PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/08/2020	Prepared by:	T.D. Murthy
PO/WO no.	69283	PO / WO Date.	30/07/2020
Supplier Name	Anisha Associates	PO/WO amount	Rs. 16,750/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	066	04/08/2020	Rs. 17,340/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 17,340/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	310	04/08/2020	81755	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 17,340/-
Amount E – PO / WO value:				Rs. 16,750/-
Amount F – Difference (A – E):				Rs. 590/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**22/08/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	14/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com
GSTIN : 36ABTPV3594Q1Z8

Pidilite
Building Bonds

Buyer / To M/s Summit Safe
Cherlapally LLP
GST: 36ACQFS
2044C1Z7

No. 066 Date : 04/08/2020
Your order No. 69283 Date 30/7/2020
Our D.C. No. 310 Date : 04/08/2020
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	Fosroc Concure	20ltr	5	2839/-	14195	00
	Transport				500	00
				Total Taxable	14695	00
				CGST @ 9%	1322	50
				SGTS @ 9%	1322	50
				IGST @		
				TOTAL	17340	00

MODI PROPERTIES PVT LTD SEC'BAD
INWARD
No. 68112
Date 8/8
Sign.

Rupees Seventeen thousand three hundred & forty only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

DELIVERY CHALLAN

Pidilite Building Bonds

ANISHA ASSOCIATES

Authorised Distributors : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM Construction Chemicals

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 26.
©: 040- 4850 9804, Mobile : 92465 89804

No. 310 Date : 04/08/2020

To Summit Sales LLP
GST: 36ACQF S2044 C1Z7

S.No	DESCRIPTION	Packing	Quantity
	P.O.No: 69283 Dt: 30/7/2020		
1)	Fosroc Concure	20ltr	5 nos

INWARD

Inward No: 4675	Dt: 4/8/20
MRN No: 81755	Dt: 5/8/20
Received By:	Sign:

SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. INWARD No. 40302 Date 7/8 Sign

Certified by:

Stores Manager

5 nos

GSTIN : 36ABTPV3594Q1Z8

For **ANISHA ASSOCIATES**

Customer Signature

Purchase Order

 30-07-2020 5:13:31 PM

69283
31.07.20 12:12:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Anisha Associates		**Doc No**	69283	14758
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.		**Doc Date**	30-07-2020	
		Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8	NA	**Quote Date**	18-12-2018	
66209804	9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3137 - Chemicals - Waterproofing - NA - nos *Fosroc Concure*	5.00	3,350.00	0.00	0.00	16,750.00
				Total Order Value . . .		**16,750.00**

Rupees : Sixteen Thousand Seven Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	28.07.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14758
Material required before date:		ID No.	H. 58792

No	Description	Size	Quantity	Units	Inward No	Date
1	CHICKEN MESH		50	BDL		
2	BOMBAY NAILS 69281	2"	50	KGS		
3	SS SCREWS 69282	32X8	30	PKTS		
4	SS SCREWS	38X8	30	PKTS		
5	MS NAILS	2"	50	KGS		
6	FOSRAC WATER PROOF CHEMICALS	20LTS	5	NOS		
7	69283					
8						
9						
10						

Remarks: FOR SITES AND STOCK MAINTAIN

Prepared By	SOWMYA	Approved by	
Sign.& Date	28.7.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
29 JUL 2020
SOHAM MODI
MANAGING DIRECTOR