PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/8/20.	Prepared by:	SOWMYA
PO/WO no.	69556.	PO / WO Date.	11/8/20
Supplier Name	SSlp	PO/WO amount	1,469
Firm/Company	Serene Constructions llp.	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	2709.	12/8/20.	1,469
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,469

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10723	12/8/20	82046	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,469
Amount E – PO / WO value:				1,469
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**21.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	13/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	12709
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	12-08-2020
	PO No.	69556
	PO Date.	11-08-2020
	Req ID	59080
GSTIN : 36ACVFS7909P1ZV	Req Date	11-08-2020
	Loc Req No	150326

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	150	8.30	1,245.00	18	224.10
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,245.00	224.10
	112.05	112.05	Total Invoice Amount	1,469.10	

Rupees : One Thousand Four Hundred Sixty Nine and Paise Ten Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 6833 Date 14/8/20 Sign

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

69556
11.08.20 11:32:20

 11-08-2020 16:15:19

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69556	150326
	Doc Date	11-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	150.00	8.30	0.00	18.00	1,469.10
					Total Order Value . . .	**1,469.10**

Rupees : One Thousand Four Hundred Sixty Nine and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

11/08/2020

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Serene Constructions LLP	Date:	11-08-2020
Site & Phase :	Serene farms	Time:	10.55
Supplier		Req. No.	150326
Material required before date:	Asap	ID No.	59080

No	Description	Size	Quantity	Units	Inward No	Date
1	**Sponjes**	Std	150	Nos		
2						
3						
4						
5						
6						
7	PO					
8	69556					
9						
10						

APPROVED
11 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks:The above material is require for plastering for 01,13,23,30 , tiles work and others at site

Prepared By	M.Mahesh	Approved by	
Sign.& Date	11-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	serene constructions llp	Date:	
Site & Phase :	serene farms	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	05.10.2019	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	10723
Serene Constructions LLP	DC Date.	12-08-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	69556
	PO Date.	11-08-2020
	Req ID	59080
GSTIN : 36ACVFS7909P1ZV	Req Date	11-08-2020
	Loc Req No	150326

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	150
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
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23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 5224 Dt: 12/08/20
No: 82046 Dt: 13/8/2020
Received By: Sign:
Serene Construction LLP

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40469
Date 15/8

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12709
Serene Constructions LLP	Invoice Date.	12-08-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	69556
	PO Date.	11-08-2020
	Req ID	59080
GSTIN : 36ACVFS7909P1ZV	Req Date	11-08-2020
	Loc Req No	150326

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	150	8.30	1,245.00	18	224.10
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: Dt:
GRN No: Dt:
Received: Sign:
Serene

IGST	CGST	SGST				
			Total Taxable Amount	1,245.00		224.10
	112.05	112.05	Total Invoice Amount		1,469.10	

Rupees : One Thousand Four Hundred Sixty Nine and Paise Ten Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction