

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
69684	19/8/20	10805	12807			20/8/20
69729	20/8/20					
69488	8/8/20	10807	12808	Y	Y	21/8/20
69485	11/8/20	10811	12810	Y	Y	11/8/20
69553	11/8/20	10812	12811	Y	Y	21/8/20
69692	19/8/20	10814	12813	Y	Y	11/8/20
69528	11/8/20	10815	12814	Y	Y	21/8/20
69688	19/8/20	10808	12807	P	N	21/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
69687	19/8/20	10795	12793	☒ Yes	☒ Yes	19/8/20
69607	13/8/20	10796	12795	☐ Yes ☒ No	☐ Yes ☒ No	19/8/20
69690	19/8/20	10797	12794	☐ Yes ☒ No	☐ Yes ☒ No	19/8/20
69701	20/8/20	10807	12806	☐ Yes ☒ No	☐ Yes ☒ No	21/8/20
69704	2	10810	12809	☐ Yes ☒ No	☐ Yes ☒ No	21/8/20
69705	2			☐ Yes ☒ No	☐ Yes ☒ No	
69714	2			☐ Yes ☒ No	☐ Yes ☒ No	
69715	11			☐ Yes ☒ No	☐ Yes ☒ No	
69715	11			☐ Yes ☒ No	☐ Yes ☒ No	

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PQ closed Yes	Remarks
69650	18/8/20					
69651	"	10806	10805	Y	Y	21/8/20
69652	"	10792	12770	Y	Y	18/8/20
69653	"	10777	12775	Y	Y	19/8/20
69654	"	10798	12776	P	N	20/8/20
69656	8/8/20	10785	10767	Y	Y	18/8/20 dc 10767 NW-12765
69656	6/8/20	10788	12766	Y	Y	11
69638	18/8/20	10767	12767	P	N	18/8/20
69642	"	10792	12778	Y	Y	18/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PQ 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PQ closed Yes	Remarks
69578	12/8/20	SN 3134	12753		N	17/8/20
69581	11					
69594	13/8/20	10816	12815	P	N	21/8/20
69596	✓	10761	12755	P	N	17/8/20
69601	✓	10766	12764	P	N	18/8/20
69603	✓	10804	12800	P	N	20/8/20
69606	✓	10792	12770	P	N	19/8/20
69607	✓	10763	12761	P	N	17/8/20
69695	9/7/20	SN 3131	12721	P	N	Atk Wdow 13/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PQ 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☒ No	PO closed Yes/ ☒ No	Remarks
69491	10/8/20	10758	12756			17/8/20
69492	"	10725	12711	-	-	12/8/20
69494	"	10728	12717	-	-	12/8/20
69567	"	10703	12689	-	-	11/8/20
69520	"	10712	12780	-	-	19/8/20
69481	11/8/20	10813	12812	8	N	21/8/20
69514	10/8/20	1073041	12733	-	-	14/8/20 Tdg
69527	11/8/20	10714	12772	8	N	18/8/20
69528	"	10739	12735	8	N	14/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
69756	24/8/20					
68836	22/8/20	10818	12817	Y	Y	24/8/20
69275	27/8/20	10819	12818	Y	Y	24/8/20
69169	27/8/20	10820	12819	Y	Y	24/8/20
69606	13/8/20	10821	12820	P N	N	11
69726	24/8/20	10827	12826	Y	Y	24/8/20
69227	28/8/20	10833	12832	Y	Y	24/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID: _____

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO, closed ☒ Yes	Remarks
69776	24/8/20	16823	12822			24/8/20
69774	11					
69772	2					
69774	2					
69775	2					
69776	2					
69777	2					
69777	2					
69779	2					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO, closed Yes	Remarks
69669	19/8/20					
69738	21/8/20					
69740	2					
69742	11					
69744	2					
69745	24/8/20					
69750	2					Supplier 18
69752	21					
69755	24/8/20	10822	12821			24/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
69722	20/8/20	10829	12828			24/8/20
69723	4	10828	12827	Y	Y	24/8/20
69725	4					
69726	4	10826	12825	Y	Y	24/8/20
69638	18/8/20	10799	12798	Y	Y	20/8/20
69721	20/8/20	10801	12799	Y	Y	24
69723	2	10800	12800	Y	Y	20/8/20
69026	22/7/20	10803	12801	Y	Y	20/8/20
69318 69318	31/7/20	10831 36	12803	Y	Y	20/8/20 Risk

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PQ 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID: _____

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☒ No	PO closed Yes	Remarks
69681	19/8/20	10795	12793			19/8/20
69607	13/8/20	10796	12775	P	N	19/8/20
69690	19/8/20	10797	12794			19/8/20
69701	20/8/20	10807	12806	P	N	21/8/20
69704	2	10810	12809	P	N	21/8/20
69705	2	10830	12829			24/8/20
69714	2	10825	12824			24/8/20
69715	2					
69715	2	10817	12816			24/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID: _____

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed ☒ Yes	Remarks
69670	19/8/20	10785	12783			19/8/20
69662	✓	10787	12785	P	N	11
69662	✓	10788	12786	P	N	19/8/20
69667	13/8/20	10785	12787	P	N	✓
69669	19/8/20	10770	12788	7	✓	19/8/20 way bill not done as GSTA not paid
69659	19/8/20	10771	12785	P	N	19/8/20
69679	19/8/20					
69670	✓					
69685	✓	10831	12830	P	N	24/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed ☒ Yes	Remarks
69620	15/8/20	10753	12749			15/8/20
69621	11	10754	12750	7	7	15/8/20
69627	6/8/20	10764	12762	7	7	17/8/20
69639	17/8/20	10824	12823	7	7	24/8/20
69637	11	10794	12792	7	7	19/8/20
69645	18/8/20	10793	12791	8	8	19/8/20
69643	11	10784	12782	8	8	19/8/20
69644	11	10780	12778	7	7	19/8/20
69648	11	10832	12831	8	8	24/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

10/8/20

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes/ No	Remarks
69578	12/8/20	Sw 3137	12833		Yes N	25/8/20 Cash
69578	11	Sw 3138	12842	8	N	11
69332	31/7/20	Sw 3139	12841	4	7	25/8/20
69667	19/8/20	10841	12843	4	7	11
68736	9/7/20	Sw 3141	12845	8	N	11 Cash
69782	25/8/20	10845	12850	7	7	11
69559	11/8/20	10846	12851	8	N	25/8/20
69721	20/8/20	10847	12854	4	7	11
69801	22/8/20					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
69792	25/8/20					
69784	11					
69793	11					
69794	11					
69795	11					
69796	11					
69701	25/8/20	10837	12836	Y	Y	25/8/20
69663	19/8/20	10838	12837	P	N	25/8/20
69527	11/8/20	10839	12838	Y	Y	25/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed ☒ Yes	Remarks
69776	24/8/20	10823	12822			24/8/20
69774	24/8/20					
69772	24/8/20					
69774	24/8/20					
69775	24/8/20	10834	12833	4	7	25/8/20
69776	24/8/20	10835	12834	4	7	11
69777	24/8/20					
69777	24/8/20					
69779	24/8/20					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
69669	19/8/20					
69738	21/8/20					
69740	2					
69742	11	10844	12849	Y	Y	25/8/20
69744	2	10843	12848	Y	Y	25/8/20
69745	24/8/20					
69750	2					Supplier PO
69752	2					
69755	24/8/20	10822	12821	Y	Y	29/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
69722	24/8/20	10825	12828			24/8/20
69723	4	10828	12827	Y	Y	24/8/20
69725	4	10840	12842	Y	Y	25/8/20
69726	4	10826	12825	P	N	24/8/20
69638	18/8/20	10795	12797	Y	Y	20/8/20
69721	20/8/20	10807	12795	P	N	24
69723	4	10802	12800	Y	Y	20/8/20
69026	22/7/20	10803	12801	P	N	20/8/20
69318 69318	31/7/20	10831 36	12803	P	N	20/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
69687	19/8/20	10795	12793	☒ Yes ☐ No	☒ Yes	19/8/20
69607	13/8/20	10796	12795	☐ Yes ☒ No	☒ Yes	19/8/20
69690	19/8/20	10797	12794	☐ Yes ☒ No	☒ Yes	19/8/20
69701	20/8/20	10807	12806	☐ Yes ☒ No	☒ Yes	21/8/20
69704	2	10810	12809	☐ Yes ☒ No	☒ Yes	21/8/20
69705	2	10830	12829	☐ Yes ☒ No	☒ Yes	24/8/20
69714	2	10825	12824	☐ Yes ☒ No	☒ Yes	24/8/20
69715	2	10842	12847	☐ Yes ☒ No	☒ Yes	25/8/20
69719	2	10817	12816	☐ Yes ☒ No	☒ Yes	24/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed ☒ Yes	Remarks
69595	13/8/20	10733	12725	☒ Yes	☒ Yes	13/8/20
69555	11/8/20	10735	12728	☒ Yes	☒ Yes	13/8/20
69129	25/8/20	10737	12730	☒ Yes	☒ Yes	13/8/20
69610	14/8/20	10800	12798	☒ Yes	☒ Yes	20/8/20
69611	✓			☒ Yes	☒ Yes	
69612	✓	10836	12835	☒ Yes	☒ Yes	25/8/20
69616	✓			☒ Yes	☒ Yes	
69147	25/8/20	10835	12731	☒ Yes	☒ Yes	14/8/20
69258	27/8/20	✓ 3040	12732	☒ Yes	☒ Yes	✓

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
69330	31/7/20					
69331	11	10847	12852	Y	Y	25/8/20
69337	2	10608	12591	Y	Y	3/8/20
69021	22/7/20	10612	12595	P	N	3/8/20
69183	27/7/20	10616	12599	Y	Y	3/8/20
69349	1/8/20	10627	12606	Y	Y	4/8/20
69347	11	10627	12610	Y	Y	4/8/20
69373	3/8/20	10625	12608	P	N	4/8/20
69374	4/8/20	10626	12609	Y	Y	4/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed ☒ Yes	Remarks
68636	6/7/20	10497	12476			27/7/20
68824	13/7/20	10499	12478	7	7	27/7/20
67569	27/5/20	10501	12480	4	7	11
68823	13/7/20	10503	12482	8	N	27/7/20
68613	4/7/20	10504	12483	7	7	27/7/20
69131	25/7/20	10629	12612	8	N	4/8/20
69132	11	10631/40	12844	8	N	25/8/20
69136	11	10631/33	12723	4	7	13/8/20 late
69138	11					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes / ☐ No	PO closed ☒ Yes	Remarks
67133	14/5/20	10419	12392			21/7/20
68993	21/7/20					
68991	"	10431	12405	Y	Y	22/7/20
68992	"	10432	12406	Y	Y	22/7/20
68836	22/7/20	10700	12686	P	N	11/8/20
68683	7/7/20					
69002	22/7/20	10524	12504	Y	Y	
69003	"	10483	12462	Y	Y	25/7/20
69006	"	10431/2	12846	Y	Y	25/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes / ☐ No	PO closed Yes	Remarks
68588	3/7/20	10226	12183			9/7/20
68487	1/7/20	10232	12191	Y	Y	9/7/20
68520	11/7/20	10243 10220	12202	P	N	9/7/20
68474	3/6/20	10245	12204	Y	Y	9/7/20
68484	1/7/20	10246	12205	Y	Y	9/7/20
68430	3/6/20	10255	12214	Y	Y	9/7/20
68336	2/6/20	10256 10255	12215	P	N	9/7/20
68736	9/7/20					
68740	2	10848	12853	Y	Y	68740 25/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
69823	25/8/20					
69824	22/8/20					
69826	25/8/20					
69603	13/8/20	10850	12855	Y	Y	26/8/20
69554	11/8/20	10852	12857	Y	Y	26/8/20
69607	13/8/20	10853	12858	P	N	11
69446	6/8/20	10854	12859	Y	Y	11
69406	5/8/20	10856	12861	Y	Y	11
69372	3/8/20	10863	12871	P	N	11

