PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/08/20	Prepared by:	Keerthi
PO/WO no.	69357	PO / WO Date.	11/08/20
Supplier Name	Lepakshi Tarpaulin Traders	PO/WO amount	1747.20
Firm/Company	Modi Reality Miryalguda	Project	AVR Gulmohar Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1609	20/08/20	1747/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1747/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1609	20/08/20	82243	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1747
Amount E – PO / WO value:	1747/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	31/08/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		27/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Invoice No. 1609

Date : 20/08/2020

LEPAKSHI TARPAULIN INDUSTRIES

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.
Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,
E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

State Code : 36

GSTIN : 36ADOPN7656C1Z7

Details of Receiver (Billed to)	Details of Consignee (Shipped to)
Name : MODi REALTY (MiRYALGUDA) LLP	Name :
Address : M.G. ROAD SECBAD-3	Address :
Ph. Cell :	Ph. Cell :
GSTIN/UIN : 36ABCFM6774G2ZZ	GSTIN/UIN :
P.O. No. & Dt. 69357 Dt 01/08/2020	Vehicle No. :

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount	IGST Rate	IGST Amount
1)	6601	UMBRELLA	6	@ 260/-	1560	1560	6%	93-6	6%	93.6		
		TOTAL				1560	(+)	93-6	(+)	93.6	=	1747-2

INWARD
Inward No: 13971 Dt: 24/8/20
MRN No: 82243 Dt: 27/08/20
Received By: Rajesh, Sign:

INWARD No. 68560 Date 26/8

(Rupees : in words Rs:- 1747-2 only) only

E-way Bill No. TOTAL INVOICE RS. 1747-2

TERMS & CONDITIONS :
1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

OUR BANK DETAILS :

Bank Name	: PUNJAB NATIONAL BANK
Bank Account Number	: 3631002100019635
Branch	: M.G. Road, Sec'bad
IFSC	: PUNB0363100

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory

Purchase Order

   03-08-2020 2:44:10 PM

69357
31.07.20 12:25:05

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Lepakshi Tarpaulin Industries	**Doc No**	69357	165066
# 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3.	**Doc Date**	01-08-2020	
	Quote No	Nil	
GSTIN 36ADOPN7656C1Z7 2770 6071	**Quote Date**	01-08-2020	
66486071 9642662732	**SupplyType**	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4064 - Consumables - Umbrella - other - nos	6.00	260.00	0.00	12.00	1,747.20
					Total Order Value . . .	**1,747.20**

Rupees : One Thousand Seven Hundred Fourty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Staff use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Lepakshi Tarpaulin Industries***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	21-07-2020
Site & Phase:	AVR Gulmohar Homes	Time:	11.00
Supplier:		Req. No.	165066
	Urgent	ID No.	58844

No	Description	Size	Quantity	Units	Inward No	Date
1	Umbrella	std	6	nos		
2	69357					
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

Remarks: A bove material required for site use.

Prepared By	Anitha	Approved by	
Sign.& Date	21-07-2020	Sign. & Date	

APPROVED FOR CONSTRUCTION
31 JUL 2020
SOHAM MODI
MANAGING DIRECTOR