

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(A-001)	Owner name	Vikram kappela
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	9,000/-		
Remarks			
Contact date	07/07/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9,000/-	Next follow-up dt	15/7/20
Outcome of call:	owner said that he will pay by 15/07/20		
Contact date	20/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9,000/-	Next follow-up dt	5/8/20
Outcome of call:	owner said that he will pay by 5/8/20		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no:	(A-003)	Owner name	P.M.S.P Kumar.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	8,236/-		
Remarks			
Contact date	7/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	8,236/-	Next follow-up dt	15/7/20
Outcome of call:	owner said that he will pay as soon as possible.		
Contact date	20/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	8,236/-	Next follow-up dt	10/8/20
Outcome of call:	owner said that he will pay as soon as possible.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(A-006)	Owner name	H. Sri Rama murthy
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	7,300/-		
Remarks			
Contact date	7/7/20	Contact type	☐ Phone ☒ in person ☐ email ☐ notice
Arrears on call dt	7,300/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will pay.		
Contact date	20/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7,300/-	Next follow-up dt	5/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(A-106)	Owner name	MVH Vasidavaloo
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	23,400/-		
Remarks			
Contact date	7/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	23,400/-	Next follow-up dt	15/7/20.
Outcome of call:	owner said that he will pay ASAP		
Contact date	20/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	23,400/-	Next follow-up dt	5/8/20.
Outcome of call:	owner said that he want some clarification.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(A-201)	Owner name	Mosali Anil Reddy.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	16,700/-		
Remarks			
Contact date	7/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,700/-	Next follow-up dt	15/7/20
Outcome of call:	owner said that he will pay by 15/7/20.		
Contact date	20/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,700/-	Next follow-up dt	5/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(A-301)	Owner name	Vinay Kumar Gupta
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	14,400/-		
Remarks			
Contact date	7/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,400/-	Next follow-up dt	15/7/20
Outcome of call:	owner said that he will pay by 15/7/20		
Contact date	20/7/20	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,400/-	Next follow-up dt	6/8/20
Outcome of call:	owner said that he will pay at ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(A-303)	Owner name	TV Ravikath
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	13,500/-		
Remarks			
Contact date	8/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500/-	Next follow-up dt	15/7/20
Outcome of call:	owner said that he will pay by 15/7/20.		
Contact date	5/8/20	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9,000/-	Next follow-up dt	15/8/20
Outcome of call:	owner paid 6,000/- and remaining he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(A-306)	Owner name	BVN Mouleshwar Rao
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	68,400/-		
Remarks			
Contact date	8/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	68,400/-	Next follow-up dt	15/7/20
Outcome of call:	owner said that he will come to office for some clarification.		
Contact date	5/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	70,200/-	Next follow-up dt	15/8/20
Outcome of call:	owner said that he will come and meet us.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(A-406)	Owner name	Ottam markani.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	34,200		
Remarks			
Contact date	8/8/20. 34,200	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34,200	Next follow-up dt	
Outcome of call:	owner said that after coming to office he will pay.		
Contact date	17/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34,200/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will come to office ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-001)	Owner name	J.S.N Murthy
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	9000/-		
Remarks			
Contact date	8/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9000/-	Next follow-up dt	15/7/20
Outcome of call:	owner said that he will pay by 15/7/20.		
Contact date	10/8/20.	Contact type	☐ Phone ☒ in person ☐ email ☐ notice
Arrears on call dt	00-	Next follow-up dt	15/8/20
Outcome of call:	owner paid 9000/- through online payment.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	Completed.
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-003)	Owner name	Kadavla Karthik
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	19,500/-		
Remarks			
Contact date	8/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	19,500/-	Next follow-up dt	15/7/20
Outcome of call:	owner said that he will pay by 15/7/20.		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	19,500/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will come ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-005)	Owner name	R. Sampath Kumar.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	7,500/-		
Remarks			
Contact date	8/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7,500/-	Next follow-up dt	20/7/20.
Outcome of call:	owner said that he will pay by.		
Contact date	20/7/20	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10/8/20	Next follow-up dt	15/8/20.
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-007)	Owner name	Thakur Jitender Singh
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	9000/-		
Remarks			
Contact date	8/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9000/-	Next follow-up dt	20/7/20.
