PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/8/20.	Prepared by:	SOWMYA
PO/WO no.	69643.	PO / WO Date.	18/8/20
Supplier Name	SSlLp.	PO/WO amount	7,329
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12782	19/8/20.	5,476
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,476

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10784	19/8/20	82143	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,476
Amount E – PO / WO value:	7,329
Amount F – Difference (A – E):	1853

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ ~~No (explained below)~~
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ /- ☑ No
Payment – due date	**29.8.2020**
Remarks: Short Rcvd	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	PS					
Date	21/8/20.	20/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	12782
SY NO. 291, Cherlapally, Hyderabad	Invoice Date.	19-08-2020
	PO No.	69643
	PO Date.	18-08-2020
	Req ID	59142
GSTIN : 36ADBFS3288A2Z7	Req Date	13-08-2020
	Loc Req No	155936

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	15	16.00	240.00	0	0.00
2	7109 - Plumbing - other - Araldite - other - gms	3506	6	577.50	3,465.00	18	623.70
3	4057 - Consumables - Sponges - NA - nos	3921	100	8.30	830.00	18	149.40
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.00	160.00	5	8.00
5							
6							
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IGST	CGST	SGST	Total Taxable Amount	4,695.00	781.10
	390.55	390.55	Total Invoice Amount	5,476.10	

Rupees : Five Thousand Four Hundred Seventy Six and Paise Ten Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD SEC'BAD

69492

24/8

Purchase Order

 18-08-2020 14:32:55

69643
14.08.20 11:47:15

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69643	155936
	Doc Date	18-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	10.00	125.00	0.00	18.00	1,475.00
2	4009 - Consumables - Coconut Broom - other - nos	15.00	16.00	0.00	0.00	240.00
3	7109 - Plumbing - other - Araldite - other - gms	6.00	577.50	0.00	18.00	4,088.70
4	4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
5	4000 - Consumables - Acid - NA - ltrs	20.00	16.00	0.00	18.00	377.60
6	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
				Total Order Value . . .		**7,328.70**

Rupees : Seven Thousand Three Hundred Twenty Eight and Paise Seventy Only.

Party Bill : 12782 Dt: 19/8/20
Amt : 5476/-
26/8/20 Bal: 1853/-

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory
18/08/2020

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : / /

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	13.08.20
Site & Phase :	Silver Oak Villas	Time:	14.00
Supplier		Req. No.	155936
Material required before date:	Urgent	ID No.	59142

No	Description	Size	Quantity	Units	Inward No	Date
1	Mopping Stick ✓	Std	10 ✓	Nos		
2	Mop cloth ✓	Std	10 ✓	Nos		
3	Coconut Brooms ✓	Std	15 ✓	Nos		
4	Araldite ✓	Std	06 ✓	Nos		
5	Ruff Stone Chemical	Std	10	Bags		
6	Spong ✓	Std	100 ✓	Nos		
7	Door stoppers	Std	50	Nos		
8	**Pvc Solvent Cement**	Std	10	Nos		
9	Acid bottle ✓	Std	20 ✓	Nos		
10	Silk Grout	1kg	20	pkts		

PO - 69643

Remarks: - For Site use purpose.

Prepared By	G.chandra kanth	Approved by	
Sign.& Date	13-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
14 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Villas final possession purpose.

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10784
Silver Oak Villas LLP	DC Date.	19-08-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	69643
	PO Date.	18-08-2020
	Req ID	59142
GSTIN : 36ADBFS3288A2Z7	Req Date	13-08-2020
	Loc Req No	155936

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	15
2	7109 - Plumbing - other - Araldite - other - gms	3506	6
3	4057 - Consumables - Sponges - NA - nos	3921	100
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
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INWARD WITH TIME:
Inward No. 14624 Dt: 19/8/20
MRN No. 82143 Dt: 19/8/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD 40520 21/8

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	12782
Silver Oak Villas LLP	Invoice Date.	19-08-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	69643
	PO Date.	18-08-2020
	Req ID	59142
GSTIN : 36ADBFS3288A2Z7	Req Date	13-08-2020
	Loc Req No	155936

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14							
15							

INWARD
Inward No: 14624 Date: 19/8/20
MRN No:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	4,695.00		781.10
	390.55	390.55	Total Invoice Amount		5,476.10	

Rupees : Five Thousand Four Hundred Seventy Six and Paise Ten Only.

for Summit Sales LLP

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Authorised signatory