

Prepared by:		Keerthi			
Report Date:		27/8/2020			
Site		ESR			
Requisition No	Requisition Date	Material Descsription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
List of requisitions Where PO/WO is not prepared 3 working days after requisition					
130124	14/8/2020	MI cameras	Online purchase		
List of requisitions Where PO/WO is prepared and items have not been received at site					
130103	15.05.20	Flat Files	Collect it from SSLLP		
130125	18/8/20	Rain coats	This week delivery		