Outcome of call:	owner said that he will pay ASAP.		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,500/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-008)	Owner name	A.G. prasad.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	12,600/-		
Remarks			
Contact date	8/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,600/-	Next follow-up dt	20/7/20.
Outcome of call:	owner said that he will pay by ASAP		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,400/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-103)	Owner name	Nagara Veerabhadra Rao
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	12,000/-		
Remarks			
Contact date	9/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	1st 12,000/-	Next follow-up dt	21/8/20
Outcome of call:	owner said that he will pay by 21/8/20		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay by 20/8/20		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	B-203	Owner name	Anand Ram Chander parsa
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	17,000/-		
Remarks			
Contact date	10/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	17,000/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	6,500/-	Next follow-up dt	20/8/20
Outcome of call:	owner paid 12,000/- and he said that remaining amount he will ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-302)	Owner name	Srinivas Vusirikala
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	9,850/-		
Remarks			
Contact date	10/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9,850/-	Next follow-up dt	20/7/20.
Outcome of call:	owner said that he will pay by 20/7/20.		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	11,650/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-305)	Owner name	Raja Reddy.
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	15,563/-		
Remarks			
Contact date	10/7/20	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,563/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay by 21/7/20.		
Contact date	10/8/20 B-3	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	17,063	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-306)	Owner name	Kuntal sirha
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	11,500/-		
Remarks			
Contact date	20/7/20	Contact type	☐ Phone ☒ in person ☐ email ☐ notice
Arrears on call dt	11,500/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay by.		
	21/7/20.		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,000/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay		
	ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	B-309	Owner name	Mohammed Sayeda
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	16,200/-		
Remarks			
Contact date	10/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,200/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay by 15/20/20		
Contact date	10/8/20	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	- 0 -	Next follow-up dt	
Outcome of call:	owner paid 18000/- through online.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	Completed
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(B-403)	Owner name	T. Satyanarayana Prasad.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	10,500/-		
Remarks			
Contact date	10/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,500/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will pay by 20/7/20		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,000/-	Next follow-up dt	15/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(C-004)	Owner name	V. Kumar Swamy
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	26,500/-		
Remarks			
Contact date	10/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	26,500/-	Next follow-up dt	20/7/20
Outcome of call:	owner said he will pay ASAP		
Contact date	11/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	28,000/-	Next follow-up dt	20/8/20
Outcome of call:	owner said he will pay by 20/8/20		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(C-005)	Owner name	Varanasi. Siharsha
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	16,500/-		
Remarks			
Contact date	10/8/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,500/-	Next follow-up dt	20/8/20.
Outcome of call:	Owner said he will pay ASAP.		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	18,000/-	Next follow-up dt	20/8/20
Outcome of call:	Owner said he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(C-003)	Owner name	Raghu Kumar .k.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	14,097/-		
Remarks			
Contact date	18/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,097/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	18/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,897/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(C-103)	Owner name	pranod kumar
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	16,500/-		
Remarks			
Contact date	11/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,500/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	11/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	18,000/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(C-402)	Owner name	K. Ravi Shankar
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	15,400/-		
Remarks			
Contact date	13/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,400/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay by 21/7/20.		
Contact date	13/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	17,200/-	Next follow-up dt	21/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(C-403)	Owner name	Sandeep Kumar Bhisopathi
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	14,118/-		
Remarks			
Contact date	13/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,118/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay by ASAP		
Contact date	10/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,618/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(C-405)	Owner name	Raju Dodla
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	16,000/-		
Remarks			
Contact date	13/7/20	Contact type	☐ Phone ☒ in person ☐ email ☐ notice
Arrears on call dt	16,000/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay by last month.		
Contact date	18/8/20	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	17,500/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections, – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-003)	Owner name	Mettu Sridhar
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	42,000/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	42,000/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will pay by 20/7/20.		
