PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/08/2020	Prepared by:	T.D. Murthy
PO/WO no.	69223	PO / WO Date.	28/07/2020
Supplier Name	Radiant Systems	PO/WO amount	Rs. 510/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	087	31/07/2020	Rs. 510/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 510/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	087	31/07/2020	81780	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 510/-
Amount E – PO / WO value:	Rs. 510/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**22/08/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	14/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE Cell : 9246101075

Radiant Systems

We are spl. in : ACP, Neon, Digital & Vinyl Sign Boards, ACP Cladding, Metal & Acrylic Letters with LED's

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda,
Hyderabad - 500 029. T.S. **E-mail : rsgrkst@gmail.com**

M/s. Silver Oak Villas LLP.
Secunderabad. Customer GST No 36ADBFS3288A1Z7.

Sl.No. 087
Date : 31/7/2020.

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs.	Ps.
01.	Steel Matt Etching Name Plate of Size 12" x 3".	1 NO. 36 - Sq. Inches	RS. 12/ Sq. Inch.	RS. 432/	00
	INWARD WITH TIME: Inward No: 11573 Dt: 5/8/20 MRN No: 81780 Dt: 5/8/2020. Received By: Sign: SILVER OAK VILLAS LLP				
	MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68288 Date 4/8/20 Sign				
	P.O.NO: 69233.				

Bank Name : Bank of Maharashtra **A/c. Name :** Radiant Systems **C-A/c :** 20007000152 **IFSC :** MAHB0000383 **Br.** Kachiguda, Hyd-27. T.S.	**CGST %**	RS. 39/-
	SGST %	RS. 39/-
	IGST %	
	Advance	
Rupees in words Five Hundred & Ten only.	**Balance**	
GSTIN : 36AIKPG0292L1Z2	**GRAND TOTAL**	RS. 510/-

For M/s. Radiant Systems

G. Ravi Kiran

Customer's Signature **Signature**

Purchase Order

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69233
31.07.20 12:12:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Radiant Systems H.No. 3-5-967, Narayanguda, Hyderabad.	**Doc No**	69233	155908
	Doc Date	28-07-2020	
	Quote No	Nil	
GSTIN 36AIKPG0292L1Z2	**Quote Date**	28-07-2020	
6457-5075.. 9246101075	**SupplyType**	Supply	

Kind Attn : Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6074 - Miscellaneous - SS Name Plates - other - Sq.inches *EDARA PRABHAKAR REDDY SUSHEELA REDDY 12 X 3*	36.00	12.00	0.00	18.00	509.76
					Total Order Value . . .	**509.76**

Rupees : Five Hundred Nine and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.no.4 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : __________

Accepted the above Terms And Conditions

For ***Radiant Systems***

Name : __________

Date : __/__/___

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	27-07-2020
Site & Phase :	Silver Oak Villas	Time:	16.55
Supplier		Req. No.	155908
Material required before date:	02-08-2020	ID No.	58786

No.	Description	Size	Quantity	Units	Inward No	Date
1	SS Name Plate: E.PRABHAKAR REDDY & K.SUSHEELA REDDY	12" X 3"	01	Nos		
2						
3	69233					
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Villa .no 04 .Name plate purpose .

Prepared By	K.PURSHOTHAM	Approved by	
Sign.& Date	27-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
29 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT