PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/8/20	Prepared by:	Bhaskar
PO/WO no.	69558	PO / WO Date.	11/8/20
Supplier Name	Lepakshi Temple Zone	PO/WO amount	2425
Firm/Company	MR Mallp LLP	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1	1610	20/8/20	2425
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2425

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82286	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2425
Amount E – PO / WO value:	2425
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	29/8/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	26/8/20	27/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Invoice No.: 1610

Date : 20/08/2020

LEPAKSHI TARPAULIN INDUSTRIES

Lepakshi

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.
Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,
E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

State Code : 36

GSTIN : 36ADOPN7656C1Z7

Details of Receiver (Billed to)	Details of Consignee (Shipped to)
Name : MODI REALITY MALLAPUR LLP	Name :
Address : M.G. ROAD SEC-BAD-3	Address :
Ph. Cell :	Ph. Cell :
GSTIN/UIN : 36AAEFM1459R1ZP	GSTIN/UIN :
P.O. No. & Dt. 69558 Dt 11/08/2020	Vehicle No. :

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	Taxable Value	CGST		SGST		IGST	
							Rate	Amount	Rate	Amount	Rate	Amount
1)	6601	UMBRELLA	4 pc	@ 260/-	1040	1040	6%	62.4	6%	62.4		
2)	6201	Rain Coats	3 pc	@ 400/-	1200	1200	2.5%	30	2.5%	30		
			TOTAL			2240	(+)	92.4	(+)	92.4	(=)	2424.8

INWARD
No. 68561
Date 26/8

(Rupees : in words Rs. 2424.8 only .... only

E-way Bill No. INWARD
MODI REALTY MALLAPUR LLP
Ward No. 97 Dt. 28/8/20
MRN No. 82286 Dt.
Received By ...... Sign 28/8/20

TOTAL INVOICE RS. 2424.8

OUR BANK DETAILS :

Bank Name	: PUNJAB NATIONAL BANK
Bank Account Number	: 3631002100019635
Branch	: M.G. Road, Sec'bad
IFSC	: PUNB0363100

TERMS & CONDITIONS :
1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our godown.

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory

Purchase Order

 11-08-2020 4:50:01 PM

69558
11.08.20 11:32:20

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Lepakshi Tarpaulin Industries # 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3. **GSTIN** 36ADOPN7656C1Z7 2770 6071 66486071 9642662732	**Doc No**	69558	68371
	Doc Date	11-08-2020	
	Quote No	Nil	
	Quote Date	11-08-2020	
	SupplyType	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4064 - Consumables - Umbrella - other - nos	4.00	260.00	0.00	12.00	1,164.80
2	4052 - Consumables - Raincoats - NA - nos	3.00	400.00	0.00	5.00	1,260.00
					Total Order Value . . .	**2,424.80**

Rupees : Two Thousand Four Hundred Twenty Four and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Staff use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Reality Mallapur LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Lepakshi Tarpaulin Industries*

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	07.08.2020
Site & Phase :	GULMOHAR RESIDENCY	Time:	16:00
Supplier		Req. No.	68371
Material required before date:	10.08.2020	ID No.	59035

No	Description	Size	Quantity	Units	Inward No	Date
1.	RAIN COATS	STD	03	NO'S		
2.	Umbrella	STD	04	NO'S		
3.	69558					
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For GMR staff use purpose			
Prepared By	Ramprasad	Approved by	APPROVED BY
Sign.& Date	07.08.2020	Sign. & Date	08 AUG 2020 SOHAM MODI MANAGING DIRECTOR

Note: