PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/8/20.	Prepared by:	SOWMYA
PO/WO no.	69282	PO / WO Date.	30/7/20.
Supplier Name	Sathyavarapu hardwares	PO/WO amount	9,876.
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	255	3/8/20	9,876
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,876.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81717	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,876
Amount E – PO / WO value:	9,876
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**7.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	5/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers In : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- [ ] Original for Receipt
- [ ] Duplicate for Transporter
- [ ] Triplicate for Supplier

Invoice No. : 255 /19 - 20
Invoice Date : 3/8/2020
State : Telangana State Code36

Transportation Mode: LR No:
Vehicle Number: No. of Cases:
P.O. Number : 69282-14758 Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO

NAME: Summit Sales LLP
Address: 5-4-187/3&4, IInd Floor, MG Road, Secunderabad - 500003
GSTIN: 36ACQFS2044C1Z7
State: Telangana State Code: 36

DETAILS OF RECEIVER: SHIPPED TO

NAME:
Address:
GSTIN:
State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	32x8 Stainless Steel	30	Pcs	114		18%	3420=00
2		Screw M						
3	7318	38x8 Stainless Steel	30	Pcs	165		18%	4950=00
4		Screw M						
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

INWARD
Inward No: 14668 Dt: 3/8/20
MRN No: 81717 Dt: 4/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	8370=00
						Add. CGST 9%	753=00
						Add: SGST 9%	753=00
						Add: IGST	
						GRAND TOTAL	9876=00

Amount in words: Nine Thousand Eight hundred & Seventy Six

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No 68101 Date 8/8 Sign

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

 30-07-2020 5:13:31 PM

Copy

69282
31.07.20 12:12:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	69282	14758
	Doc Date	30-07-2020	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	30-07-2020	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 x 8*	30.00	114.00	0.00	18.00	4,035.60
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *38 x 8*	30.00	165.00	0.00	18.00	5,841.00
				Total Order Value . . .		**9,876.60**

Rupees : Nine Thousand Eight Hundred Seventy Six and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra,9502266233, Mahesh.

Penality For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	28.07.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14758
Material required before date:		ID No.	~~H~~ 58792

No	Description	Size	Quantity	Units	Inward No	Date
1	CHICKEN MESH		50	BDL		
2	BOMBAY NAILS 69281	2"	50	KGS		
3	SS SCREWS 69282	32X8	30	PKTS		
4	SS SCREWS	38X8	30	PKTS		
5	MS NAILS	2"	50	KGS		
6	FOSRAC WATER PROOF CHEMICALS	20LTS	5	NOS		
7	69283					
8						
9						
10						

Remarks: FOR SITES AND STOCK MAINTAIN

Prepared By	SOWMYA	Approved by	
Sign.& Date	28.7.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
29 JUL 2020
SOHAM MODI
MANAGING DIRECTOR