

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20/8/20.		Prepared by: SOWMYA	
PO/WO no. 66758		PO / WO Date. 17/3/20	
Supplier Name An'sai Vishal Enterprises		PO/WO amount 43,200.	
Firm/Company Melster & Modi Realty Pvt. Ltd.		Project Greenwood Heights	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	54	15/7/20.	18,000
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,000.
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	37	27/6/20.	80612 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :-			-
Amount C –Other Debits :-			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			18,000.
Amount E – PO / WO value:			43,200.
Amount F – Difference (A – E):			25,200.
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☐ No	
Payment – due date		29.8.2020	
Remarks: Short received.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [Signature]			
Date: 20/8/20			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Mehta & modi Realty ^{Kowker Cp} Inv. No. 054 Date : 15.07.20
Kowker D.C. No. _____ Date : _____
P. O. 66758 Date : 17.03.20
Payment _____
Party GSTIN 36ABL FM7631F1Z3 State : **TELANGANA** Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks <u>Interlock</u> <u>8x8x16</u>	<u>6810</u>	<u>500</u>	<u>36</u>	<u>Nos</u>	<u>18000 = 00</u>



Rupees in words <u>eighty eight thousand</u>	TOTAL	<u>18000 = 00</u>
<u>only</u>	SGST @ _____ %	<u>-</u>
	CGST @ _____ %	<u>-</u>
	GRAND TOTAL	<u>18000 = 00</u>

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

2

Biluo: 054

Mehra & modi Realty Kukur

DATE: 15.07.20

SRI SAI VISHAL ENTERPRISES

DATE	V.NO	DC.NO	8x8x16	PO.NO	PO.DATE
27.06.20	9193	057	500 NOI	66758	17.03.20
		TOTAL	<u>500 NOI</u>		

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. **057**

Kewlin

Date **27.06.20**

M/s.....

Methu & Modi Kowkur

P.O. No.....

66758

Date :

No.	PARTICULARS	BRICK SIZE	QUANTITY										
1)	Inter Com	8x8x16	5000										
<table><tr><th colspan="2">INWARD</th></tr><tr><td>Inward No: 10471</td><td>Dt: 27.06.20</td></tr><tr><td>MRN No: 80612</td><td>Dt: 27.06.20</td></tr><tr><td>Received By: [Signature]</td><td>Sign: [Signature]</td></tr><tr><td colspan="2">METHU & MODI REALTY KOWKUR LLP</td></tr></table> V-NO: TS08012 9193 Tom: 12:00 NOON Dom: Kowkur? Tom: 5000				INWARD		Inward No: 10471	Dt: 27.06.20	MRN No: 80612	Dt: 27.06.20	Received By: [Signature]	Sign: [Signature]	METHU & MODI REALTY KOWKUR LLP	
INWARD													
Inward No: 10471	Dt: 27.06.20												
MRN No: 80612	Dt: 27.06.20												
Received By: [Signature]	Sign: [Signature]												
METHU & MODI REALTY KOWKUR LLP													

Received the above material
in good conditionFor **SRI SAI VISHAL ENTERPRISES**

Receiver's Signature

2

Cement Blocks – Weekly Delivery Report

Company/ firm:	MMRK-LLP	Requisition nos.:	140206	Total PO quantity:	1200
Project:	GHT	PO No(s).	66758	Quantity delivered in earlier period:	0
Block /Flat / Villa no.:	Compound wall	Total material delivered	Yes/ No	Quantity delivered during week:	500
Supplier:	Sai Vishal Enterprises	Close PO:	NO	Balance quantity to be delivered:	700
Sign of security		Sign of Admin		Sign of Project manager	
Date	30-06-2020	Date	30-06-2020	Date	30-06-2020

Details of solid blocks – delivered in earlier period.

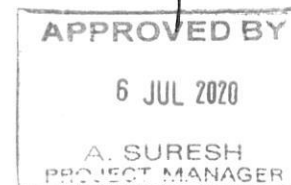
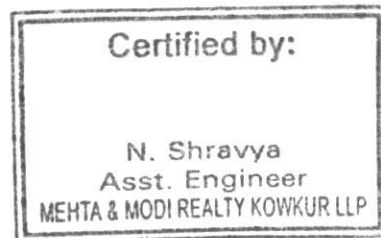
S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total:						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
2.	27-06-2020	15:20	8x8x16	500	057	10471	80612
3.							
	Total:			500			

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.



Purchase Order

Page(s) 1 Of 1

18-03-2020 10:14:48



66758

16.03.20 3:38:14

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sri Sai Vishal Enterprises
12-13-167, Street no 17, Tarnaka, Medchal, Malkajgiri,
Telangana-500017.

GSTIN 36ACZPL1512H1ZF

9391029193

9391029193

Doc No	66758	140206
Doc Date	17-03-2020	
Quote No	Nil	
Quote Date	17-03-2020	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1052 - Building material - Inter locking Blocks - Type I - 8ft X 8ft X 16in - Nos	1,200.00	36.00	0.00	0.00	43,200.00
Total Order Value . . .					43,200.00

Rupees : Fourty Three Thousand Two Hundred Only.

Terms and Conditions :-

Specification / Brand Item shall be of 24kgs approx. Strength minimum 30kgs/cm2. QC report a must!

Payment Terms Within 30 days of delivery of all materials & production of bill.

Tax All taxes included in above price.

Delivery Date As per request of Project Manager

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for pheriper road south side compound wall raising purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Bill - 54 - 15/7/20 - 18,000.

Balance - 25,200

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Sai Vishal Enterprises**Name : Name : Date : / /

Requisition Form

[illegible]