Conditions :-

ification / As per detail quotation.

ment Terms After Deliver of bill

Inclusive of

ivery Date Every week

ivery Location Nilgiri Home

Sy.No.143/1

6, Rampally Village.

Phone Ma

97190

uality For Delay Nil

nsportation Transport co

ne by us.

rancy No.

rancy Pay

er Terms We reserve

ppurpose

npletion Date Nil

surance Nil

rancy Nil

marks

⇒ Part bill received of Rs. 16,095/-
and bal. bill of Rs. 20,119/-
To be receivable. (B.no. 126-52)

Ref 11/18/20

ect items not conforming to quality and specifications. Above order V.no 168 to 182 fixing

Nilgiri Estates

orised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date:

Name :

Date : / /

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

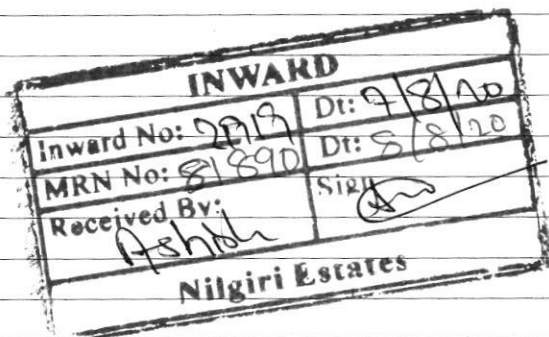
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-08-2020

Customer Details		DC No.	10664
Nilgiri Estates		DC Date.	07-08-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	69394
		PO Date.	04-08-2020
		Req ID	58886
GSTIN : 36AAHFN0766F1ZA		Req Date	31-07-2020
		Loc Req No	72909
	Description of Goods	HSN/SAC	Qty
1	4581 - Electrical - other - Gate lamp - NA - nos		20
2			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

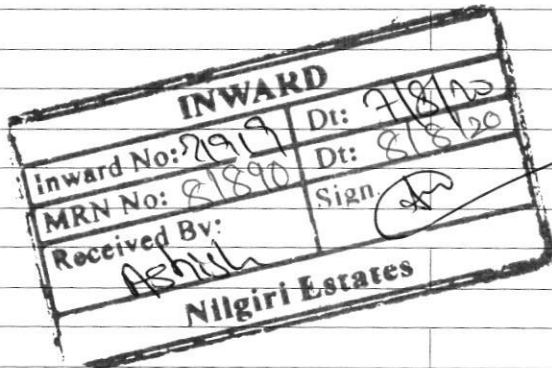
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