

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14/8/20		Prepared by:		SOWMYA	
PO/WO no.		68348		PO / WO Date.		27/6/20	
Supplier Name		Y. Pushpaltha		PO/WO amount		15900	
Firm/Company		VOC LLP		Project		VOC	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	189	8/8/20		15900			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						15900	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			81932	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :_						Transport Charges 2862	
Amount C – Other Debits :_						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						18762	
Amount E – PO / WO value:						15900	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / WO			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			21.8.2020				
Remarks: _							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	14/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36APYPY9568E1ZM

TAX INVOICE

Cell : 88978 95924

Composite Scheme

**Y. PUSHPALATHA****GARDEN CONTRACTOR**H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist, Hyderabad - 500 049.

M/s.

Villa Orchids Llp.Koukur - Hyd.

Sl.No.

189

Date :

08/08/2020

Party's GSTIN

P.O. No.

68348

S.No.	PARTICULARS	HSN Code	Qty.	Rate	Amount Rs.	Ps.
1	Supply of Carpet grass		1500 SPT		18762 ²⁰	
G.TOTAL					18762 ²⁰	

Rupees in words:

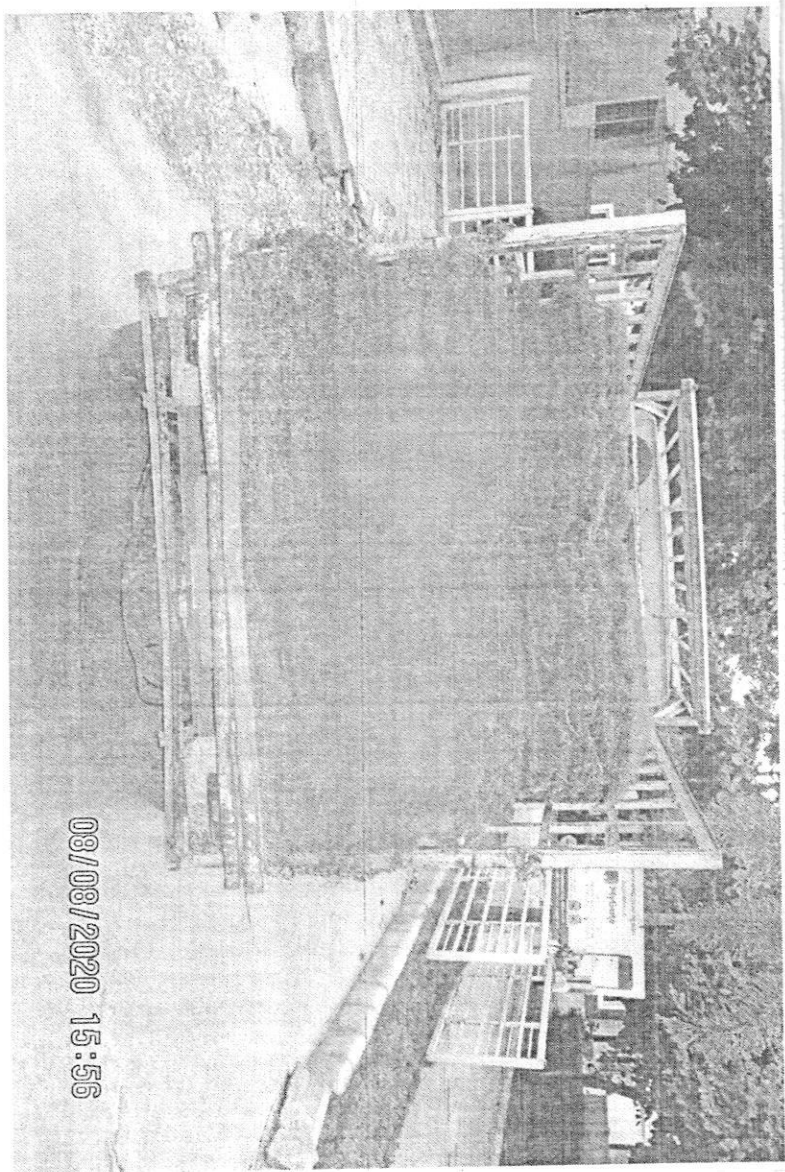
Eighteen Thousand Seven
Hundred sixty two only -For **Y. PUSHPALATHA**Y. P. Th.

