

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		31/8/20.		Prepared by:		SOWMYA	
PO/WO no.		69163.		PO / WO Date.		27/7/20.	
Supplier Name		Pratul sanitary		PO/WO amount		40,757	
Firm/Company		serene farms		Project		Serene farms	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	272	6/8/20.		40,757			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						40,757	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			81897	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						40,757	
Amount E – PO / WO value:						40,757	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☐ No				
Payment – due date			29.8.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>						
Date	31/8/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Invoice No. PS/20-21/ 272	Dated 6-Aug-2020
Delivery Note Invoice	
Supplier's Ref.	Other Reference(s) Credit
Buyer's Order No. 69163	Dated 27-Jul-2020
Despatch Document No. Invoice	Delivery Note Date 6-Aug-2020
Despatched through Self	Destination Yenkapally

68362
18/5/70
AS

This is a Computer Generated Invoice

Purchase Order

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30-07-2020 4:42:22 PM



69163

31.07.20 12:08:29

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	69163	150314
Doc Date	27-07-2020	
Quote No	Nil	
Quote Date	19-02-2020	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos 20061 off white	4.00	10,250.00	45.00	18.00	26,609.00
2 7321 - Plumbing - sanitary - Washbasin - other - nos 10032 off white	4.00	2,870.00	45.00	18.00	7,450.52
3 7348 - Plumbing - sanitary - Pedastal - NA - nos 11027 off white	4.00	2,580.00	45.00	18.00	6,697.68
Total Order Value . . .					40,757.20

Rupees : Forty Thousand Seven Hundred Fifty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Hindware' brand, 'Studio' model, 'Constellation' model

Payment Terms Within 30days of delivery of all materials & production of bill.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.20,36 purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Serene Constructions LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form - Sanitary									
Company		serene constructions llp		serene farms					
Req. no.		150314	58735	23.07.2020					
Material required before		asap							
Prepared by:		syed golam sarwar							
Flat / Block no:		20,36							
S No.	Item Description	A Units	B Qty required for villas.	C no of villas	D=BXC Quantity required	E Qty Available at site	F=D-E Balance Qty to be ordered	Inward No	Date
1	Wall Hang WC - off White	Nos	2.00	2	4.0	0	4.00		
2	Wash Basin - off White	Nos	2.00	2	4.0	0	4.00		
3	Wash basin pedastal 1/2 - off white	Nos	2.00	2	4.0	0	4.00		
4	Wall Hang rag bolts	pairs	3.00	2	6.0	0	6.00		
5	Wash Basin rag bolts	pairs	3.00	2	6.0	0	6.00		
6	commode seat cover	nos	2.00	2	4.0	0	4.00		
	Total				28.00		28.00		

APPROVED BY
29 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

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27-07-2020 11:04:37 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

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Security Nil

Remarks

APPROVED BY
29 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

PO for Approval

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : __/__/__