PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/8/20.	Prepared by:	SOWMYA
PO/WO no.	69471	PO / WO Date.	8/8/20
Supplier Name	ssllp.	PO/WO amount	448
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12685	11/8/20.	448
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			448

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10699	11/8/20	82027	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	448
Amount E – PO / WO value:	448
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	12/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12685
Villa Orchids LLP	Invoice Date.	11-08-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	69471
	PO Date.	08-08-2020
	Req ID	59023
	Req Date	08-08-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63473

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	20	19.00	380.00	18	68.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	380.00		68.40
	34.20	34.20	Total Invoice Amount	448.40		

Rupees : Four Hundred Fourty Eight and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 68308
Date 14/8/20

Purchase Order

 10-08-2020 5:14:46 PM

69471
06.08.20 2:48:33

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69471	63473
	Doc Date	08-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6040 - Miscellaneous - Tefflon tape - NA - nos	20.00	19.00	0.00	18.00	448.40
					Total Order Value . . .	**448.40**

Rupees : Four Hundred Fourty Eight and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Accepted the above Terms And Conditions

For *Villa Orchids LLP*

For ***Summit Sales LLP***

Authorised Signatory

Date : __/__/____

Name : ______________ Name : ______________

Requisition Form

Company Name:	VOC LLP	Date:	07.08.2020
Site & Phase :	VOC	Time:	17:30
Supplier		Req. No.	63473
Material required before date:		ID No.	59023

No	Description	Size	Quantity	Units	Inward No	Date
1	**teflon tape**	Std	30	nos		
2	69471					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	A.Suresh	Approved by	
Sign.& Date	07.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10699
Villa Orchids LLP	DC Date.	11-08-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	69471
	PO Date.	08-08-2020
	Req ID	59023
GSTIN : 36AANFG4817C1ZH	Req Date	08-08-2020
	Loc Req No	63473

	Description of Goods	HSN/SAC	Qty
1	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	20
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
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30			

INWARD
Inward No: 15237 Dt: 11/08/20
MRN No: 82027 Dt: 12/08/20
Received By: Sign:
VILLA ORCHIDS LLP

15107

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40434
Date 13/8
Sign.

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12685
Villa Orchids LLP	Invoice Date.	11-08-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	69471
	PO Date.	08-08-2020
	Req ID	59023
	Req Date	08-08-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63473

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6040 - Miscellaneous - Tefflon tape - NA - nos	3919	20	19.00	380.00	18	68.40
2							
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8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 15237 Dt: 11/08/20
MRN No: 82027 Dt: 12/08/20
Received By Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST				
			Total Taxable Amount	380.00		68.40
	34.20	34.20	Total Invoice Amount		448.40	

Rupees : Four Hundred Fourty Eight and Paise Fourty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory