PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/20.	Prepared by:	SOWMYA
PO/WO no.	69290.	PO / WO Date.	30/7/20.
Supplier Name	Praful sanitary	PO/WO amount	~~1,770~~ 1416
Firm/Company	SS llp	Project	Shllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	PS/20-21/252	30/7/20	1,416
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,416.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81696	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,416.
Amount E – PO / WO value:	~~1,770~~ 1416
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ~~☐ Short received~~ ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**7.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	5/8/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 252**	Dated **30-Jul-2020**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **Credit**
Buyer **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **69290**	Dated **30-Jul-2020**
	Despatch Document No. **Invoice**	Delivery Note Date **30-Jul-2020**
	Despatched through **Self**	Destination **Charlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Waste Pipe**	3917	18 %	**60 No:**	25.00	No:	20 %	**1,200.00**
	Output CGST							**108.00**
	Output SGST							**108.00**
	Total			**60 No:**				**₹ 1,416.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68108 Date 8/8 Sign.

Amount Chargeable (in words) *E. & O.E*

Indian Rupees One Thousand Four Hundred Sixteen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	1,200.00	9%	108.00	9%	108.00	216.00
Total	**1,200.00**		**108.00**		**108.00**	**216.00**

Tax Amount (in words) : **Indian Rupees Two Hundred Sixteen Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 14658 Dt: 3/8/20
MRN No: 81696 Dt: 4/8/20.
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Purchase Order

 30-07-2020 4:42:22 PM

69290
31.07.20 12:12:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	69290	14727
	Doc Date	30-07-2020	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	30-07-2020	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7284 - Plumbing - PVC - Waste Pipe - other - nos	60.00	25.00	20.00	18.00	1,416.00
					Total Order Value . . .	**1,416.00**

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	20.7.2020
Site & Phase :	SHLLP	Time:	15.00
Supplier		Req. No.	14727
Material required before date:		ID No.	58621

No	Description	Size	Quantity	Units	Inward No	Date
1	CP WALL MIXTURE		30	NOS		
2	LONG BODY		15	NOS		
3	SHORT BODY		16	NOS		
4	SHOWER ARM		20	NOS		
5	SHOWER HEAD 68985		20	NOS		
6	PILLAR COCK		20	NOS		
7	ANGLE COCK		60	NOS		
8	EXTENSION NIPPAL	1/2"X1"	90	NOS		
9	WASH BASIN WASTE COUPLING		24	NOS		
10	HEALTH FAUCET		20	NOS		
11	CP FLANGES		100	NOS		
12	PVC CONNECTION 68986	2'	60	NOS		
13	PVC CONNECTION	18"	60	NOS		
14	WASTE PIPE ~~689~~ 69290		60	NOS		
15	TEFLON TAPE		500	NOS		

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	APPROVED BY 22 JUL 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	20.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.