PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/8/20.	Prepared by:	SOWMYA
PO/WO no.	69659.	PO / WO Date.	18/8/20.
Supplier Name	SSllp.	PO/WO amount	7,973
Firm/Company	VOCllp	Project	Vocllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12789	19/8/20.	5,340
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,340

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10791	19/8/20	82162	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,340.
Amount E – PO / WO value:	7,973
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained be~~low)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____ /- ☑ No
Payment – due date	**29.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	20/8/20	26/8/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or ~~DCs is more~~ than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	12789
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	19-08-2020
	PO No.	69659
	PO Date.	18-08-2020
	Req ID	59190
GSTIN : 36AANFG4817C1ZH	Req Date	18-08-2020
	Loc Req No	63483

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9600 - Tools - mask - NA - Nos		100	10.50	1,050.00	5	52.50
2	4014 - Consumables - Colin - 500ml - nos	3402	4	77.00	308.00	18	55.44
3	4112 - Consumables - Sanitizer - 500 ml - Nos		5	200.00	1,000.00	12	120.00
4	4059 - Consumables - Surf Detergent Powder - NA -	3402	1	24.00	24.00	18	4.32
5	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	80.00	320.00	18	57.60
6	4066 - Consumables - Water bottle - NA - nos		6	195.00	1,170.00	18	210.60
7	4001 - Consumables - Air Freshner - NA - nos	3307	10	82.00	820.00	18	147.60
	Room freshner						
8							
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IGST	CGST	SGST				
			Total Taxable Amount	4,692.00		648.06
	324.03	324.03	Total Invoice Amount	5,340.06		

Rupees : Five Thousand Three Hundred Fourty and Paise Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68527 Date 24/8/20

Authorised signatory

Purchase Order

19-08-2020 14:32:12

69659
14.08.20 11:47:15

...pany : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	69659	63483
	Doc Date	18-08-2020	
	Quote No	NIL	
	Quote Date	18-08-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	9600 - Tools - mask - NA - Nos	200.00	10.50	0.00	5.00	2,205.00
2	4014 - Consumables - Colin - 500ml - nos	4.00	77.00	0.00	18.00	363.44
3	4112 - Consumables - Sanitizer - 500 ml - Nos	10.00	200.00	0.00	12.00	2,240.00
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	1.00	24.00	0.00	18.00	28.32
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	80.00	0.00	18.00	377.60
6	4071 - Consumables - Wiper - Other - nos	4.00	87.00	0.00	18.00	410.64
7	4066 - Consumables - Water bottle - NA - nos	6.00	195.00	0.00	18.00	1,380.60
8	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	10.00	82.00	0.00	18.00	967.60
				Total Order Value . . .		**7,973.20**

Rupees : Seven Thousand Nine Hundred Seventy Three and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
	NA

(1) Part Bill recd.
Bill.no: 12789
Dt: 19/8/20
Amt: 5340/-
Bill receivable
R
26/8.

For *Villa Orchids LLP*
Authorised Signatory

19/08/2020

Name :

Contact --

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	17.08.20
Site & Phase :	INNOPOLIS	Time:	12:50
Supplier		Req. No.	163122
Material required before date:	urgent	ID No.	59192

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol	STD	04	No's		
2	Masks	STD	200	No's		
3	Sanitizer	STD	10	No's		
4	Umbrella(large size)	STD	10	No's		
5	Surf	STD	01	No's		
6	Bath room wiper	STD	04	No's		
7	Room freshners	STD	10	No's		
8	Water bottles	STD	06	No's		
9						
10						

Remarks : For site office use purpose.

APPROVED
18 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Harini.P	Approved by	VENKATESH.G
Sign.& Date	17.08.20	Sign. & Date	17.08.20

Note: On receipt of material at site write inward number and date in last 2 columns.

P.O. 69659

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	10791
Behind Janapriya, Kowkur, Hyderabad	DC Date.	19-08-2020
	PO No.	69659
	PO Date.	18-08-2020
	Req ID	59190
	Req Date	18-08-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63483

	Description of Goods	HSN/SAC	Qty
1	9600 - Tools - mask - NA - Nos		100
2	4014 - Consumables - Colin - 500ml - nos	3402	4
3	4112 - Consumables - Sanitizer - 500 ml - Nos		5
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	1
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
6	4066 - Consumables - Water bottle - NA - nos		6
7	4001 - Consumables - Air Freshner - NA - nos	3307	10
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INWARD
Inward No: 1525 Dt: 19/08/20
MRN No: 89162 Dt: 20/08/20
Received By: Sign:
VILLA ORCHIDS LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECUNDERABAD
INWARD
40604
25/8

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Behind Janapriya, Kowkur, Hyderabad	PO No.	69659
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	Room freshner						
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INWARD
Inward No. 1525 | Dt. 19/08/20
MRN No. 88162 | Dt. 20/08/20
Received by | Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST	Total Taxable Amount	4,692.00	648.06
	324.03	324.03	Total Invoice Amount	5,340.06	

Rupees : Five Thousand Three Hundred Fourty and Paise Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction