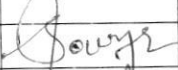


PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/8/20.		Prepared by: SOWMYA	
PO/WO no. 69390.		PO / WO Date. 7/8/20.	
Supplier Name Garitham Enterprises		PO/WO amount 2,520.	
Firm/Company MPL		Project MPL	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	306.	7/8/20.	2,520.
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,520.
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			81880 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,520
Amount E – PO / WO value:			2,520
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☐ No	
Payment – due date		21.8.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	14/8/20.		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-. 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

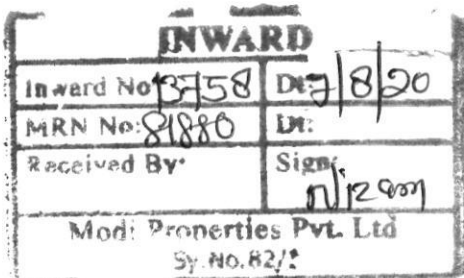
1-10-98/19, Vallabh Nagar, Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

: Telangana

Terms of Delivery

Destination

CGST Output - 9%
SGST Output - 9%
Rounded Off



Amount Chargeable (in words) **INR Two Thousand Five Hundred Twenty Only**

E. & O.E.

: Ameerpet Br & ANDB0000222

for Gautham Enterprises

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

04-08-2020 16:41:17



69390

31.07.20 12:25:05

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Gautam Enterprises
7-2-625,Rashtrapathi Road, Secunderabad - 500003

GSTIN -

27717725,66317725,66382615 9246535926

Doc No	69390	11835
Doc Date	04-08-2020	
Quote No	Nil	
Quote Date	04-08-2020	
SupplyType	Supply	

Kind Attn : Mr. M. Sampath Raj

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	6.00	420.00	0.00	0.00	2,520.00
Total Order Value . . .					2,520.00

Rupees : Two Thousand Five Hundred Twenty Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'Nestle' brand**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for staff using purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Gautam Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Contact - -

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		28-07-2020	
Site & Phase :		May Flower Platinum		Time:		11:10	
Supplier				Req.No.		11835	
Material required before date:			01-08-2020		ID No.		58957
No	Description	Size	Quantity	Units	Inward No	Date	
1	Coffee powder	std	06	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
Remarks : for site use purpose							
Prepared By		K.sravani		Approved by		SV.subbareddy	
Sign.& Date		28-07-2020		Sign. & Date			