

To,
QC Manager,

Two handwritten signatures, each enclosed in a hand-drawn circle. The first signature is on the left and the second is on the right.

This is to certify that I have checked the quarterly QC report of inspections.

No QC inspections have been missed out during the quarter Jan to April, 2018.

Or

The following QC inspections were missed during the quarter Jan to Apr, 2018.

NE – 18 – after brick work – It has now been scheduled for QC inspection.

NE – 32 – Slab 1 – It has now been scheduled for QC inspection.

NE – 34 – Stage II – Possession handed over. QC inspection cannot be taken up.

NE – 72 – Column – civil work completed. QC inspection cannot be taken up.

Enclosed is a scanned copy of the quarterly report duly attested by me.

Regards,
<Project Manager>.

Copy to:

1. MD
2. Padmanabha