PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/8/20.	Prepared by:	SOWMYA
PO/WO no.	69438	PO / WO Date.	6/8/20
Supplier Name	SSllp.	PO/WO amount	1,872
Firm/Company	Serene Constructions llp	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12647	7/8/20	1,872
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,872

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10661	7/8/20	81896	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,872
Amount E – PO / WO value:	1,872
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes -- Rs._____/- ☑ No
Payment – due date	**14.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	8/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	12647
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	07-08-2020
	PO No.	69438
	PO Date.	06-08-2020
	Req ID	58963
	Req Date	05-08-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150323

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	15	16.00	240.00	5	12.00
3	7584 - Stationery - other - Scribbling Pads - other -		15	15.00	225.00	12	27.00
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	10	78.00	780.00	18	140.40
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15							

IGST	CGST	SGST			
			Total Taxable Amount	1,645.00	227.40
	113.70	113.70	Total Invoice Amount	1,872.40	

Rupees : One Thousand Eight Hundred Seventy Two and Paise Fourty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68188
Date 12/8
Sign.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

 06-08-2020 12:27:44

Purchase Order

69438
06.08.20 2:48:33

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	69438	150323
Doc Date	06-08-2020	
Quote No	Nil	
Quote Date	06-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4112 - Consumables - Sanitizer - 500 ml - Nos	2.00	200.00	0.00	12.00	448.00
2	4008 - Consumables - Cleaning Cloth - other - nos	15.00	16.00	0.00	5.00	252.00
	7584 - Stationery - other - Scribbling Pads - other - nos	15.00	15.00	0.00	12.00	252.00
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	78.00	0.00	18.00	920.40
	Rupees : One Thousand Eight Hundred Seventy Two and Paise Fourty Only.				**Total Order Value . . .**	**1,872.40**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***
Authorised Signatory
06/08/2020
Name :
Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***
Name :
Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	04-08-2020
Site & Phase:	Serene farms	Time:	16.05
Supplier		Req. No.	150323
Material required before date:	04-08-2020	ID No.	58963

No	Description	Size	Quantity	Units	Inward No	Date
1	Hand Sanitizor	Std	02	Nos		
2	Yellow Cloths	Std	15	Nos		
3	Scribbling Pads	Std	15	Nos		
4	Lizol	Std	10	Nos		
5	PO 69438					
6						
7						
8						
9						
10						

Remarks: The above material is required for Cleaning material for office & Club house GCS and Villas in site.

Prepared By	M Mahesh	Approve by	
Sign. & Date	04-08-2020	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

APPROVED
05 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

DC No.	10661
DC Date.	07-08-2020
PO No.	69438
PO Date.	06-08-2020
Req ID	58963
Req Date	05-08-2020
Loc Req No	150323

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	15
3	7584 - Stationery - other - Scribbling Pads - other - nos		15
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	10
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INWARD

Inward No: 5218	Dt: 07.08.20
MRN No: 81896	Dt: 08/08/2020
Received By: Sandeep	Sign:

Serene Construction (Hyd) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40473
Date 15/8

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

Invoice No.	12647
Invoice Date.	07-08-2020
PO No.	69438
PO Date.	06-08-2020
Req ID	58963
Req Date	05-08-2020
Loc Req No	150323

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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INWARD

Inward No: 5218 | Dt: 07-08-20

MRN No: | Dt:

Received By: Sandeep | Sign:

Serene Construction (Hyd) LLP

IGST	CGST	SGST				
			Total Taxable Amount	1,645.00		227.40
	113.70	113.70	Total Invoice Amount		1,872.40	

Rupees : One Thousand Eight Hundred Seventy Two and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

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