PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/8/20.	Prepared by:	SOWMYA
PO/WO no.	69585.	PO / WO Date.	12/8/20.
Supplier Name	Shubham Enterprises	PO/WO amount	59,071
Firm/Company	SSllp.	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	767	12/8/20.	23,765
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			23,765

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82,032	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,765
Amount E – PO / WO value:	59,071
Amount F – Difference (A – E):	35306
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within acceptable limits □ No (~~explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ /- ☑ No
Payment – due date	**21.8.2020**
Remarks:	part bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	17/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 767 Date : 12-Aug-2020 P.O. No. : 69535 // 14788 Date : 12-Aug-2020

Reverse Charge (Y/N) : No D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7 13/8/20

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	INSULATION TAPES	8546	500.00 NOS.	9.00	4,500.00
2	PVC ROUND SHEET	3920	500.00 NOS.	5.00	2,500.00
3	R.G.6 T.V WIRE FINOLEX	8544	500 METER	11.28	5,640.00
4	7/20 SERVICE WIRE	8544	500 METER	15.00	7,500.00
					20,140.00
	CGST TAX 9 %				1,812.60
	SGST TAX 9%				1,812.60
	ROUNDED				(-)0.20
					23,765.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68350
Date 18/8/20
Sign.

INWARD	
Inward No: 14718	Dt: 12/8/20
MRN No: 82032	Dt: 12/8/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Indian Rupees Twenty Three Thousand Seven Hundred Sixty Five Only

Despatched Through :

Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

 11-08-2020 2:05:39 PM

69535
11.08.20 11:32:20

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Shubham Enterprises	Doc No	69535 14788
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	Doc Date	11-08-2020
	Quote No	Nil
GSTIN 36AMRPG2711M1ZT 6656-8151..	Quote Date	11-08-2020
040-66318150/23468151 9849153774	SupplyType	Supply

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4617 - Electrical - other - Metal box - 8way - nos	120.00	36.00	0.00	18.00	5,097.60
2	4616 - Electrical - other - Metal box - 6way - nos	800.00	32.00	0.00	18.00	30,208.00
3	4585 - Electrical - other - Insulation tape - NA - nos	500.00	9.00	0.00	18.00	5,310.00
4	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
5	4710 - Electrical - wires - TV wire - RG-6 - mtrs 5 coils	500.00	11.28	0.00	18.00	6,655.20
6	4782 - Electrical - wires - A1 service Wire - 7/20 - mts 5 coils	500.00	15.00	0.00	18.00	8,850.00
					Total Order Value . . .	**59,070.80**

Rupees : Fifty Nine Thousand Seventy and Paise Eighty Only.

Partly Bill : 767 Dt: 12/8
Amt : 23765/-
Bal : 35306/-
24/8/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock maintain purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Shubham Enterprises*

Name : ____________ Name : ____________ Date : __/__/____

Requisition Form

Company Name:		Date:	08.08.2020
Site & Phase :	SSLLP	Time:	14.30
Supplier	SHLLP	Req. No.	14788
Material required before date:		ID No.	59041

No	Description	Size	Quantity	Units	Inward No	Date
1	PIPES	1.2MM	500	NOS		
2	PIPES 69534	1.5MM	750	NOS		
3	INSULATION TAPE		500	NOS		
4	METAL BOX	8M	120	NOS		
5	METAL BOX	6M	800	NOS		
6	ROUND COVER 69535	3"	500	NOS		
7	BENDS	1.5MM	1000	NOS		
8	JUNCTION BOX	4WAY	900	NOS		
9	T.V WIRE		500	MTRS		
10	AL SERVICE WIRE		500	MTRS		

Remarks: For stock maintenance purpose

Prepared By	SOWMYA	Approved by	
Sign.& Date	08.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

08 AUG 2020

SOHAM

MANAGING DIRECTOR