Contact date	13/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	43,000/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-004)	Owner name	Vangari Sai Baba
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	47,000/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	47,000/-	Next follow-up dt	9/8/20
Outcome of call:	owner said that he will pay by after getting cati clarity about amount		
Contact date	18/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	48,800/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-102)	Owner name	Kesab Kumar maity
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	10,800/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,800/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay by 21/7/20		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,800/-	Next follow-up dt	20/8/20
Outcome of call:	owner as paid 1800/- and remaining he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-202)	Owner name	P. Srinivasa Rao
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	10,800/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,800/-	Next follow-up dt	21/7/20
Outcome of call:	Owner said that he will pay by 21/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,600/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-203)	Owner name	B. Subhalakshmi
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	12,000/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,000/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay by 21/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay by ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-302)	Owner name	Sandeep Telam
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	32,400/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	32,400/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	34,200/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no:	(D-304)	Owner name	Pavla Savitri
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	9,000/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9,000/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay by 21/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,800/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-305)	Owner name	Avinash verma
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	22,050/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	22,050/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	28,850/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-401)	Owner name	Arthi Kulkarni
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	22,450/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	22,450/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will pay by 20/7/20		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	24,250/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(0-402)		Owner name	Vatti madhusudan
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:			
Current MMC	12,600/-			
Remarks				
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt	12,600/-	Next follow-up dt	20/7/20	
Outcome of call:	owner said that he will pay by 20/7/20.			
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt	14,400/-	Next follow-up dt	20/8/20.	
Outcome of call:	owner said that he will pay by 20/8/20.			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt		Next follow-up dt		
Outcome of call:				
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt		Next follow-up dt		
Outcome of call:				
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt		Next follow-up dt		
Outcome of call:				

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(D-404)	Owner name	Moguram Raj Kumar.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	16,200/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,200/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will pay by		
	ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	18,000/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay by		
	ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-001)	Owner name	Nagula Laxminarayana
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	10,806/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,806/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will pay by ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,606/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay by ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-1003)	Owner name	Chandra Rekha vijaya
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	44,050/-		
Remarks			
Contact date	14/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	44,050/-	Next follow-up dt	21/7/20.
Outcome of call:	owner said that he will pay be.		
	ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	45,550/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay be.		
	ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-004)	Owner name	Galeti Ramana
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	20,000/-		
Remarks			
Contact date	14/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	20,000/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	12/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	21,500/-	Next follow-up dt	21/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-006)	Owner name	Alavala Seshaiiah
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	12,000/-		
Remarks			
Contact date	14/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,000/-	Next follow-up dt	21/7/20
Outcome of call:	owner said that he will pay ASAP		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,000/-	Next follow-up dt	22/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-1008)	Owner name	Manohar chebolu
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	10,800/-		
Remarks			
Contact date	14/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,800/-	Next follow-up dt	24/7/20.
Outcome of call:	owner said that he will pay by 24/7/20		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,600/-	Next follow-up dt	22/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(6-009)	Owner name	KV Chalapati Rao
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	14,250/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,250/-	Next follow-up dt	21/7/20
Outcome of call:	Owner said that he will pay by 21/7/20		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,450/-	Next follow-up dt	20/8/20
Outcome of call:	Owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-101)	Owner name	CVSSM Rajeshwari
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	18,118/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ ☐ email ☐ notice
Arrears on call dt	18,118/-	Next follow-up dt	20/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ ☐ email ☐ notice
Arrears on call dt	16,318/-	Next follow-up dt	20/8/20
Outcome of call:	Owner has paid 1800/- through online remaining he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(4-107)	Owner name	T.V Suresh.
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	18,000/-		
Remarks			
Contact date	15/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	18,000/-	Next follow-up dt	25/7/20
Outcome of call:	Owner said that he will pay by 25/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	19,500/-	Next follow-up dt	20/8/20
Outcome of call:	Owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-202)	Owner name	Chaitanya Venkata puram.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	10,800/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,800/-	Next follow-up dt	25/7/20.
Outcome of call:	owner said that he will pay ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,600/-	Next follow-up dt	25/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	G-309		Owner name	Raghurvesh Tupuri
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:			
Current MMC	27,000/-			
Remarks				
Contact date	15/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt	27,000/-	Next follow-up dt	25/7/20.	
Outcome of call:	Owner said that he will pay ASAP.			
