PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 13/8/20. | Prepared by: | SOWMYA |
| PO/WO no. | 69332 | PO / WO Date. | 31/7/20 |
| Supplier Name | SSllp. | PO/WO amount | 1,03,079. |
| Firm/Company | NE | Project | NE |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12712 | 12/8/20. | 66,744 |
| 2. | | | |
| 3. | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 66,744 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | SOV 3127 | 7/8/20 | 81892 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 66,744 |
| Amount E – PO / WO value: | 1,03,079. |
| Amount F – Difference (A – E): | – 36,335/– |

| | |
|---|---|
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes □ No (explained below) |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | □ Yes ☑ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | **21.8.2020** |

Remarks: Part bill received

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 13/8/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 

| **Customer Details** | | |
|---|---|---|
| Nilgiri Estates | Invoice No. | 12712 |
| Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad | Invoice Date. | 12-08-2020 |
| | PO No. | 69332 |
| | PO Date. | 31-07-2020 |
| | Req ID | 58852 |
| GSTIN : 36AAHFN0766F1ZA | Req Date | 30-07-2020 |
| | Loc Req No | 72904 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2214 - Carpentry - windows - Al. Sliding - other - sft | | 192 | 294.00 | 56,448.00 | 18 | 10,160.64 |
| | 3 track - 71.50" x 47.50" - 08 nos | | | | | | |
| 2 | 6188 - Miscellaneous - Hamali charges - NA - Per Sft | | 192 | 0.60 | 115.20 | 18 | 20.74 |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 56,563.20 | | 10,181.38 |
| | 5,090.69 | 5,090.69 | Total Invoice Amount | 66,744.58 | | |

Rupees : Sixty Six Thousand Seven Hundred Fourty Four and Paise Fifty Eight Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 68335
Date 14/8/20
Sign.

*Authorised signatory*

DELIVERY CHALLAN

# SUMMIT SALES LLP

NE

# 5-4-187/3 & 4 II Floor, M.G. Road, Secunderabad - 500 003.
Tel. 040 - 6633 5551

| | |
|---|---|
| M/s [illegible] | DC No. 3127 |
| | Date 7/[illegible]/20 |
| | Vehicle No [illegible] |
| Site | P.O. / W.O. No [illegible] 69332 |
| | P.O. / W.O. Date [illegible] |

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| | Sliding Window | |
| 1 | [illegible] 6x4 08 Haveli | 192 [illegible] 192 sft |

GSTIN :

Received the above materials in good condition.

Received by [illegible]

Stamp:

Date 17/[illegible]/20

For SUMMIT SALES LLP

Authorised Signatory

# Purchase Order

Page(s) 1 Of 1 01-08-2020 11:09:15

69332
31.07.20 12:25:05

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 69332 | 72904 |
| **Doc Date** | 31-07-2020 | |
| **Quote No** | Nil | |
| **Quote Date** | 18-07-2019 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2214 - Carpentry - windows - Al. Sliding - other - sft<br>*3 track - 71.50" x 47.50" - 08 nos* | 192.00 | 294.00 | 0.00 | 18.00 | 66,608.64 |
| 2 | 2214 - Carpentry - windows - Al. Sliding - other - sft<br>*3 track - 35.50" x 47.50" - 04 nos* | 48.00 | 325.50 | 0.00 | 18.00 | 18,436.32 |
| 3 | 2218 - Carpentry - windows - Al.Ventilator - other - sft<br>*23.50" x 23.50" - 08 nos* | 32.00 | 472.50 | 0.00 | 18.00 | 17,841.60 |
| 4 | 6188 - Miscellaneous - Hamali charges - NA - Per Sft | 272.00 | 0.60 | 0.00 | 18.00 | 192.58 |
| | | | | | **Total Order Value . . .** | **103,079.14** |

Rupees : One Lakh(s) Three Thousand Seventy Nine and Paise Fourteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018. |
| **Payment Terms** | After delivery & production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 4 days. |
| **Delivery Location** | Nilgiri Homes Phase - II<br>Sy.No.143/133/134/135/136, Rampally Village.<br>Phone. Mallesham 9553797190 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in the above price. |
| **Warranty** | 1 year on workmanship. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 169,172,177 & 181. |
| **Completion Date** | Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay. |
| **Measurment** | Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost. |
| **Security** | Supplier shall be responsible for security and storage of material at site at its risk and cost. |
| **Remarks** | |

=> Part bill received of Rs. 66,744/- and bal. bill of Rs. 36,335/- to be recd. (B.no: 12712). 12/8/20 13/8/20.

For *Nilgiri Estates*
Authorised Signatory

Name : 01/08/2020

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

# Estimate/Draft PO

 31-07-2020 15:19:30 Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Draft PO for Approval

| Supplier Details | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 69332 | 72904 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 31-07-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 18-07-2019 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Estimate/Draft PO for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2214 - Carpentry - windows - Al. Sliding - other - sft<br>*3 track - 71.50" x 47.50" - 08 nos* | 192.00 | 294.00 | 0.00 | 18.00 | 66,608.64 |
| 2 | 2214 - Carpentry - windows - Al. Sliding - other - sft<br>*3 track - 35.50" x 47.50" - 04 nos* | 48.00 | 325.50 | 0.00 | 18.00 | 18,436.32 |
| 3 | 2218 - Carpentry - windows - Al.Ventilator - other - sft<br>*23.50" x 23.50" - 08 nos* | 32.00 | 472.50 | 0.00 | 18.00 | 17,841.60 |
| 4 | 6188 - Miscellaneous - Hamali charges - NA - Per Sft | 272.00 | 0.60 | 0.00 | 18.00 | 192.58 |
| | | | | | **Total Order Value . . .** | **103,079.14** |

Rupees : One Lakh(s) Three Thousand Seventy Nine and Paise Fourteen Only.

