PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/08/2020	Prepared by:	T.D. Murthy
PO/WO no.	67877/67707	PO / WO Date.	10/06/2020
Supplier Name	Sri Balaji Enterprises	PO/WO amount	Rs. 27,730/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	46	30/07/2020	Rs. 35,221/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 35,221/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	46	30/07/2020	-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 35,221/-
Amount E – PO / WO value:				Rs. 27,730/-
Amount F – Difference (A – E):				Rs. 7,491/-

Quantity received as per PO /WO	☐ Yes ☑ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**22/08/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	14/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **46** / Dated **30-07-2020** PO / DOC No. **67707/67877** / D.C. No. **46** Vehicle No. **TS13EN-0990** / Destination

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	3926	Fischer 6 mm	100pkt	50x2	100	100.00	10000.00
2	3926	Fischer 5 mm	120pkt	40x3	120	135.00	16200.00
						Cartage	
					220		26200.00

MODI PROPERTIES PVT. LTD. SECBAD INWARD No. 68262 Date 13/8 Sign.

re Tax : Rs 26200.00 Tax Rs.: 4716.00 Post Tax Rs.: 30916.00 R/o Rs.: **Final Rs.: 30916.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
3926	26200	9%	2358	9%	2358			4716.00
								0
								0
Total	**26200**	**0.09**	**2358**	**0.09**	**2358**	**0**	**0**	**4716.00**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

INWARD
Inward No: 14646 Dt: 30/7/20
GRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

For SRI BALAJI ENTERPRISES
SRI BALAJI ENTERPRISES HYD.
Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

II Shree Ganeshay Namah II

GSTIN: 36AEIPJ0494H1ZF

Subject to Hyderabad Jurisdiction

Cell : 9030605
9885288

11-8"

SBE SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 500 001. T.S.

DELIVERY CHALLAN

Sl. No. 4 6=

Date: 30-7-2020

Buyer's Name: summit sales LLP

Address: summit Housing cherlapally

P.O - DOC No. 67707/67877

GSTIN: 36ACQFS2044C1Z7

Phone

Description of Goods	Thickness	Size	No. of Pcs.	Remarks
Fischer 6MM		50X2	100PKt	
" " 5MM		40X3	120PKt	
			220PKt	

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 40448 Date 13/8 Sign.

INWARD
Inward No: 14646 Dt: 30/7/20
MRN No: 81609 Dt: 30/7/20
Received By: Sign:
MRN 81610
SUMMIT SALES LLP

Certified by:

Stores Manager

MODI PROPERTIES PVT. SEC'BAD INWARD No. Date Sign.

Receiver's Signature with Stamp

E.& O.E.

Despatch through/Transport Name .... Vehicle No. TS13NE 0990

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises
4. If the Bill is not paid on presentation interest at 24% per annum

For SRI BALAJI ENTERPRISES

Purchase Order

 10-06-2020 10:47:50 AM

67877
03.06.20 12:48:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	67877	14608
Doc Date	10-06-2020	
Quote No	Nil	
Quote Date	10-06-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	100.00	0.00	18.00	5,900.00
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	135.00	0.00	18.00	7,965.00
				Total Order Value . . .		**13,865.00**

Rupees : Thirteen Thousand Eight Hundred Sixty Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 4 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintanence purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP		Date:		09.06.2020	
Site & Phase :	SHLLP		Time:		16.30	
Supplier			Req. No.		14608	
Material required before date:			ID No.		57541	

No	Description	Size	Quantity	Units	Inward No	Date
1	FISHER PLUG 67877	5MM	50	NOS		
2	FISHER PLUG	6MM	50	NOS		
3	HOLDFAST 67876	4"	100	NOS		
4	MEASURING TAPE 67878	5MTR	20	NOS		
5	CHICKEN MESH		100	BDL		
6	PLASTIC GAMPA		60	NOS		
7	TILE GROUT-SILK 67875	1KG	70	NOS		
	TILE GROUT-WHITE	1KG	70	NOS		

Remarks:For stock maintainance

Prepared By	SOWMYA -	Approved by	
Sign.& Date	09.06.2020	Sign. & Date	APPROVED BY 09 JUN 2020 MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

- Duplicate :

Page(s) 1 Of 1 14-08-2020 15:50:08

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	67707	14591
Doc Date	03-06-2020	
Quote No	Nil	
Quote Date	03-06-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	100.00	0.00	18.00	5,900.00
2 2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	135.00	0.00	18.00	7,965.00
		Total Order Value . . .			**13,865.00**

Rupees : Thirteen Thousand Eight Hundred Sixty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 4 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintanence purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

=) Original office copy misplace please give "Noc" for bill Clearance.

11/8/20

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Name : ____________

Date : __/__/____