PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/8/20.	Prepared by:	SOWMYA
PO/WO no.	69088	PO / WO Date.	24/7/20
Supplier Name	SS/Lp.	PO/WO amount	8,296.
Firm/Company	Vista homes.	Project	Vista homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12698	11/8/20.	3,123
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,123

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	107/2	11/8/20	81993.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,123
Amount E – PO / WO value:	8,296.
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**21.8.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	12/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	12698
Kapra, Opp to MRR School, Ecil	Invoice Date.	11-08-2020
	PO No.	69088
	PO Date.	24-07-2020
SY.no.193	Req ID	58671
	Req Date	22-07-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99741

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	80.00	320.00	18	57.60
2	4003 - Consumables - Bombay Broom - Big - nos	9603	24	56.00	1,344.00	0	0.00
3	4014 - Consumables - Colin - 500ml - nos	3402	12	74.00	888.00	18	159.84
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
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IGST	CGST	SGST				
			Total Taxable Amount	2,852.00		271.44
	135.72	135.72	Total Invoice Amount	3,123.44		

Rupees : Three Thousand One Hundred Twenty Three and Paise Fourty Four Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68321
Date 14/8/20
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-07-2020 2:29:17 PM

69088
24.07.20 11:20:52

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69088	99741
	Doc Date	24-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	12.00	80.00	0.00	18.00	1,132.80
2	4003 - Consumables - Bombay Broom - Big - nos	24.00	56.00	0.00	0.00	1,344.00
3	4014 - Consumables - Colin - 500ml - nos	12.00	74.00	0.00	18.00	1,047.84
4	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	80.00	0.00	18.00	566.40
5	4098 - Consumables - Dust pan - NA - nos	6.00	25.00	0.00	18.00	177.00
6	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
7	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
8	4046 - Consumables - Phinyle - 1Ltr - nos	12.00	50.00	0.00	18.00	708.00
9	4071 - Consumables - Wiper - Other - nos	10.00	87.00	0.00	18.00	1,026.60
10	4041 - Consumables - Mopping stick - NA - nos	6.00	125.00	0.00	18.00	885.00
11	4066 - Consumables - Water bottle - NA - nos *1 lr*	12.00	52.00	0.00	18.00	736.32
				Total Order Value . . .		**8,295.96**

Rupees : Eight Thousand Two Hundred Ninty Five and Paise Ninty Six Only.

Partly Bill : 12458 Dt : 25/7
Amt : 5172/-
3/8/20 Bal : 3124/-

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil

For *Vista Homes*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Name : ____________

Date : __/__/____

Purchase Order

 24-07-2020 2:29:17 PM Original / Office Copy / Purchase Div.Copy

Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	22.07.2020
Site & Phase :	Vista Homes	Time:	10:33
Supplier:		Req. No.	99741
Material required before date:	27.07.20	ID No.	58671

No	Description	Size	Quantity	Units	Inward No	Date
1	**Lizol**		12	No's		
2	Bombay Brooms	Big	24	No's		
3	Colin		12	No's	73	
4	Hand wash		06	No's	80	
5	Dust pans		06	No's		
6	Yellow Cloths		20	No's		
7	Mopping cloths		20	No's		
8	Phenyl		12	No's	50	
9	Wipers		10	No's	83	
	Mopping sticks		06	No's	125	
11	Water Bottles		12	No's		

69088

APPROVED
22 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site use purpose.

Prepared By	Snehapriya	Approved by	Madhu
Sign.& Date	22.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10712
Vista Homes	DC Date.	11-08-2020
Kapra, Opp to MRR School, Ecil	PO No.	69088
	PO Date.	24-07-2020
SY.no.193	Req ID	58671
GSTIN : 36AAGFV2068P1ZJ	Req Date	22-07-2020
	Loc Req No	99741

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
2	4003 - Consumables - Bombay Broom - Big - nos	9603	24
3	4014 - Consumables - Colin - 500ml - nos	3402	12
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
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INWARD

Inward No: 25068 Dt: 11/8/20

MRN No: 81993 Dt:

Received By: Sign:

Vista Homes

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECBAD

INWARD No. 40537 Date 21/8

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	12698
Kapra, Opp to MRR School, Ecil	Invoice Date.	11-08-2020
	PO No.	69088
	PO Date.	24-07-2020
SY.no.193	Req ID	58671
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