

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 7/8/20.		Prepared by: SOWMYA	
PO/WO no. 69386.		PO / WO Date. 4/8/20	
Supplier Name Elegant Enterprises		PO/WO amount 8,848	
Firm/Company ssllp		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	EE 2021 ~ 0113	6/8/20	8,850
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,850
Sl. No.	DC No	DC. Date	MRN No.
1.			81834.
2.			
3.			
4.			
Amount B – Other Credits :			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8,850
Amount E – PO / WO value:			8,850 8848
Amount F – Difference (A – E):			-2
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		14.8.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	7/8/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers | Annunciators | Switchgears | Starters | Wires & Cables | Capacitors | Panel & Cable Accessories | Oil Seals
Step Down Transformers | L.E.D Lights | Earthing Equipments | Carbon Brushes | PVC Insulation Tapes | Lugs | Spares

Details of Buyer | Billed to:[illegible]

Rupees: Eight Thousand Eight Hundred Fifty Only.

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725	R/o + Transportation :	0.00
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042	Total Amount :	Rs 8,850.00

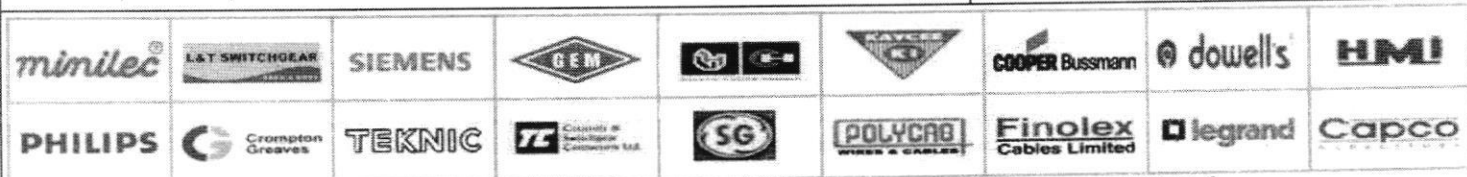
Receiver's Seal and Signature with Name & Mobile Number P.M	Terms and Conditions : 1. Goods once sold will not be taken back or exchanged 2. Interest at 24% P. A. will be charged after Days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.	for Elegant Enterprises  Authorised Signatory
E & O. E		

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

****No Guarantee & Warranty on Breakages & Burnout.**

Material Duly Checked By and Delivered to: Mr.

Eway Bill No. Not Applicable Dated: Not Applicable



Head Office: Block - A '413' Shanti Bagh Apartments, 7-1-3, Begumpet, Hyderabad - 5000016

INWARD	
Inward No: 14683	Dt: 6/8/20
MRN No: 81834	Dt: 6/8/20
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	

Purchase Order

Page(s) 1 Of 1

05-08-2020 11:32:06 AM



69386

31.07.20 12:25:05

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G. Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	69386	14769
Doc Date	04-08-2020	
Quote No	Nil	
Quote Date	04-08-2020	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4585 - Electrical - other - Insulation tape - NA - nos	500.00	8.00	0.00	18.00	4,720.00
2 4647 - Electrical - other - Spring wire - NA - mtrs 10 boxes	300.00	11.66	0.00	18.00	4,127.64
Total Order Value . . .					8,847.64

Rupees : Eight Thousand Eight Hundred Fourty Seven and Paise Sixty Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name :

Date : _/_/_

Requisition Form			
Company Name:		SLLP	
Site & Phase :		SHLLP	Date: 1.8.2020
Supplier			Time: 13.00
Material required before date:			Req. No. 14769
No	Description		ID No. 58918

[illegible]

		Sign. & Date
Note: On receipt of material at site write inward number and date in last 2 columns.		