PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/8/20	Prepared by:	SOWMYA
PO/WO no.	69109	PO / WO Date.	24/7/20
Supplier Name	Sri Laxmi [illegible]	PO/WO amount	1982
Firm/Company	Sou LLP	Project	Sou [illegible]
Sl. No.	Bill No.	Bill Date	Bill amount
1.	633	5/8/20	1982
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1982

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81912	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1982
Amount E – PO / WO value:				1982
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within ac~~ceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**21.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	14/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh,Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

M/s. silver oak villas LLP

Party's GSTIN 36ADBFS3288A2Z7

Invoice No.: 633 Po No 69109
Date : 5/8/20
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Nuts Bolts 16 MM x 18"	22/400gr	75/2	1680	= 00
		Total		1680	= 00
		SGST @ 9 %		151	20
		CGST @ 9 %		151	20
		IGST @ 18 %			
		Roundup			60
		Grand Total		1982	= 00

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68276
Date 14/8/20
Sign.

Rupees In words : One Thousand Nine Hundrand Eight Two only

INWARD
Inward No. 14580 Dt: 7/8/20
MRN No: 21912 Dt: 8/8/20
Received By: Sign:
SILVER OAK VILLAS LLP

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

 25-07-2020 4:39:41 PM

69109
31.07.20 12:08:29

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sri Laxmi Ganesh Iron & Hardware Stores	**Doc No**	69109	155890
Shop no. 6-6-125/A/2, Kavadiguda Main Road, Beside SBH, Secunderabad.	**Doc Date**	24-07-2020	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	23-07-2020	
040-64505240 9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : Mr. G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2145 - Carpentry - hardware - Nut bolts - Others - kgs *16mm x 18" - 16 nos*	22.40	75.00	0.00	18.00	1,982.40
					Total Order Value . . .	**1,982.40**

Rupees : One Thousand Nine Hundred Eighty Two and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs... vide cheq....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Street light pole fixing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Sri Laxmi Ganesh Iron & Hardware Stores*

Name :

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	20-07-2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	155890
Material required before date:	25-07-2020	ID No.	58595

No	Description	Size	Quantity	Units	Inward No	Date
1	10mm foundation bolts	18" length	16	Nos		
2	69109					
3						
4						
5						
6						
7						
9						
10						

Remarks: - For Street light pole fixing purpose

Prepared By	G. Mona	Approved by	APPROVED BY
Sign.& Date	20-07-2020	Sign. & Date	22 JUL 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	28.03.19
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Site Use Purpose

Prepared By	G chandra kanth	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.