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
697756	24/8/20					
68836	22/7/20	10818	12817	Y	Y	24/8/20
69275	27/7/20	10819	12818	Y	Y	24/8/20
69169	27/7/20	10820	12819	Y	Y	24/8/20
69606	13/8/20	10821	12820	P	N	11
69726	24/8/20	10827	12826	Y	Y	24/8/20
69227	28/7/20	10833	12832	Y	Y	24/8/20
69677	25/7/20					
69778	24/8/20	10861	12869	Y	Y	26/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed ☒ Yes	Remarks
69776	24/8/20	10823	12822			24/8/20
69774	11					
69772	2					
69774	2					
69775	2	10834	12833	4	7	25/8/20
69776	2	10835	12834	4	7	11
69777	2	10851	12856	4	7	26/8/20
69777	2	10858	12866	7	7	11
69779	2	10859	12867	4	7	11

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID: _____

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
69669	19/8/20					
69738	24/8/20					
69740	2	10855	12860	8	14	26/8/20
69742	11	10847	12849		17	25/8/20
69744	2	10843	12848		17	25/8/20
69745	24/8/20					
69750	2					Supplier PA
69752	2					
69755	24/8/20	10822	12821		17	24/8/20

Note: 1. Write on alternate lines, 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID: _____

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes / ☐ No	PO closed ☒ Yes	Remarks
68855	15/7/20	10771	12779			18/8/20
69489	10/8/20	10773	12774			18/8/20
69527	11/8/20	10775	12773			18/8/20
69527		10776	12774			18/8/20
69679	19/7/20	10862	12870			26/8/20
69685	24/7/20	10777	12777			17/8/20
69297	30/7/20	10781	12775			17/8/20
68955	20/7/20	10783	12781			11/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
69595	13/8/20	10733	12726	☒ Yes ☐ No	Yes	13/8/20
69555	11/8/20	10735	12728	☒ Yes ☐ No	Yes	13/8/20
69129	25/7/20	10737	12730	☒ Yes ☐ No	Yes	13/8/20
69610	14/8/20	10800	12798	☒ Yes ☐ No	Yes	20/8/20
69611	✓	10857	12865	☒ Yes ☐ No	Yes	26/8/20
69612	✓	10836	12835	☒ Yes ☐ No	Yes	25/8/20
69616	✓					
69149	25/8/20	When 3035	12731	☒ Yes ☐ No	Yes	14/8/20 To be
69258	27/7/20	✓ 3040	12732	☒ Yes ☐ No	Yes	✓

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO, closed Yes	Remarks
69529	11/8/20					
69531	11	10860	12868	Y	Y	26/8/20
69552	11	10760	12758	Y	Y	17/8/20
69554	11					
69561	11	10732	12725	Y	Y	13/8/20
69025	22/7/20	10695	12681	P	N	11/8/20
67588	29/5/20	10696	12682	P	N	11/8/20
67588	4	10697	12683	Y	Y	11/8/20
69275	29/7/20	10698	12684	P	N	11/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PQ 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes/ No	Remarks
67350	21/5/20	9558	11462		Yes	
67353	"	"	"			Page 33
67392	22/5/20					
67393	"	9560	11465	Y	Y	
67394	"	MPL 2931	12616	P	N	Till 5/8/20
67399	"	9560	11399	P	N	
67401	"	9457	11353	Y	Y	
67418	23/5/20					
67435	"	953145	12864		Y	26/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
67237	18/5/20	9432	11316			Prepared Bill Way Bill not done
67249	19/5/20	1082	12027	Y	Y	as GST not filed for 2 months
67251	11	942991	11726	Y	Y	11/7/20
67252	11	942981	11333	Y	Y	quite
67253	11	943143	12862	Y	Y	26/8/20 rate
67254	11	943144	12863	Y	Y	11
67255	11					
67256	11	942983	11377	Y	Y	rate
67260	11	9461	11357	Y	Y	