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt	28,800/-	Next follow-up dt	20/8/20	
Outcome of call:	Owner said that he will pay ASAP.			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt		Next follow-up dt		
Outcome of call:				
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt		Next follow-up dt		
Outcome of call:				
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice	
Arrears on call dt		Next follow-up dt		
Outcome of call:				

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-401)	Owner name	M. Ravinder
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	32,800/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	32,800/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay 25/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	39,600/-	Next follow-up dt	22/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-402)	Owner name	Bhavik Shah
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	16,200/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,200/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	15/8/20 G-40	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	18,000/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(G-404)	Owner name	Santosh Myaram.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	15000/-		
Remarks			
Contact date	15/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,000/-	Next follow-up dt	25/7/20.
Outcome of call:	owner said that he will pay ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,500/-	Next follow-up dt	22/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(I-002)	Owner name	S. Srinivas Raju
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	14,400/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,400/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay by 25/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	5,400/-	Next follow-up dt	20/8/20
Outcome of call:	owner paid that 10,800/- remaining he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(I-003)	Owner name	V. Venkat Rao
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	10,500/-		
Remarks			
Contact date	15/7/20	Contact type	☐ Phone ☒ in person ☐ email ☐ notice
Arrears on call dt	10,500/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay by 25/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,000/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(I-104)	Owner name	K. Lakshmi
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	9000/-		
Remarks			
Contact date	15/7/20.	Contact type	☐ Phone ☒ in person ☐ email ☐ notice
Arrears on call dt	9000/-	Next follow-up dt	25/7/20.
Outcome of call:	Owner said that he will pay by 25/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,500/-	Next follow-up dt	20/8/20
Outcome of call:	Owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	<u>101-301</u>	Owner name	<u>BGV Rama Rao</u>
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	<u>12,400/-</u>		
Remarks			
Contact date	<u>15/7/20</u>	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	<u>12,400/-</u>	Next follow-up dt	<u>25/7/20</u>
Outcome of call: <u>owner said that he will pay by 26/7/20</u>			
Contact date	<u>15/8/20</u>	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	<u>14,200/-</u>	Next follow-up dt	<u>20/8/20</u>
Outcome of call: <u>owner said that he will pay ASAP.</u>			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(H-002)	Owner name	Valentina Mary
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	14,400/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,400/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay by 25/7/20		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,200/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(H-008)	Owner name	V. Samunmatha.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	10,918/-		
Remarks			
Contact date	15/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,918/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay by 25/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,718/-	Next follow-up dt	22/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(H-101)	Owner name	Satya Rejani Gadi
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	10,800/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,800/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay by 25/7/20.		
Contact date	12/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,600/-	Next follow-up dt	22/8/20
Outcome of call:	owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(H-109)	Owner name	Ravi Ingula
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	16,436/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	16,436/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay by 25/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	18,236/-	Next follow-up dt	25/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(H-202)	Owner name	Chirag jayendra Ghatt
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	10,800/-		
Remarks			
Contact date	15/7/20	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,800/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay by 25/7/20.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,600/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(H-205)	Owner name	M. Varghese
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	14,250/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	14,250/-	Next follow-up dt	25/7/20
Outcome of call:	Owner said that he will pay ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,750/-	Next follow-up dt	20/8/20
Outcome of call:	Owner said that he will pay ASAP		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	(H-402)	Owner name	Rumar wins
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	15,700/-		
Remarks			
Contact date	15/7/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,700/-	Next follow-up dt	25/7/20
Outcome of call:	Owner said that he will pay ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	17,500/-	Next follow-up dt	25/8/20
Outcome of call:	Owner said that he will pay by ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.	H-406.	Owner name	Rohit Chauhan.
Occupied by	☐ owner ☒ tenant ☐ unoccupied ☐ other:		
Current MMC	13,568/-		
Remarks			
Contact date	15/7/20.	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,568/-	Next follow-up dt	25/7/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date	15/8/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,068/-	Next follow-up dt	20/8/20
Outcome of call:	owner said that he will pay ASAP.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.		Owner name	
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC			
Remarks			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.

Unit no.		Owner name	
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC			
Remarks			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Vista Homes Owners Association, Mallapur, Hyderabad.