PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/7/20	Prepared by:	SOWMYA
PO/WO no.	68642	PO / WO Date.	7/7/20
Supplier Name	Ssllp.	PO/WO amount	1,605
Firm/Company	Modi Realty Mallapally	Project	GMR.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12422	22/7/20	1,604.80
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,604.80

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10214	8/7/20.	81370	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,605.
Amount E – PO / WO value:	1,605
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	**25.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	23/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12422
Modi Reality Mallapur LLP	Invoice Date.	22-07-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	68642
	PO Date.	07-07-2020
	Req ID	58284
	Req Date	06-07-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68342

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3511 - Computers and Peripherals - Key board - NA -	84716040	2	420.00	840.00	18	151.20
2	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2	260.00	520.00	18	93.60
3							
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IGST	CGST	SGST				
			Total Taxable Amount	1,360.00		244.80
	122.40	122.40	Total Invoice Amount	1,604.80		

Rupees : One Thousand Six Hundred Four and Paise Eighty Only.

for Summit Sales LLP.

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECBAD INWARD No 67757 24/7/20

Purchase Order

 18-08-2020 12:21:41 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	68642	68342
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3511 - Computers and Peripherals - Key board - NA - nos	2.00	420.00	0.00	18.00	991.20
2	3516 - Computers and Peripherals - Mouse - NA - nos	2.00	260.00	0.00	18.00	613.60
				Total Order Value . . .		**1,604.80**

Rupees : One Thousand Six Hundred Four and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items Shall be of 'Acer' brand.
Payment Terms	After Delivery of material and production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	1yr.
Advance Paid	Nil
Other Terms	Nil
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10214
Modi Reality Mallapur LLP	DC Date.	08-07-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	68642
	PO Date.	07-07-2020
	Req ID	58284
GSTIN : 36AAEFM1459R1ZP	Req Date	06-07-2020
	Loc Req No	68342

	Description of Goods	HSN/SAC	Qty
1	3511 - Computers and Peripherals - Key board - NA - nos	84716040	2
2	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD

40475

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Authorised signatory