PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/8/20.	Prepared by:	SOWMYA
PO/WO no.	69485.	PO / WO Date.	8/8/20.
Supplier Name	Ssllp.	PO/WO amount	4,564.
Firm/Company	MRM llp.	Project	AVR Gulmohar homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12810	21/8/20.	4,564.
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,564

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10811	21/8/20	82288	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,564
Amount E – PO / WO value:	4,564
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	29.8.2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	24/8/20	26/8/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12810
Modi Reality (Miryalguda) LLP	Invoice Date.	21-08-2020
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	PO No.	69485
	PO Date.	08-08-2020
	Req ID	58992
	Req Date	07-08-2020
GSTIN : 36ABCFM6774G2ZZ	Loc Req No	165084

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	5	165.00	825.00	18	148.50
	Antispentic						
2	4001 - Consumables - Air Freshner - NA - nos	3307	10	42.00	420.00	18	75.60
	Odonil						
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	15	16.00	240.00	5	12.00
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	15	16.00	240.00	5	12.00
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	20	8.30	166.00	0	0.00
6	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	15	80.00	1,200.00	18	216.00
7	4022 - Consumables - Dettol - NA - nos	3401	5	65.00	325.00	18	58.50
	Hand wash						
8	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
9	4009 - Consumables - Coconut Broom - other - nos	9603	20	16.00	320.00	18	57.60
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IGST	CGST	SGST	Total Taxable Amount	3,946.00	618.00
	309.00	309.00	Total Invoice Amount	4,564.00	

Rupees : Four Thousand Five Hundred Sixty Four Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
Inward No. 68509
Date 24/8

Subject to Hyderabad Jurisdiction

Purchase Order

 08-08-2020 15:08:26

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

69485
06.08.20 2:48:34

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	69485	165084
Doc Date	08-08-2020	
Quote No	Nil	
Quote Date	08-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Antispentic*	5.00	165.00	0.00	18.00	973.50
2	4001 - Consumables - Air Freshner - NA - nos *Odonil*	10.00	42.00	0.00	18.00	495.60
3	4008 - Consumables - Cleaning Cloth - other - nos	15.00	16.00	0.00	5.00	252.00
4	4040 - Consumables - Mopping Cloth - NA - nos	15.00	16.00	0.00	5.00	252.00
5	4080 - Consumables - Bombay Brooms - Other - Nos	20.00	8.30	0.00	0.00	166.00
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	15.00	80.00	0.00	18.00	1,416.00
7	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
8	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
9	4009 - Consumables - Coconut Broom - other - nos	20.00	16.00	0.00	18.00	377.60
	R[illegible]es : Four Thousand Five Hundred Sixty Four Only.			**Total Order Value . . .**		**4,564.00**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

08/08/2020

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 08-08-2020 15:08:26 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

08/08/2020

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MRM LLP	Date:	7.08.2020	
Site & Phase:	AVR Gulmohar Homes	Time:	12.00pm	
Supplier:		Req. No.	165084	
	urgent	ID No.	58992	

No	Description	Size	Quantity	Units	Inward No	Date	
1	Odonil	Std	10	Nos			
2	Dettole liquid	500ML	5	Nos			
3	Lysol	Std	15	Nos			
4	White table and floor cleaning cloth	Std	15	Nos			
5	Yellow soft cleaning cloth	Std	15	No s			
6	Bombay brooms (small) PO	Std	20	No s			
7	Coconut brooms 69485	Std	20	No s			
	Santhoor hand wash	Std	5	No s			
9	Vim liquid	Std	5	Nos			

APPROVED
07 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: Above materials is for site office and site security kiosk cleaning purpose.

Prepared By	P.Anitha	Approved by		
Sign.& Date	7.08.2020	Sign. & Date		

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10811
Modi Reality (Miryalguda) LLP	DC Date.	21-08-2020
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	PO No.	69485
	PO Date.	08-08-2020
	Req ID	58992
	Req Date	07-08-2020
GSTIN : 36ABCFM6774G2ZZ	Loc Req No	165084

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	5
2	4001 - Consumables - Air Freshner - NA - nos	3307	10
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	15
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	15
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	20
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	15
7	4022 - Consumables - Dettol - NA - nos	3401	5
8	4065 - Consumables - Vim bar - NA - nos	3405	5
9	4009 - Consumables - Coconut Broom - other - nos	9603	20
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INWARD
Inward No: 13965 Dt: 21/8/20
MRN No: 82238 Dt:
Received By: Rajesh. Sign:

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40621
Date 25/8

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality (Miryalguda) LLP	Invoice No.	12810
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	Invoice Date.	21-08-2020
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	PO Date.	08-08-2020
	Req ID	58992
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5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	20	8.30	166.00	0	0.00
6	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	15	80.00	1,200.00	18	216.00
7	4022 - Consumables - Dettol - NA - nos	3401	5	65.00	325.00	18	58.50
	Hand wash						
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15							

INWARD
Inward No: 13965 Dt: 21/8/20.
MRN No: 82238 Dt:
Received By: Rajesh Sign:

IGST	CGST	SGST	Total Taxable Amount	3,946.00		618.00
	309.00	309.00	Total Invoice Amount	4,564.00		

Rupees : Four Thousand Five Hundred Sixty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction