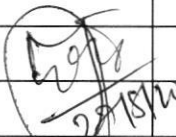


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/08/2020	Prepared by:	T.D. Murthy				
PO/WO no.	69500	PO / WO Date.	10/08/2020				
Supplier Name	Y Pushpalatha	PO/WO amount	Rs. 5,406/-				
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX				
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	191	19/08/2020	Rs. 2,226/- ✓				
2.	-	-	-				
3.	-	-	-				
4.			-				
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,226/- ✓				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	191	19/08/2020	82199	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 2,226/- ✓				
Amount E – PO / WO value:			Rs. 5,406/-				
Amount F – Difference (A – E):			Rs. -3,180/-				
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No					
Payment – due date		29/08/2020					
Remarks: Part bill received. ✓							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	28/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36APYPY9568E1ZM

TAX INVOICE

Cell : 88978 95924

Composite Scheme

**Y. PUSHPALATHA****GARDEN CONTRACTOR**H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist, Hyderabad - 500 049.M/s. Silver oak villas. LLP

SI.No.

191Date : 19/08/2020Cherlapally -

Party's GSTIN

P.O. No. 69500

S.No.	PARTICULARS	HSN Code	Qty.	Rate	Amount Rs.	Ps.
1	Supply of plants -		$\frac{20 \times 20}{= 4000}$		2226	00
 						
			G.TOTAL		2226	00

Rupees in words: Two Thousand Two Hundred
Twenty Six only -For **Y. PUSHPALATHA**[Signature]

Authorised Signature

Purchase Order

Page(s) 1 Of 1

13-08-2020 1:47:03 PM



69500

06.08.20 2:48:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Y PUSHPALATHA

4-1270, Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	69500	155929
Doc Date	10-08-2020	
Quote No	Nil	
Quote Date	10-08-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos Tecoma Yellow	20.00	40.00	0.00	6.00	848.00
2 6031 - Miscellaneous - Plants - NA - nos Caesalpinia	20.00	65.00	0.00	6.00	1,378.00
3 6016 - Miscellaneous - Carpet Grass - NA - sft	300.00	10.00	0.00	6.00	3,180.00
Total Order Value . . .					5,406.00

Rupees : Five Thousand Four Hundred Six Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site land scape purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

⇒ Part bill received of Rs. 2226/- and
Bal. bill of Rs. 3180/- to be received

B.No. 191
19/8/20.

uf
27/8/20

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		07-08-2020	
Site & Phase :		Silver Oak Villas		Time:		14.00	
Supplier				Req. No.		155929	
Material required before date:			14-08-2020		ID No.		58986
No	Description	Size	Quantity	Units	Inward No	Date	
1	Tecoma Yellow	medium	20	Nos			
2	Caesalpinia plant	Medium	20	Nos			
3	Carpet Grass		300	sft			
4							
5							
6							
7							
8							
9							
10							

Remarks: -For plantation purpose at site

Prepared By		G. Mona		Approved by			
Sign. & Date		07-08-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Company Name:		Silver Oak Villas LLP		Date:		21.02.2020	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.			
Material required before date:					ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
4							
5							
6							
7							
8							
9							

Remarks: -For Level markings and plastering purpose

Prepared By		G. Mona		Approved by			
Sign. & Date		21.02.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1

10-08-2020 5:14:46 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Y PUSHPALATHA
4-1270, Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	69500	155929
Doc Date	10-08-2020	
Quote No	Nil	
Quote Date	10-08-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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Total Order Value . . .					5,406.00

Rupees : Five Thousand Four Hundred Six Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Within 7 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation Cost** Extra.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site land scape purpose

Completion Date Nil**Measurment** Nil**Security** Nil**Remarks**

✓
APPROVED BY
12 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name : _____

Name : _____

Date : __/__/__