

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14/8/20		Prepared by:		HEMENDRA	
PO/WO no.		69455		PO / WO Date.		6/8/20	
Supplier Name		Pankaj Saha		PO/WO amount		1487	
Firm/Company		Vishal		Project		Vishal	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	281	8/8/20	1487				
2.							
3.							
4.			1487				
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			81958	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :-							
Amount C –Other Debits :-							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
1487							
Amount E – PO / WO value:							
1487							
Amount F – Difference (A – E):							
-							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____ /- ☒ No				
Payment – due date			14.8.2020 21/8/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	14/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Buyer
Vista Homes
5-4-187/3 & 4, IInd Floor, M.G.Road
Secunderabad
GSTIN/UIN : 36AAGFV2068P1ZJ
State Name : Telangana, Code : 36

Invoice No. PS/20-21/ 281	Dated 8-Aug-2020
Delivery Note Invoice	
Supplier's Ref.	Other Reference(s) Credit
Buyer's Order No. 69455	Dated 6-Aug-2020
Despatch Document No. Invoice	Delivery Note Date 8-Aug-2020
Despatched through Self	Destination Kushaiguda

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	225x300mm Rcc Cover Output CGST Output SGST ROUNDING OFF	6810	18 %	15 No:	105.00	No:	20 %	1,260.00 113.40 113.40 0.20
		Total		15 No:				₹ 1,487.00

Indian Rupees One Thousand Four Hundred Eighty Seven Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
6810	1,260.00	9%	113.40	9%	113.40	226.80
Total	1,260.00		113.40		113.40	226.80

Tax Amount (in words) : **Indian Rupees Two Hundred Twenty Six and Eighty paise Only**

for Praful Sanitary

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 25064	Dt: 10/8/20
MRN No: 81958	Dt:
Received By:	Sign: 
Vista Homes	

Purchase Order

Page(s) 1 Of 1

06-08-2020 3:22:39 PM



69455

06.08.20 2:48:33

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	69455	99759
Doc Date	06-08-2020	
Quote No	Nil	
Quote Date	06-08-2020	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7160 - Plumbing - other - RCC gully trap cover - 12 In x9 In x1 In - nos	15.00	105.00	20.00	18.00	1,486.80
Total Order Value . . .					1,486.80

Rupees : One Thousand Four Hundred Eighty Six and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for F block electrical purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Vista Homes**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : 07/08/2020

Name : _____

Date : / /

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6945

APPROVED BY
- 5 AUG 2020
SOHAM MODI
MANAGING DIRECTOR