P.O. 69333 ⇒ 79,532.00

Total Amt :- 1,82,611.00

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018. |
| **Payment Terms** | After delivery & production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 4 days. |
| **Delivery Location** | Nilgiri Homes Phase - II<br>Sy.No.143/133/134/135/136, Rampally Village.<br>Phone. Mallesham 9553797190 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in the above price. |
| **Warranty** | 1 year on workmanship. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 169,172,177 & 181. |
| **Completion Date** | Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay. |
| **Measurment** | Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost. |
| **Security** | Supplier shall be responsible for security and storage of material at site at its risk and cost. |
| **Remarks** | |

APPROVED BY
01 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

T.D. Nprecy
31/7/20.

P.T.O

For **Nilgiri Estates**
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

| | | | |
|---|---|---|---|
| Requisition Form - Al windows | | | |
| Company | Nilgiri Estates | Site & Phase | Nilgiri Estate-II |
| Req. no. | 72904 | Req. Date | 29-07-2020 |
| Material required before | Urgent | ID no. | 58852 |
| Prepared by: | Rahul.T | Approved by (sign): | |
| Villa no: | 169, 172, 177 & 181 | | |

| | | |
|---|---|---|
| Type AA1 (Single) 1175 Sft Order value: | 0 | Villas |
| Type AA2 (Single) 1175 Sft Order value: | 4 | Villas |
| Type BB1 (Single) 915 Sft Order value: | 0 | Villas |
| Type BB2 (Single) 915 Sft Order value: | 0 | Villas |

| S No. | Item Description | Units | Qty required for Type AA1 (Single) 1175 Sift | Qty required for Type AA2 (Single)1175 Sift | Qty required forType BB1 (Single) 915 Sft | Qty required forType BB2 (Single) 915 Sft | Type AA1(Single) 1175 Sft villa requirement | Type AA2(Single) 1175 Sft villa requirement | Type BB1 (Single) 915 Sft villa requirement | Type BB1 (Single) 915 Sft villa requirement | Quantity required | Qty Available at site | Balance Qty to be ordered | Inward No | Date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | - | 8.0 | - | - | 8.0 | 0 | 8 | | |
| 1 | Sliding Windows (6'x4') | nos | 3.0 | 2.0 | 3.0 | 3.0 | - | - | - | - | 0 | 0 | 0 | | |
| 2 | Sliding Windows (4'x4') | nos | 0.0 | 0.0 | 0.0 | 0.0 | - | - | - | - | 0 | 0 | 0 | | |
| 3 | Sliding Windows (3'x3'6") | nos | 1.0 | 0.0 | 0.0 | 0.0 | - | 8.0 | - | - | 8 | 0 | 8 | | |
| 4 | Sliding Windows (4'x3'6") | nos | 0.0 | 2.0 | 1.0 | 1.0 | - | 4.0 | - | - | 4 | 0 | 4 | | |
| 5 | Sliding Windows (3'x4') | nos | 1.0 | 1.0 | 1.0 | 1.0 | - | 12.0 | - | - | 12 | 0 | 12 | | |
| 6 | Fixed Windows (2'x4') | nos | 2.0 | 3.0 | 1.0 | 2.0 | - | 8.0 | - | - | 8 | 0 | 8 | | |
| 7 | Top hang ventilator (2'x2') | nos | 2.0 | 2.0 | 2.0 | 2.0 | - | 4.0 | - | - | 4.0 | 0 | 4 | | |
| 8 | Fixed Windows (2'x7') | nos | 1.0 | 1.0 | 0.0 | 0.0 | | | | | 44 | - | 44 | | |
| | Total: | | 10 | 11 | 8 | 9 | | | | - | | | | | |
| | Note: All windows are 3 track type | | | | | | | | | | | | | | |

69332

69333

APPROVED BY
01 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

| | |
|---|---|
| M/s Nilgiri estates Rampally | DC No. : 3127 |
| | Date : 7/8/20 |
| Site: | Vehicle No. : TS10UB5649 |
| | P.O. / W.O. No. : 69332 |
| | P.O. / W.O. Date : 18/7/20 |

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Al. window Sliding (3Track) 6'x4'=08(Nos) | 192.00 sft |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | 192.00 sft |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. Date Sign.

INWARD
Inward No: 2917 Dt: 7/8/20
MRN No: 81892 Dt: 8/8/20
Received By: Ashish Sign.
Nilgiri Estates

GSTIN :

Received the above materials in good condition.

Received by: Ramesh

Stamp:

Date : 7/8/20

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 40371 Date 12/8 Sign.

For SUMMIT SALES LLP

Authorised Signatory