

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		12/8/20		Prepared by:		SOWMYA	
PO/WO no.		68949		PO / WO Date.		20/7/20	
Supplier Name		SS/Ip		PO/WO amount		10,397	
Firm/Company		Govt		Project		Govt	
Sl. No.	Bill No.	12706		Bill Date	11/8/20		
1.					1,303		
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,303	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10720	11/8/20	81983	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,303	
Amount E – PO / WO value:						10,397	
Amount F – Difference (A – E):						9094	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			21.8.2020				
Remarks: final bill received.							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>						
Date	12/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-08-2020

Customer Details				Invoice No.	12706		
Silver Oak Villas LLP				Invoice Date.	11-08-2020		
Sy No. 291, Cherlapally, Hyderabad				PO No.	68949		
GSTIN : 36ADBFS3288A2Z7				PO Date.	20-07-2020		
				Req ID	58540		
				Req Date	18-07-2020		
				Loc Req No	155882		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	2	509.20	1,018.40	28	285.14
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				1,018.40		285.14	
Total Invoice Amount				1,303.55			

Rupees : One Thousand Three Hundred Three and Paise Fifty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

20-07-2020 16:23:37



68949

21.07.20 2:16:56

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68949	155882
Doc Date	20-07-2020	
Quote No	Nil	
Quote Date	20-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2099 - Carpentry - hardware - Fischer - 5mm - pkts	10.00	142.00	0.00	18.00	1,675.60
2 6549 - Paints - White Cement - 25kgs - bags	5.00	509.20	0.00	28.00	3,258.88
3 3134 - Chemicals - Tile Grout - 1kg - pkts Silk-20 white 10	30.00	46.00	0.00	18.00	1,628.40
4 6517 - Paints - Black oxide powder - NA - kgs	5.00	52.50	0.00	18.00	309.75
5 2156 - Carpentry - hardware - S.S. Screws - other - pkts 38 x 8	10.00	185.00	0.00	18.00	2,183.00
6 4080 - Consumables - Bombay Brooms - Other - Nos	50.00	8.30	0.00	0.00	415.00
7 4000 - Consumables - Acid - NA - ltrs	10.00	16.00	0.00	18.00	188.80
8 6023 - Miscellaneous - GI- Bucket - other - nos	5.00	125.00	0.00	18.00	737.50
Total Order Value ...					10,396.93

Rupees : Ten Thousand Three Hundred Ninty Six and Paise Ninty Three Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Silver Oak Villas Phase - IX

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Site use purpose

Completion Date Nil

For Silver Oak Villas LLP

Accepted the above Terms And Conditions

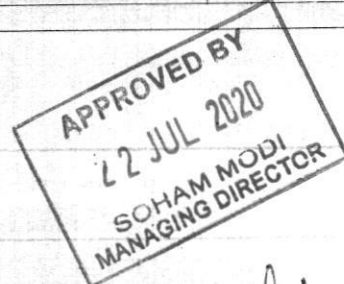
For Summit Sales LLP

Authorised Signatory

Name :

Name :

Date : / /



Bill no - 12471 - 27/7/20.

Amt - 9093

Bal - 1304/-

Final bill received

15/8/20

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		17.07.20	
Site & Phase :		Silver Oak Villas		Time:		15.00	
Supplier				Req. No.		155882	
Material required before date:			Urgent		ID No.		58540

No	Description	Size	Quantity	Units	Inward No	Date
1	Fishers	5mm	10	Boxes		
2	White Cement	25kgs	5	Nos		
3	Silk Grout	1kg	20	pkts		
4	White Grout	1kg	10	pkts		
5	Black Oxide		5	Nos		
6	SS Screws	38X8	10	pkts		
7	Bambay Brooms	Small	50	Nos		
8	Acid Bottles		10	Nos		
9	GI buckets		5	Nos		
10						

Remarks: -For site use purpose

Prepared By		G. Chandra kanth		Approved by		
Sign.& Date		17.07.20		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.



Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By		K.PURSHOTHAM		Approved by		
Sign.& Date		24.03.17		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

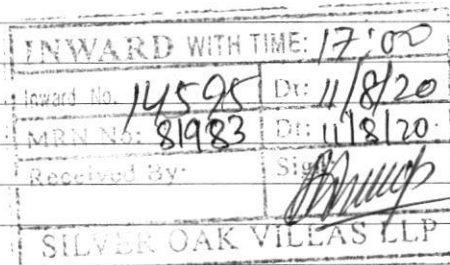
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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		Req ID	58540
		Req Date	18-07-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155882
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for Summit Sales LLP

Authorised signatory

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10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		1,018.40		285.14
	142.57	142.57	Total Invoice Amount		1,303.55		

Rupees : One Thousand Three Hundred Three and Paise Fifty Five Only.

for Summit Sales LLP

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