Authorised Signature

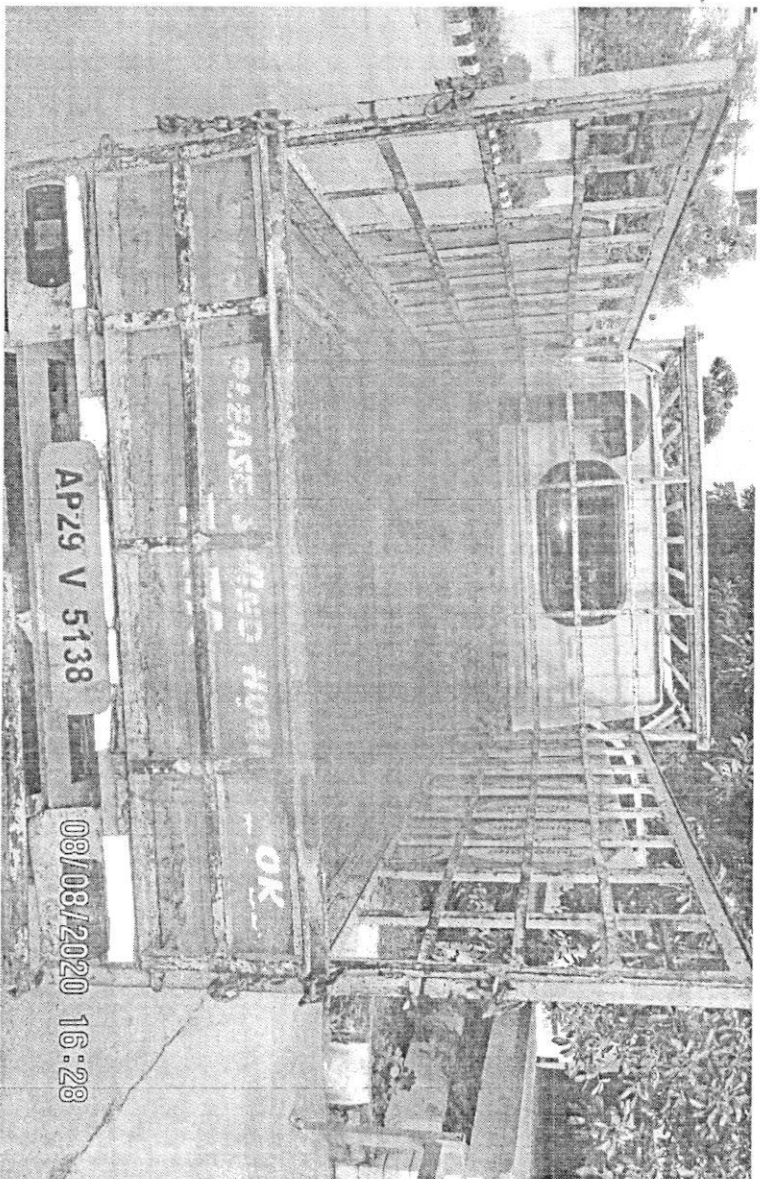
A black and white photograph showing the front of a silver Toyota Aygo. The car is positioned in the center of the frame, facing the camera. It has a distinctive front grille with the Toyota logo in the center, and four round headlights. The license plate is white with black text. The background shows a paved area, a fence, and some trees.

AP29 V 5138

08/08/2020 15:56



08/08/2020 15:56



AP29 V 5138

08/08/2020 16:28

Purchase Order

Page(s) 1 Of 1

29-06-2020 4:17:13 PM



68348

24.06.20 12:19:12

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Y PUSHPALATHA
4-1270, Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	68348	63384
Doc Date	27-06-2020	
Quote No	Nil	
Quote Date	27-06-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6016 - Miscellaneous - Carpet Grass - NA - sft	1,500.00	10.00	0.00	6.00	15,900.00
Total Order Value . . .					15,900.00

Rupees : Fifteen Thousand Nine Hundred Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Within 7 days**Delivery Location** Villas Orchids

Behind: Janapriya, Kowkur.

Phone. 9502232100/9502266233

Penalty For Delay Nil**Transportation Cost** Extra.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Acpha in planter box Red gulmohar tree for V.no.14,15,35,36,42,43 inside laying purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Villa Orchids LLP**

Authorised Signatory

Name : _____

30/06/2020

Name : _____

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Date : ____/____/____

Requisition Form

APPROVED BY
27 JUN 2020
SOHAM MISRI
MANAGING DIRECTOR

Estimate/Draft PO

Page(s) 1 Of 1

27-06-2020 3:47:10 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Y PUSHPALATHA
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

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Authorised Signatory

Name :


30/06/2020

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name :

Date : _/_/