PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	7/8/20.	Prepared by:	SOWMYA
PO/WO no.	69385.	PO / WO Date.	4/8/20.
Supplier Name	Shubham Enterprises	PO/WO amount	31,601
Firm/Company	SSHP.	Project	SHLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	712	5/8/20.	29,945
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,945

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	81827	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,945
Amount E – PO / WO value:	31,601
Amount F – Difference (A – E):	– 1656/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**14.8.2020**

Remarks: Bill difference due to difference in Supplier Bill rates.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	7/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 712 **Date : 5-Aug-2020** P.O. No. : **69385 // 14769** Date : **5-Aug-2020**

Reverse Charge (Y/N) : **No** D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : AP10W6744 E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	2512 SUDHAKAR 25MM X 1.2MM PVC PIPE	3917	200.00 NOS	44.76	8,952.00
2	FINOLEX 2 PAIR TELEPHONE COILS	8544	5 COILS	485.00	2,425.00
3	7/20 SERVICE WIRE	8544	1,000 METER	14.00	14,000.00
					25,377.00
	CGST TAX 9 %				2,283.93
	SGST TAX 9%				2,283.93
	ROUNDED				0.14
					29,945.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 68263
Dt. 13/8

INWARD	
Inward No: 14680	Dt: 5/8/20
MRN No: 81827	Dt: 6/8/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Indian Rupees Twenty Nine Thousand Nine Hundred Forty Five Only

Despatched Through :

Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

 05-08-2020 4:09:04 PM

69385
31.07.20 12:25:05

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 **GSTIN** 36AMRPG2711M1ZT 6656-8151.. 040-66318150/23468151 9849153774	**Doc No**	69385	14769
	Doc Date	04-08-2020	
	Quote No	Nil	
	Quote Date	04-08-2020	
	SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	200.00	69.93	34.00	18.00	10,892.30
2	4708 - Electrical - wires - Telephone wire - 2pair - bundles	5.00	510.00	0.00	18.00	3,009.00
3	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *10 coils*	1,000.00	15.00	0.00	18.00	17,700.00
				Total Order Value . . .		**31,601.30**

Rupees : Thirty One Thousand Six Hundred One and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock maintain purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

07/08/2020

Name : ______________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	1.8.2020
Site & Phase :	SHLLP	Time:	13.00
Supplier		Req. No.	14769
Material required before date:		ID No.	58918

No	Description	Size	Quantity	Units	Inward No	Date
1	ELECTRICAL PIPE	1.2MM	200	NOS		
2	TELEPHONE WIRE 69385		5	BDL		
3	AL SERVICE WIRE	7/20	1000	MTRS		
4	SPRING WIRE 69386		10	BOXES		
5	INSULATION TAPE		500	NOS		
6						
7						
8						
9						
10						
11						
12						
13						

Remarks: FOR STOCK MAINTANANCE

Prepared By	SOWMYA	Approved by	APPROVED BY 01 AUG 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	1.8.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.