

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14/8/20		Prepared by:		SOWMYA	
PO/WO no.		69109		PO / WO Date.		24/7/20	
Supplier Name		S. Laxmi Kumar		PO/WO amount		1982	
Firm/Company		Sovelp		Project		Sov 12	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	633	5/8/20		1982			
2.				1			
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1982	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			81912	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1982	
Amount E – PO / WO value:						1982	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____ /- ☒ No				
Payment – due date			21.8.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	14/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

M/s. Silver Oak Villas LLP

Invoice No.: Po No 69109
633

Date : 5/8/20

Transporter :

Party's GSTIN 36ADBFS3288A227

L.R. No. :

HSN	Description	Qty.	Rate	Amount	
				Rs.	Ps.
	Nuts Bolts 16 MM x 18"	22/400gr	75/-	1680	= 00
Total				1680	= 00
SGST @ 9 %				151	= 20
CGST @ 9 %				151	= 20
IGST @ 18 %					
Roundup					40
Grand Total				1982	= 00

Bank Details :

Sri Laxmi Ganesh Steels & Hardware

C/A : 36998265647

Bank: SBI, Kavadiguda, Sec-bad.

IFSC Code No. : SBIN0020312

Rupees In words : one Thousand Nine Hundred Eight Two only

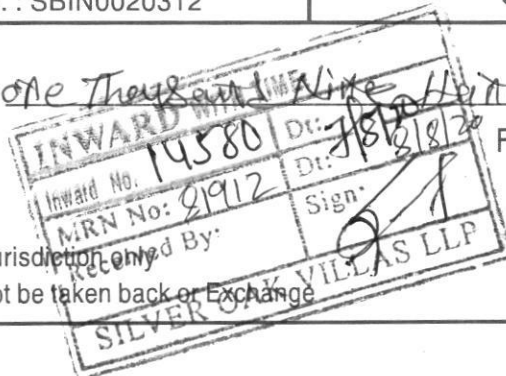
E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature



Purchase Order

Page(s) 1 Of 1

25-07-2020 4:39:41 PM



31.07.20 12:08:29

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sri Laxmi Ganesh Iron & Hardware Stores
Shop no. 6-6-125/A/2, Kavadiguda Main Road, Beside SBH,
Secunderabad.

GSTIN 36ARPPK9655D2ZA

040-64505240

9246205245/9542575725

Doc No	69109	155890
Doc Date	24-07-2020	
Quote No	Nil	
Quote Date	23-07-2020	
SupplyType	Supply	

Kind Attn : Mr. G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2145 - Carpentry - hardware - Nut bolts - Others - kgs 16mm x 18" - 16 nos	22.40	75.00	0.00	18.00	1,982.40
Total Order Value . . .					1,982.40

Rupees : One Thousand Nine Hundred Eighty Two and Paise Fourty Only.

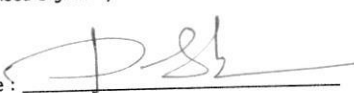
Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** 100% as advance**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Rs... vide cheq....**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Street light pole fixing purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Iron & Hardware Stores**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		20-07-2020	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.		155890	
Material required before date:			25-07-2020		ID No.		58595

No	Description	Size	Quantity	Units	Inward No	Date
1	10mm foundation bolts	18" length	16	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Street light pole fixing purpose

Prepared By		G. Mona		Approved by			
Sign.& Date		20-07-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.


APPROVED BY
22 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Company Name:		Silver Oak Villas LLP		Date:		28.03.19	
Site & Phase :		Silver Oak Villas		Time:		15.00	
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Site Use Purpose

Prepared By		G chandra kanth		Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.