

Internal Memo No. 912/71 - Construction Division

Date. 22.08.2014

Sub.: Weighment of steel.

All deliveries of steel of more than 100 kgs must be weighed at a trusted weighment bridge around the site. In case of shortfall in weight by more than 1% of the weights specified by the supplier deduction must be made in bill (for the entire short fall not considering 1% allowance).

Purchase must clearly state details of weighment in remarks column at the time of approval of bill.

Soham Modi