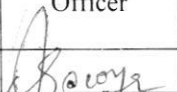


PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/8/20.		Prepared by: SOWMYA	
PO/WO no. 69379.		PO / WO Date. 7/8/20.	
Supplier Name Gautham Enterprises		PO/WO amount 1,490.	
Firm/Company GVR		Project GVR	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	308.	7/8/20.	1,490
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,490.
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			81933 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,490
Amount E – PO / WO value:			1,490
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☐ No	
Payment due date		21.8.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	14/8/20.		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises

1-10-97/19, Vallabh Nagar, Begumpet, Secunderabad
 Pin-500016 Ph.27763763,40211963
 GSTIN/UIN: 36ADIPA9683N1ZW
 State Name : Telangana, Code : 36
 E-Mail : gautham_entps2424@yahoo.com

Buyer**G V Reaserch Centers Pvt Ltd**

5-4-187/3&4, IInd Floor Soham Mansion, MG Road Secunderabad-500003
 GSTIN/UIN : 36AAHCG4562D1ZP
 State Name : Telangana, Code : 36
 Place of Supply : Telangana

Invoice No.

308

Delivery Note

Supplier's Ref.

Buyer's Order No.

P.O.NO 69379DT 4.8.20

Despatch Document No.

Despatched through

SHEKAR

Terms of Delivery

Dated

7-Aug-2020

Mode/Terms of Payment

Other Reference(s)

Dated

7-Aug-2020

Delivery Note Date

Destination

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Amount
1	Nescafe Signature Premix	21011200	2 kg	355.93	kg		711.86	711.86	9%	64.07	9%	64.07	840.00
2	Nestea Iced Premix 750grms	21011200	2 nos	275.42	nos		550.84	550.84	9%	49.58	9%	49.58	650.00
							1,262.70						
	CGST Output - 9%			9 %			113.65						
	SGST Output - 9%			9 %			113.65						
Total							₹ 1,490.00	1,262.70		113.65		113.65	

Amount Chargeable (in words) **INR One Thousand Four Hundred Ninety Only**

E. & O.E

INWARD	
Inward No: 1624	Dt: 8/8/20
MRN No: 81933	Dt:
Received By: TUTE	Sign: [Signature]
G.V. RESEARCH CENTERS PVT. LTD.	

**Company's Bank Details**

Bank Name

: Andhra Bank

A/c No.

: 022231043001908

Branch & IFS Code

: Ameerpet Br & ANDB0000222

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises

[Signature]
 Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

04-08-2020 14:03:34



69379

31.07.20 12:25:05

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Gautam Enterprises 7-2-625,Rashtrapathi Road, Secunderabad - 500003 GSTIN - 27717725,66317725,66382615 9246535926	Doc No	69379	163114
	Doc Date	04-08-2020	
	Quote No	Nil	
	Quote Date	04-08-2020	
	SupplyType	Supply	

Kind Attn : Mr. M. Sampath Raj

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	2.00	420.00	0.00	0.00	840.00
2 4060 - Consumables - Tea Powder - NA - kgs Lemon	2.00	325.00	0.00	0.00	650.00
Total Order Value . . .					1,490.00

Rupees : One Thousand Four Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Nestle' brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for staff using purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Contact - -

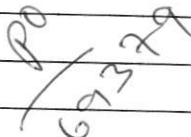
Accepted the above Terms And Conditions

For **Gautam Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		GVRC		Date:		03.08.2020	
Site & Phase :		INNOPOLIS		Time:		15:00	
Supplier				Req. No.		163114	
Material required before date:			urgent		ID No.		
					58942		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Coffee powder	500 grams	02	No's			
2	Tea powder	500 grams	02	No's			
3							
4							
5							
6							
7							
8							
9							
 APPROVED 04 MINISH PARIKH MANAGER PROCUREMENT							
Remarks : For office purpose							
Prepared By		Radhika		Approved by		VENKATESH.G	
Sign.& Date		03.08.2020		Sign. & Date		03.08.2020	

Note: On receipt of material at site write inward number and date in last 2 columns.