

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/8/20		Prepared by: SOWMYA	
PO/WO no. 69521		PO / WO Date. 8/8/20	
Supplier Name SS/Ip.		PO/WO amount 2,525	
Firm/Company Bora Sridarshan		Project Serene farms	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12708	12/8/20	2,525
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,525
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	10722	12/8/20	82045 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,525
Amount E – PO / WO value:			2,525
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		21.8.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<i>[Signature]</i>		
Date	13/8/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-08-2020

Customer Details

Borra Sudarshan

Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal,

Invoice No. 12708

Invoice Date. 12-08-2020

PO No. 69521

PO Date. 08-08-2020

Req ID 59064

Req Date 10-08-2020

Loc Req No 150325

GSTIN : 36

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6535 - Paints - External Waterbase Primer - 20ltrs -	3210	1	2139.90	2,139.90	18	385.18
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
				IGST	CGST	SGST	Total Taxable Amount
				192.59	192.59		Total Invoice Amount
							2,525.08

Rupees : Two Thousand Five Hundred Twenty Five and Paise Eight Only.



for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Of 1

10-08-2020 16:08:40



69521

11.08.20 11:32:20

Company : **Borra Sudarshan**
Borra Sudarshan
G S T No. :

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69521	150325
Doc Date	08-08-2020	
Quote No	Nil	
Quote Date	10-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6535 - Paints - External Waterbase Primer - 20ltrs - buckets	1.00	2,139.90	0.00	18.00	2,525.08
Total Order Value . . .					2,525.08

Rupees : Two Thousand Five Hundred Twenty Five and Paise Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'NCL' brand.
Payment Terms	100% Advance
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal, RR. Dist-501 503 Phone. . .
Penalty For Delay	Nil
Transportation Cost	Included
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for painting work purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	This amount debited to (Shaik Abdul Aleem) contractor.

For **Borra Sudarshan**

Authorised Signatory

Name : _____

Contact - -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Borra sudarshan		Date:		10-08-20	
Site & Phase:		Serene farms		Time:		12:30	
Supplier				Req. No.		150325	
Material required before date:		Asap		ID No.		59064	
No	Description	Size	Quantity	Units	Inward No	Date	
1	External wall primer	20ltrs	01	Bucket			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: The above material is required for painting work in site.							
Prepared By		Syed golam sarwar		Approve by			
Sign. & Date		10-08-2020		Sign. & Date			

NOTE: on receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

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Borra Sudarshan

Serene Farms. Sy No. 44, Yenkepally Village, Chevella Mandal.

DC No.	10722
DC Date.	12-08-2020
PO No.	69521
PO Date.	08-08-2020
Req ID	59064
Req Date	10-08-2020
Loc Req No	150325

GSTIN : 36

Description of Goods

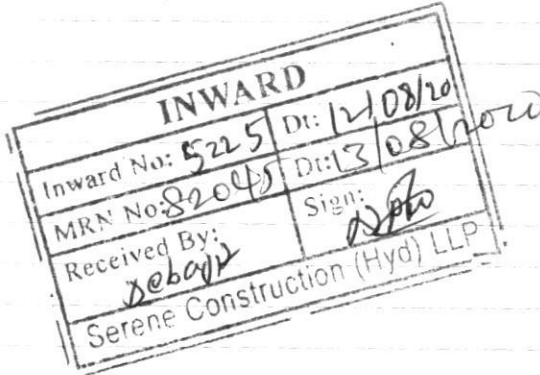
HSN/SAC

Qty

1 6535 - Paints - External Waterbase Primer - 20ltrs - buckets

3210

1



for Summit Sales LLP

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Authorised Signatory

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TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-08-2020

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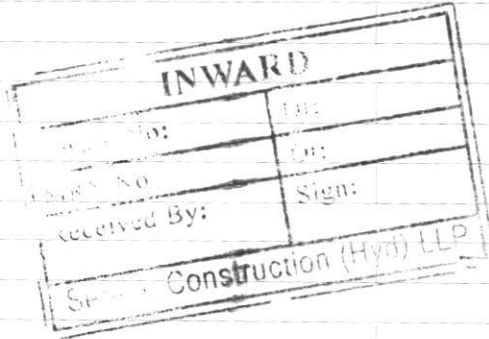
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IGST	CGST	SGST	Total Taxable Amount	2,139.90	385.18
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