PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/8/20.	Prepared by:	SOWMYA
PO/WO no.	69445.	PO / WO Date.	6/8/20
Supplier Name	Praful sanitary	PO/WO amount	5,699.
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	PS/20-21/282	8/8/20.	5,699
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,699.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	81943.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,699
Amount E – PO / WO value:	5,699
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**14.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	12/8/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Invoice No. **PS/20-21/ 282**	Dated **8-Aug-2020**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **69445**	Dated **6-Aug-2020**
Despatch Document No. **Invoice**	Delivery Note Date **8-Aug-2020**
Despatched through **Self**	Destination **Cherlapally**

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

E 11/8/20

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Tile Grout (Ivory)**	3214	18 %	**70 Kg**	34.50	Kg		**2,415.00**
2	**Tile Grout (White)**	3214	18 %	**70 Kg**	34.50	Kg		**2,415.00**
								4,830.00
	Output CGST							**434.70**
	Output SGST							**434.70**
	Less : ***ROUNDING OFF***							**(-)0.40**
	Total			**140 Kg**				**₹ 5,699.00**

E. & O.E

Amount Chargeable (in words)
Indian Rupees Five Thousand Six Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	4,830.00	9%	434.70	9%	434.70	869.40
Total	**4,830.00**		**434.70**		**434.70**	**869.40**

Tax Amount (in words) : **Indian Rupees Eight Hundred Sixty Nine and Forty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68233
Date 12/8
Sign.

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29

INWARD
Inward No: 14710 Dt: 10/8/20
MRN No: 81943 Dt: 10/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by
Stores Manager

Purchase Order

 06-08-2020 3:22:39 PM

69445
06.08.20 2:48:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	69445	14779
	Doc Date	06-08-2020	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	06-08-2020	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	70.00	34.50	0.00	18.00	2,849.70
2	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	70.00	34.50	0.00	18.00	2,849.70
					Total Order Value . . .	**5,699.40**

Rupees : Five Thousand Six Hundred Ninty Nine and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Laticrete' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order is for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

07/08/2020

Name : ____________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	04.08.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14779
Material required before date:		ID No.	58977

No	Description	Size	Quantity	Units	Inward No	Date
1	MEASURING TAPE 69444	100MTRS	3	NOS		
2	TILE GROUT	SILK	70	NOS		
3	TILE GROUT 69445	WHITE	70	NOS		
4						
5						
6						
7						
8						
9						
10						

APPROVED
07 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For Stock maintenance and site

Prepared By	SOWMYA	Approved by	
Sign.& Date	04.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.