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
67594	4/8/20	10873	12881			27/8/20
69696	19/8/20	10875	12883	Y	Y	✓
69648	18/8/20	10878	12885	Y	Y	✓
66326	4/3/20	for 3146	12887	P	N	✓
69271	27/7/16	for 3147	12885	P	N	✓
69258	11	Vrom 3092	12890 12896	Y	Y	✓
69565	12/8/20	10881	12893	Y	Y	✓
69180	19/8/16	10885	12896	P	N	✓
69826	25/8/20	10885	12897	Y	Y	27/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
69878	26/8/20					
69886	27/8/20					
69704	26/8/20	10865	12873	P N	N	27/8/20
69697	19/8/20	10866	12874	P N	N	
69788	25/8/20	10867	12875	Y	Y	
69881	26/8/20	10865	12877	Y	Y	
69873		10870	12878	Y	Y	
69584	12/8/20	10871	12879	Y	Y	
69649	18/8/20	10872	12880	Y	Y	

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
69805	25/8/20					
69830	26/8/20					
69831	✓					
69835	✓					
69837	✓					
69838	✓					
69840	✓					
69842	✓					
69844	✓	10874	12882	P	N	27/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered		PO closed	Remarks
				Yes/	No	Yes	
69823	25/8/20						
69824	22/8/20	10868	12876	Y		Y	27/8/20
69826	25/8/20						
69603	13/8/20	10850	12855	Y		Y	26/8/20
69554	11/8/20	10852	12857	Y		Y	26/8/20
69607	13/8/20	10853	12858	P		N	11
69446	6/8/20	10864	12857	Y		Y	11
69406	5/8/20	10856	12861			Y	11
69372	3/8/20	10863	12871			P	11

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered		PO closed	Remarks
				Yes/	No	Yes	
69792	25/8/20						
69784	11	10836	12884	Y		Y	27/8/20
69793	11						
69794	11						
69795	11						
69796	11	10837	12885	Y		Y	27/8/20
69791	24/8/20	10838	12836	Y		Y	25/8/20
69663	19/8/20	10838	12837	P	N	N	25/8/20
69527	11/8/20	10839	12838	Y		Y	25/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
69802	25/8/20					
69806	2					
69809	2	10880	12872	7	7	27/8/20
69810	2	10882	12874	7	7	2
69811	2					
69812	2	10864	12872	7	7	27/8/20
69813	2	10883	12875	7	7	2
69815	2					
69817	2					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO-3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

Scan ID: _____

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
69565	12/8/20					
69569	✓	10751	12747	✓	✓	14/8/20
69572	✓	10759	12757	✓	✓	17/8/20
69573	✓	10768	12776	✓	✓	19/8/20
69576	✓	10731	12724	✓	✓	13/8/20
69583	✓	10757	12755	✓	✓	17/8/20
69585	✓	10782	12760	✓	✓	11
69551	11/8/20	10877	12871	✓	✓	mat. grdc 27/8/20
69568	✓	SN 3135	12754	✓	✓	17/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes/ ☐ No	PO closed ☒ Yes	Remarks
58593	3/7/20	10453 10453	12432			23/7/20
68041	16/6/20	3121	12427	Y	N	23/7/20
68840	14/7/20	10454	12433	Y	Y	23/7/20
672-34	18/5/20	10455	12434	Y	Y	23/7/20
58687	7/7/20	10459	12438	Y	Y	11
58570	3/7/20	10460	12439	Y	N	23/7/20
69045	23/7/20					
69051	11	10660	12646	Y	Y	7/8/20
69057	11	3148	12888	Y	Y	27/8/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.