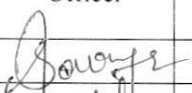


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		7/8/20.		Prepared by:		SOWMYA	
PO/WO no.		69197		PO / WO Date.		28/7/20.	
Supplier Name		Ganesh tube traders.		PO/WO amount		18,593	
Firm/Company		Srip		Project		Srip.	
Sl. No.	Bill No.	154		Bill Date	6/8/20		Bill amount
1.							18,593
2.							1
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							18,593
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	✓	✓	81856	✓ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							-
Amount C –Other Debits :							-
Amount D (D=A+B-C) – Amount to be credited to the supplier:							18,593
Amount E – PO / WO value:							18,593
Amount F – Difference (A – E):							-
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			14.8.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	7/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



www.ganeshtubetraders.com

Purchase Order

Page(s) 1 Of 1

28-07-2020 14:29:25



69197

31.07.20 12:08:30

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders

5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

9246330441.

66568587/ 66384751

9949248666

Doc No	69197	14731
Doc Date	28-07-2020	
Quote No	Nil	
Quote Date	28-07-2020	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6549 - Paints - White Cement - 25kgs - bags	6.00	485.00	0.00	28.00	3,724.80
2 6601 - Paints - Wall Care Putti - 20kgs - bags	20.00	630.00	0.00	18.00	14,868.00
Total Order Value . . .					18,592.80

Rupees : Eighteen Thousand Five Hundred Ninty Two and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintainance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		20.7.2020	
Site & Phase :		SHLLP		Time:		15.00	
Supplier				Req. No.		14731	
Material required before date:						ID No. 58798	
No	Description	Size	Quantity	Units	Inward No	Date	
1	WALL CARE PUTTY		20	NOS			
2	WHITE CEMENT - 6549		6	NOS			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: FOR STOCK MAINTENANCE AT SSLLP							
Prepared By		SOWMYA		Approved by			
Sign.& Date		20.07.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.