PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/8/20	Prepared by:	SOWMYA
PO/WO no.	68957	PO / WO Date.	20/7/20.
Supplier Name	Industrial Equipment Centre	PO/WO amount	9,204
Firm/Company	SSIlp	Project	SSIlp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	BR/CR/618	3/8/20.	9,204
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,204.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81715	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,204
Amount E – PO / WO value:	9,204
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ No (explained below)
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ ~~Yes~~ – Rs. 9204 ☐ No
Payment – due date	~~7.8.2020~~ Adv chq issd
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	15/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

INDUSTRIAL EQUIPMENT CENTRE
(A Unit of Reliable Engg Products India Pvt Ltd)
5-5-65, G 14&15, S.A Trade Centre,
Ranigunj, Secunderabad - 500003
GSTIN/UIN: 36AADCR2809N1Z3
State Name : Telangana, Code : 36
E-Mail : iec3951@gmail.com

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor,
M.G Road, Secunderabad
Phone No. 9246364748
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. BR/CR/618	Dated 3-Aug-2020
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. 68957	Dated 20-Jul-2020
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Cube Mould**	9024	12.000 NOS	650.00	NOS		**7,800.00**
	OUTPUT CGST						**702.00**
	OUTPUT SGST						**702.00**
	Total		12.000 NOS				**₹ 9,204.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68102 Date 8/8 Sign

INWARD
Inward No: 4666 Dt: 3/8/20
MRN No: 81715 Dt: 4/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words)
INR Nine Thousand Two Hundred Four Only
E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9024	7,800.00	9%	702.00	9%	702.00	1,404.00
Total	**7,800.00**		**702.00**		**702.00**	**1,404.00**

Tax Amount (in words) : **INR One Thousand Four Hundred Four Only**

INDUSTRIAL EQUIPMENT CENTRE (A Unit of Reliable Engg Products India Pvt. Ltd.) SEC'BAD

Remarks:
CHQ RECV @Rs.9204/- DATE 27.7.2020 CHQ NO.228636 YES BANK

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for INDUSTRIAL EQUIPMENT CENTRE

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

23-07-2020 4:34:38 PM

68957
21.07.20 2.16:56

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Industrial Equipment Centre 5-5-65, G-14, S.A. Trade Centre, Ranigunj, Sec.-3. **GSTIN** - 27717323 66383951/27717323 9849794847	**Doc No**	68957	14717
	Doc Date	20-07-2020	
	Quote No	Nil	
	Quote Date	11-07-2019	
	SupplyType	Supply	

Kind Attn : Mr. Huzefa

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	9514 - Tools - Cube testing moulds - 6 In - nos	12.00	650.00	0.00	18.00	9,204.00
					Total Order Value . . .	**9,204.00**
Rupees : Nine Thousand Two Hundred Four Only.						

Terms and Conditions :-

Specification / Brand	All items shall be of 1st qlty.
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. /- vide cheq.no..... dtd.....of HDFC bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For ***Industrial Equipment Centre***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	15.7.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14717
Material required before date:		ID No.	58584

No	Description	Size	Quantity	Units	Inward No	Date
1	SPADE WITH HANDLE 68956		40	NOS		
2	CUBE TESTING MOULDS 68957		12	NOS		
3	MALE HELMET 68958		50	NOS		
4	PENDRIVE		3	NOS		
5	SCRIBLING PADS 68959		60	NOS		
6	BOX FILE	BIG	50	NOS		
7	BOX FILE	SMALL	50	NOS		
8	BOMBAY BROOMS	BIG	20	NOS		
9	DETTOL HANDWASH		24	NOS		
10	BOMBAY BROOMS	SMALL	200	NOS		
11	WATER BOTTLES 68960		36	NOS		
12	BLEACHING POWDER		200	KGS		
13	BUBBLE CANS	20LTS	20	NOS		

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	
Sign.& Date	15.07.2020	Sign. & Date	

APPROVED BY
22 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.