PURCHASE DIVISION Advice for approval for credit to supplier

Date: 14/08/2020			Prepared by:			T.D. Murthy				
PO/WO no. 69236		69236	9236		PO / WO Date.			28/07/2020		
Supplier Name		Dilpreet Hardware			PO/WO amount			Rs. 649/-		
Firm/Comp	any	Silver Oak Villas LLP			Project			SOV - IX		
Sl. No.		Bill No.			Bill Date			Bill amount		
1.		025			31/07/2020		Rs. 649/-			
2.		-			-		-			
3.		-			-			-		
4.	-		2					-		
Amount A	– Bills tot	al(Excluding Trans	port & Ham	nali Cha	rges):	1		Rs. 64	49/-	
Sl. No. DC No		DC. Date			MRN No.		DC matches MRN		-	
1.	1. 025		31/07/2020			81726		Yes 🗆 No		
2.								□ Yes □ No		
3.						747		□ Yes	s 🗆 No	
Amount B	Other Ci	redits:						-		
Amount C	-Other De	ebits:						-		
Amount D	(D=A+B-	·C) – Amount to be	credited to	the supp	olier:			Rs. 6		
Amount E	– PO / W	O value:						Rs. 6	49/-	
Amount F	– Differen	nce (A – E):			(4)			-		
Quantity re	ceived as	per PO/WO		1	✓ Yes □ Except	cess receive	d □ Short re	ceived	☐ Other (expla	ined below)
Is difference between PO / Bill acceptable?			I	Yes No (explained below) Approved – within acceptable limits No (explained below)						
Excess / sh	ort materi	ial received		-	•					
Excess / short material received Close PO / W?O			-	✓Yes □ No – wait for balance material □ No (explained below)						
Advance paid / PDC given (deduct when paying)					□ Yes – Rs. /- □ No					
Payment – due date				22/08/2020						
Remarks:	r		1) (c)							
1				12						
Approve			chase I nager	Procurer Manag		M D	Accounts receiver of bill		Accountant	Accounts Manager
Sign:		offi								
Date		Mars								

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE CREDIT

Ph.: 66324157 M.: 9949170500 9396453642

DILPREET HARDWARE

Dealers In: TVS, UNBRAKO, AVS, UOB & TWF Brand Bolts & Nuts, Hardware & General Suppliers.

23 & 24, 'Lala Temple Complex, Ranigunj, Secunderabad - 500 003. (Telangana) Cilver oak villag Party GST No. Description S. No. HSN Code Qty. Rate Taxable Value 100% 2. 3 4 5. 6. 7. 8. 9 10. Total 11. 9 % GGST Received By. SGST 9 % SILVER OAK **IGST** 18 % Rupees in words **TOTAL AMOUNT**

Certified that the particulars given above are true and correct Goods once sold will not be taken back.

For DILPREET

Purchase Order

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28-07-2020 5:02:42 PM

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69236		 	

31.07.20 12:12:34

From Company: Silver Oak Villas LLP

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36ADBFS3288A2Z7

	Doc No	69236	155909	
23&24,Lala Temple Complex Ranigunj Sec - 500003		28-07-2020		
		Nil		
GSTIN 36AAJFD4235B1ZU		28-07-2020		
9949170500	SupplyType	Supply		
	ZU	lex Ranigunj Sec - 500003 Doc Date Quote No Quote Date	Doc Date 28-07-202 Quote No Nil	

Kind Attn: Mr. Tejas/Hari Mehta-9885051915

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2049 - Carpentry - hardware - Anchor Bolt (pin type) - 8mm - nos 2"	100.00	5.50	0.00	18.00	649.00
		Total Or	der Value	e	649.00

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Working Day.

Delivery Location

Silver Oak Villas Phase - IX

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay

Penality For Delay

Nil

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for rafter fixing purpose

Completion Date

Nil

Measurment Security

Nil Nil

Remarks

For Silver Oak Villas LLP

Authorised Signatory

Accepted the above Terms And Conditions

Date : __/__/__

For Dilpreet Hardware

Name : . Name:

Requisition Form Company Name: Silver Oak Villas LLP Date: 27-07-2020 Site & Phase: Silver Oak Villas Time: 16.55 Supplier Req. No. 155909 Material required before date: 02-08-2020 ID No. 58789 No Description Size Quantity Inward No Date Units Pin-type Anchor Bolts 8mm 100 Nos 2 3 4 5 6 7 8 9 Remarks: - For Rafter fixing purpose in club house.. Prepared By K.PURSHOTHAM Approved by Sign.& Date 27-07-2020 Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.