PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/8/20.	Prepared by:	SOWMYA
PO/WO no.	69561	PO / WO Date.	11/8/20
Supplier Name	SS llp.	PO/WO amount	401
Firm/Company	Voc llp	Project	Voc llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12725	13/8/20.	401
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			401

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10732	13/8/20	82091	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	401
Amount E – PO / WO value:	401
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	17/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	12725
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	13-08-2020
	PO No.	69561
	PO Date.	11-08-2020
	Req ID	59066
	Req Date	10-08-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63474

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4616 - Electrical - other - Metal box - 6way - nos	85365020	10	34.00	340.00	18	61.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	340.00	61.20
	30.60	30.60	Total Invoice Amount	401.20	

Rupees : Four Hundred One and Paise Twenty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6834
Date 18/8
Sign

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 11-08-2020 4:50:01 PM

69561
11.08.20 11:32:21

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69561	63474
	Doc Date	11-08-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	11-08-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4616 - Electrical - other - Metal box - 6way - nos	10.00	34.00	0.00	18.00	401.20
					Total Order Value . . .	**401.20**

Rupees : Four Hundred One and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	10 -8-2020
Site & Phase:	VOC	Time:	11.00
Supplier:		Req. No.	63474
Material required before :	**11-08-2020**	ID No.	59066

No	Description	Size	Quantity	Units	Inward No	Date
1						
2	METAL BOXES 69561	6 MODEL	10	Nos		
3						
4						
5						

APPROVED
10 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For VOC SITE villas pending work purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	10-08-2020	Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	10732
Behind Janapriya, Kowkur, Hyderabad	DC Date.	13-08-2020
	PO No.	69561
	PO Date.	11-08-2020
	Req ID	59066
GSTIN : 36AANFG4817C1ZH	Req Date	10-08-2020
	Loc Req No	63474

	Description of Goods	HSN/SAC	Qty
1	4616 - Electrical - other - Metal box - 6way - nos	85365020	10
2			
3			
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29			
30			

INWARD
Inward No: 15244 Dt: 13/08/20
MRN No: 82091 Dt: 17/08/20
Received By: Sign:
VILLA ORCHIDS LLP
15:36

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40534
Date 21/8

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
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Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	13-08-2020
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	PO Date.	11-08-2020
	Req ID	59066
GSTIN : 36AANFG4817C1ZH	Req Date	10-08-2020
	Loc Req No	63474

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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8							
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10							
11							
12							
13							
14							
15							

INWARD
Inward No: 5244 Dt: 13/08/20
MRN No: 82091 17/08/20
Received By
VILLA ORCHIDS LLP

IGST	CGST	SGST			
			Total Taxable Amount	340.00	61.20
	30.60	30.60	Total Invoice Amount	401.20	

Rupees : Four Hundred One and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory