PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/8/20.	Prepared by:	SOWMYA
PO/WO no.	69278	PO / WO Date.	29/7/20
Supplier Name	sslp.	PO/WO amount	4,170.
Firm/Company	Modi properties pvt ltd.	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12716	12/8/20.	4,170
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,170

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10727	12/8/20	—	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,170
Amount E – PO / WO value:	4,170
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	13/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	12716
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	12-08-2020
	PO No.	69278
	PO Date.	29-07-2020
	Req ID	58520
	Req Date	17-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16345

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2285 - Carpentry - hardware - SS Hinges - Others - 4"	8302	16	218.00	3,488.00	18	627.84
2	2305 - Carpentry - hardware - Wood Screws - 35 x 8	7318	1	46.00	46.00	18	8.28
3							
4							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	3,534.00		636.12
	318.06	318.06	Total Invoice Amount	4,170.12		

Rupees : Four Thousand One Hundred Seventy and Paise Twelve Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 68339
Date 14/8/20

Purchase Order

 29-Jul-20 3:38:25 PM

69278
31.07.20 12:12:34

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	69278	16345
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	16.00	218.00	0.00	18.00	4,115.84
2	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	1.00	46.00	0.00	18.00	54.28
	Total Order Value . . .					**4,170.12**

Rupees : Four Thousand One Hundred Seventy and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	Hardware is Dorset brand
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year on other hardware items
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for Villa no HO, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	16.07.2020
Site & Phase :	HO	Time:	8:40 AM
Supplier		Req. No. 4	16345
Material required before date:	Urgent	ID No. 80x26	58520

No	Description	Size	Quantity	Units	Inward No	Date
1	W P C DOORS 69277	77 79" X 26"	05	NOS		
2	HINGES 69278	4"	16	NOS		
3	WOODEN SCREWS	STD	01	BOX	85x8	
4	WPC THRESHOLD	5' X 5" 4 1/2	01	NO	Gatepan	
5						
6						
7						
8						
9						
10						

Remarks : FOR STAFF TOILETS 2ND FLOOR HO PURPOSE.
NOTE: THRESHOLD FOR STAFF TOILET ENTRY DOOR ,THESE SIZES VARIED DUE TO LEVEL NOT THERE.

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	16-07-2020	Sign. & Date	APPROVED BY 17 JUL 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10727
Modi Properties Pvt. Ltd.	DC Date.	12-08-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	69278
	PO Date.	29-07-2020
	Req ID	58520
	Req Date	17-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16345

	Description of Goods	HSN/SAC	Qty
1	2285 - Carpentry - hardware - SS Hinges - Others - nos	8302	16
2	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	7318	1
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INWARD
Inward No: 365 Dt: 12/8/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 40567
Date 21/8

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	12716
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	12-08-2020
	PO No.	69278
	PO Date.	29-07-2020
	Req ID	58520
	Req Date	17-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16345

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