

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 5/8/20.		Prepared by: SOWMYA	
PO/WO no. 69115		PO / WO Date. 24/7/20.	
Supplier Name Ganesh tube traders		PO/WO amount 25,134	
Firm/Company 8814p.		Project 8814p.	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	132.	27/7/20.	25,134
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,134.
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			81698 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			25,134
Amount E – PO / WO value:			25,134
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		7.8.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	5/8/20.		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 132
Ref. No. 69115

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



Too Strong to Resist...
Dated 27-Jul-2020

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	BRASS BALLCOCK 11/4" ✓	8481	18 %	20 NO	1,065.00	NO		21,300.00
								1,917.00
								1,917.00
Total								₹ 25,134.00

Amount Chargeable (in words)

INR Twenty Five Thousand One Hundred Thirty Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8481	21,300.00	9%	1,917.00	9%	1,917.00	3,834.00
Total	21,300.00		1,917.00		1,917.00	3,834.00

Tax Amount (in words) : **INR Three Thousand Eight Hundred Thirty Four Only**

Company's PAN : ADBPJ8881C

Company's Bank Details

Bank Name : HDFC CA 50200014835551

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS (2018-2019)



REVERSE CHARGE: NO



H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtribetraders@gmail.com
www.ganeshtribetraders.com

Purchase Order

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24-07-2020 4:47:24 PM



69115

31.07.20 12:08:29

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

Doc No 69115 14741

Doc Date 24-07-2020

Quote No Nil

Quote Date 24-07-2020

SupplyType Supply

GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751
9246330441. 9949248666

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7343 - Plumbing - other - Ball cock - other - nos 1 1/4"	20.00	1,065.00	0.00	18.00	25,134.00
Total Order Value . . .					25,134.00

Rupees : Twenty Five Thousand One Hundred Thirty Four Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Kohinoor' brand,

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Free replacement if any manuf. defect

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		22.7.2020		
Site & Phase :		SHLLP		Time:		14.30		
Supplier				Req. No.		14741		
Material required before date:					ID No.			58405

No	Description	Size	Quantity	Units	Inward No	Date
1	BALL COCK	1 1/4"	20	NOS		
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By		SOWMYA		Approved by			
Sign. & Date		22.07.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



APPROVED BY
 22 JUL 2020
 SOHAM MODI
 MANAGING DIRECTOR